

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:

THE RECREATION GROUND PAVILION
on **Monday the 29th day of October 2018 at 7.30 pm**

Signed C A Shaw
Clerk

To: **All Councillors**

A G E N D A

PUBLIC OPEN FORUM

Please note that since one or more Councillors have declared interests in the SCDC call for sites consultation, any questions related to this raised during the POF will not be responded to until the appropriate point in the agenda.

1. Police Report
2. Parishioners questions
3. Kirton Land Grab update
4. County Councillor/District Councillor Reports
5. PTLO/Tree Warden reports

PARISH COUNCIL MEETING

1. Apologies
2. Minutes of meeting held on 3rd September 2018
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
4. Matters arising
 - i) Kirton Rd yellow lines
 - ii) SID
 - iii) GDPR
 - iv) Grit bins
 - v) Bottle bank
 - vi) November 8th & 11th arrangements
 - viii) EAONE/THREE
 - ix) Swiss Farm trees
5. Administrative matters
 - i) Resignation of RFO/Recruitment of RFO (c181138/39)
 - ii) Christmas Tree lighting
 - iii) Correspondence
6. Finance
 - i) Financial reports (c181152 circulated)
 - ii) External Audit Report (c181071/75)
 - iii) Confirmation of insurance renewal/RG inspections (c181080/89,c181103,c181091),
 - iv) Budget 2019/2020
 - iv) Correspondence
7. Planning (attached)
 - i) **DC18/4220** 30 Falkenham Road Front ground floor extension
 - ii) Local Plan update (c181122, c181155)
 - iii) Port Liaison Committee meeting report/Tr St Martin School (c181057,181141)
 - iv) Correspondence
8. Environment (see correspondence)
9. Recreation Ground
10. SALC (see correspondence)
11. Other Correspondence (attached)
12. Matters for inclusion in future Agenda
13. Date of next meeting:- Monday November 26th 2018 in the R G Pavilion at 7.30pm.

CORRESPONDENCE

Police

181042 Police Connect Rural Policing Team target hare-coursing (circ)
181116 Police CC PCC Update October 2018 (circ)
181144 Police Connect Garage burglary - Kirton (circ)

Administration

181138 D Lines FW: Letter of resignation (circ)
181139 A Colvill/G Walker FW: Letter of resignation (circ)
181054 CAS This Community Can! | Legal Aid Training (circ)

Finance

181152 D Limes Financial Reports (circ)
181071 D Lines Conclusion of Audit (circ)
181075 D Lines/G Walker/D Jacobs Audit/Hayden payments (circ)
181080/89 Norris & Fisher Insurance quotation (circ)
181103 D Lines Insurance quotation Asset queries (circ)
181091 A Colvill/D Lines RG inspections (circ)
181081 D Lines to CAS Kirton and Falkenham PC Insurance policies
181053 HMRC Changes in vat claims on-line dl
180980 P O'Brien FW: Quarter One Budget Overspend (circ)
181097 P O'Brien/ SCC FW: Launch of 2019 Budget consultation (circ)
181134/37 Barclays Update of information dl/gw
181022 Phone Co-op Broadband a/c £44.39
181119 Phone Co-op Broadband a/c £39.90
181076 SCDC Remittance Advice ½ year precept £9k
181112 D Lines/ RE: RG payments/precept/vat refund

Planning

181122 I Cade Meeting with lawyer in London
181155 Carol Richards Response from MP on Local Plan
181057 Felixstowe Port (LALC) Meeting 15.10.18
181141 I Cade/SCC RE: Trimley St Martin Primary School
181098 P O'Brien/ Gladman FW: land N & S of Bucklesham Road (circ)
181147 Bex Smalden House on Falkenham Road

Environment

180985 R Brunt Tree 1 Burnt House Lane
181128 R Brunt Report for 29th April
181017 G Walker Fwd: New grit bin process (circ)
181135 Bird Farm Trees Trees for PCs rb
181154 Natural England Deben Estuary Plan update

Recreation Ground

181056 Charity Comm ANNUAL RETURN 2018: KIRTON RG
181136 Charity Comm News - October 2018 jb/ac

SALC

181016 SALC Suffolk Coastal Area Meeting
181015 SALC From the SALC Team (circ)
181039 SALC Latest SALC E-bulletin 14 September (circ)
181110/132 SALC AGM 2018: Tues 6 November (circ)
181153 SALC FW: New Training

