

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:

THE RECREATION GROUND PAVILION

on **Monday** the **15th** day of **July 2013** at **7.30** p.m

Signed *C A Shaw*

Clerk

To: **All Councillors**

A G E N D A

PUBLIC OPEN FORUM

1. Police Report
2. Parishioners questions
3. County Councillor's Report
4. District Councillors' Reports
5. Village Shop update
6. PTLO report

PARISH COUNCIL MEETING

1. Apologies
 2. Minutes of meeting held on 10th June 2013
 3. Matters arising
 - i) Scout community week
 - ii) Speed Watch, Junction and school issues
 - iii) Safeguard policy (c130422)
 - iv) Homestart/CAB AGMs reports
 - v) Locality budget (c130519)
 - vi) Village shop
 - vii) Emergency planning (c130439)
 4. Mobile Skateboard
 5. Administrative matters (see correspondence)
 6. Acceptance of written Committee Reports
 - a) Planning (attached) (c130414, c130429/30, c130435-42, c130469/505/6), c130493, 130512)
 - b) Finance (attached) (c130415, c130416/7, c130468, c130484, c130522)
 - i) Precepts
 - c) Environmental (c130425, c130428/88, c130455, c130457, c130485, c130472, c130496)
 - i) Village Green hedge
 - d) Recreation Ground
 6. SALC Report (see correspondence)
 7. Other Correspondence (attached)
 8. Matters for inclusion in future Agenda
 9. Date of next meeting:- Monday 9th September 2013 in the R G Pavilion at 7.30pm
- Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*

CORRESPONDENCE

Matters arising

130422 I Cade Safeguarding views
130519 J Beer Locality budget request for pavilion chairs
130439/525 SCC Feedback on CEP workshop 14th May/Community Resilience newsletter

Admin Matters

130410 Comm Action Suffolk Networking lunch 18th July
130464 Comm Action Suff Newsletter (**circ**)
130504 Comm Action Suffolk E newsletter (**circ**)
130427 SALC Suffolk libraries article
130438 S Foundation Grants update June 13 (**circ**)
130451 S Comm Foundation New name
130453 SALC New Councillors Guide (**circ**)
130462 SCDC Suffolk Comm awards
130474/76/78/86 K Avery T St Martin school parking/Cade/D Jacob responses/Tr St Martin response
130479 N Allington Speeding past school
130490/503 SCDC Suffolk most successful community appeal/SCC/SALC Search for Suffolk's most active village/town

130494 Christies Care Dementia care events Saxmundum j/a/n
130510/24 SALC Jayne Cole leaving/Message from Jayne Cole
130518 Felixstowe DocksLALC meeting 12th September 2013 at Felixstowe Docks

Planning

130414 D Jacobs Flagship meeting 5 May
130523 SCDC Core Strategy briefing meetings 30th July, 1st August (**circ**)
130429/30 I Cade Notes on Inspectors report/R Kerry Response (**circ**)
130432/33/34 G Harding Where does the work come from/STAG response/Terry response)
130435 B Robinson Jobs issue - Criticised by surrounding Authorities)
130440 B Robinson Further on Where does the Work come from)
130442 Terry Further on Where does the Work come from)
130450 Environ Agency CEP meeting Martlesham 5th July
130469 SCDC Feedback on Inspectors report on Core Strategy (with IC)
130505/6 Tr St Martin PCCopy letter to DCs re Core strategy meeting 5th July/Response from SCDC
130493 P O'Brien Solar Farm exhibition Brightwell 8th July
130512 EAONE Rule 8 letter

Finance

130415 Comm Action Suffolk Confirmation of membership
1304167 Barclays Community A/c statement April- June/Business a/c statement April - June
130468 HMR&C Vat refund £899.69
130484 SCC/SCDC European funding opportunities
130522 BDO Audit query - reserves

Environment

130425 SCDC Oak moth information
130428/88 SCDC Tree Council bulletins
130455 ESE Transport Revised bus services
130457 SALC Local transport body for information (**circ**)
130485 SCDC Air Quality report (**circ**)
130472 S Coast & HeathsNewsletter (**circ**)
130496 Communication Eastern S Coast Forum conference 10th October

SALC

130412 SALC LAIS 1352 Voting Age, LAIS 1353 Precept data (**circ**)
130443 SALC LAIS 1354 - Community infrastructure levy guide (**circ**)
130459 SALC LAISLUD
130420 SALC Sizewell report for Area meeting
130441 SALC Quiet Lanes report for Area meeting
130489 SALC Standing Orders/Councillor courses
130502 SALC Pay scales 2013/14

Other Correspondence

30408/52/75 Rural Services Network	Digest w/b 