Other Correspondence

180975 I Cade Local Plan briefing for this evening (circ)
180976 R Kerry Local Plan Comments (circ)
180978 I Cade RE: big poster (circ)
180979 P Durrant Suffolk Coastal Local Plan
180981 J March LAND TO REAR OF 31-37 BUCKLESHAM RD (circ)
180982 J March INNOCENCE FARM (circ)
181036 eastsuffolk ASB Meeting - Change of Date (circ)
180989 P Lickert Air ambulance Basic Life Support Training (circ)
180990 P Lickert Re: Charities for 8 November (circ)
181061 A Colvill Re: Air ambulance Basic Life Support Training
180991 Highways Agency A14 J58-62 works - 10-29 September (circ)
181004 HighwaysAgency A14 J58-62 works - 10-29 September - POSTPONED (circ)
180998 Highways Agency Weekly Traffic Bulletin - 10 September 2018
181028 Highways Agency Weekly Traffic Bulletin - 17 September
181060 Highway Agency Weekly Traffic Bulletin - 24 September
181083 Highways Agency Weekly Traffic Bulletin - 1 October 2018
181095 Highways Agency Weekly Traffic Bulletin - 8 October
181113 HighwaysAgency Weekly Traffic Bulletin - 15 October
181102 SPS Latest edition of Suffolk View (circ)
181102 SPS Latest edition of Suffolk View councc
180986 Rural Services Network The Rural Bulletin - 4 September 2018
180994 NALC Newsletter
181020 NALC NALC Newsletter
181051 NALC NALC Newsletter
181126 NALC Newsletter
180995 Tr St Martin PC Children Laying Wreath - Kirton and Trimley
181030 B Payne per RBLFW: Schools cemetery visit
181041 A Shearan Re: Suffolk Remembers- Suffolk Schools Project gw
181062 R Clarke to Tr St Mart PC Re: Suffolk Remembers- Suffolk Schools Project
181000 EELGA e-bulletin
181093 EELGA e-bulletin
181002 I Cade RE: Response to planning consultation
181014 LCPAS Writing Effective Responses to Planning Consultations
181029 Ipswich BC What's happening in Ipswich this September
181048 Royal Mail Scam Mail
181050 Carnegie Trust New report Remaking British Towns after Brexit
181065 Epsom Your Epsom invoice No. 150231167
181072 HMRC Successful Receipt of Online Submission
181145 HMRC Successful Receipt of Online Submission
181082 Headway Suffolk Autumn Newsletter 2018
181084 CAS Village Halls & Community Buildings Conf 7 Nov
181094 CAS CAS Awards Celebration | Young Leadership project
181111 CAS Village Halls & Community Buildings Conf 7th Nov
181090 east suffolk East Suffolk Business Festival 29/10/to 9/11
181107 UK Poewer networks Roadshows and Local Government - 5 Nov B St Ed dl
181108 J Beer/D Lines RG Precept
181114 G Walker Re: Management of play areas
181115 G Walker For Nov edition of the K&F review
181118 I Cade/G Walker agenda item
181124 Scottish Power ScottishPower Renewables stakeholder review:
181021 D Lines FW: Revised period of public rights (circ)

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 3rd September 2018 at 7.30 pm in the Recreation Ground Pavilion

PUBLIC OPEN FORUM

PRESENT 7 Parish Councillors, Mr T Hatrick (PTLO), Mr R Brunt (tree warden), Mrs P O'Brien (CC), 11 Parishioners.

1. **Police Report** No recent police reports were available but it was noted that recent speeding checks had caught a significant number of drivers through the village. Police Commissioner and Chief constable report on the new plan for community policing (c180814/64) circulated and noted. Minutes of last ASB meeting (c180861) circulated and noted.
- 2.. **Parishioners Questions** Nothing raised
3. **County Councillor's Report** Mrs O Brien (CC) reported (c180062) on the upgrading of the recycling centres, particularly that at Foxhall, funding had been agreed for support for domestic abuse victims and for young people. She announced that the CC anticipated a budget deficit for the first quarter. She had £800 available for Kirton from the Locality Budget. The ongoing problems with Felixstowe Academy was raised with her.
4. **District Councillor's Report** Mrs Harvey (DC) sent written reports (180867/963) she had community budget funds available and highlighted the ongoing Draft Planning document consultation, the merging of the 2 District Councils, the garden waste scheme, actions being taken to combat rats in Felixstowe and a contact number (01394 444900) to report fly tipping She noted that SCDC had successfully applied to be part of a pilot scheme to keep a proportion of business rates within the district.
5. **PTLO Report** Nothing to update
6. **Tree Warden Report** R Brunt would respond to the invitation from eastsuffolk (c180880) to register tree wardens.

PARISH COUNCIL

PRESENT: Messrs A P Hutton, D Jacobs, F H Last, P J Lickert, M A Paul, S W Livingstone, G J Walker (chair), Ms EY Choi, Mesdames E A Colvill, Mr T Hatrick (PTLO), Mr R Brunt (tree warden), Mrs P M O'Brien (CC), and 11 Parishioners.

1. **APOLOGIES:**

I Cade (hospital), D Jacobs (holiday), F H Last (family), J L Shaw (meeting), Mrs S B Harvey (DC), Mr D Lines (RFO).

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 9th July 2018 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

M Paul declared an interest in plot SCLP 12.51 in the draft local plan.

ACTION

4. **MATTERS ARISING**

i) Kirton Road Yellow lines On-going.

ii) GDPR On-going.

iii) SID Location of poles agreed and being put in place (c180851). Additional pole has been put on Falkenham Road.

iv) Grit bins Advice received from SCC (c180959) inter alia that only grit bins will be filled in the future. Agreed a survey will need to be carried out to determine whether any existing heaps require replacement with a bin. **DJ/GW**

v) EAONE/THREE Councillor Paul reported that the project was running late.

vi) Lazy Acre Nothing to report.

vi) Battle's Over WW1 Latest communication from Pageant Master (c180809) invites a collection be taken at beacon lighting on November 11th for service charities; agreed. Letter from Fekixstowe TC (c180929) suggests Parish Council is represented at school cemetery visits on November 8th; Clerk or Councillor Colvill will attend at Kirton Church and suggested Councillor Shaw at Falkenham. **C'K/JS**

5. **ADMINISTRATIVE MATTERS**

i) Gambling Act consultation Council had no comments to make (c180810).

6. **FINANCE**

i) Financial reports Statements and budget monitor to 13th August (c180901) circulated, approved, checked by Councillor Young and signed.

ii) Insurance renewals As PC and Pavilion insurances become due on 31st September and no renewal documents have been received agreed Chairman, **C'K/DL**

Councillor Cade and Clerk delegated to agree renewal terms. Clerk to reminded CAS about quotations and D Lines to pursue alternative quotes.

iii) Defibrillator maintenance Proposed P Lickert, seconded A Colvill and carried that £50 be paid to landlady of White Horse towards maintenance of defibrillator..

DL

iv) ICO registration Confirmed that ICO registration payment to July 2019 (c180790/805) received.

v) Grants Newsletters and grant enquiries received from Headway (c180796) and Elizabeth Hospice (c180848/943). Membership of CAS confirmed (c180872).

vi) Banking Community/Business statements for April – August received from Barclays (c180899).

vii) Broadband Phone Co-op a/c for £38.96 (c180800) and £38.73 (c180905) received,

7. PLANNING

i) Planning applications

The following were considered

a) DC/18/3381 4 Guston Gardens
Single storey rear extension

Following representations from the applicant presenting his needs and concerns over consultation, the council agree its position had not changed and further extension was considered over development and out of keeping with the neighbourhood. Questions would also be raised over parking for a 5 bedroom property.

b) DC/18/3404 Paddock Close properties
Variation of 106 agreements.

The Council had no comments to make on this proposal, as obligations under the agreement are not altered.

ii) Local Plan 1st Draft consultation response

a) Having previously declared an interest, Councillor Paul retired from the meeting during discussion of this item.
The response, prepared and circulated by Councillor Cade to the site, SCLP 12.51- land to the rear of 31 – 37 Bucklesham Road Housing, setting out its objections on the grounds, inter alia, of lack of need and site environmental problems was agreed for submission to SCDC.

b) Agreed that the response, prepared by the Cross PC Group to policy SCLP12.30 – Innocence Farm, should form that from the Parish Council. This response examined, the need of the site for port related uses; if so is it in the right location; the environmental issues arising from such a development; concluding that the evidence is clear that the policy SCLP12.30 is unsound.

iii) “Kirton Land Grab” An explanation of this web site set up to oppose the development of Innocence Farm was given by a parishioner. Agreed that the council supported the establishment of a petition and to the production and display poster signs through the parish.

8. **ENVIRONMENT**

i) Swiss Farm trees Mrs Harvey (DC) had confirmed (c180808) that SCDC **COUNC/RB** were aware that the removed beech trees were to be replaced in the autumn; the Tree Officer had limited resources to carry out an inspection so would fall on parishioner/tree warden to monitor situation.

ii) Highways issues An analysis of road repairs and resurfacing by SCC (c180961) circulated and noted.

9. **RECREATION GROUND** (attached)

10. **SALC REPORT**

i) Newsletters Weekly Ebulletins from SALC and NALC circulated and noted.

ii) Ambulance training Course by EA air ambulance on 5th October noted. **PL**
Councillors Lickert and Colvill expressed and interest; the former would look into detail and circulate.

11. **OTHER CORRESPONDENCE**

Other correspondence as listed on agenda noted.

12. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Yellow lines, GDPR, SID, Grit bins, bottle bank, insurances, Local Plan, tree lighting November 11th.

13. **DATE OF NEXT MEETING**

Monday 29th October 2018 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9.20pm.

Signed.....
Chairman

Date.....

REPORTS

PLANNING

DC18/2879	Lodge Farm, Kirton Erection of grainstore building	No comment	Granted Subject to Arch'olgy
DC18/3404	Paddock Close, Kirton Variation of legal agreement to modify S106 on DC14/4225	No comment	
DC18/3381	4 Guston Gardens, Kirton Ss rear extension (Revised proposals)	Object Over d'v'l't	Granted

New applications

DC18/4220	30 Falkenham Road, Kirton Front Ground Floor extension		
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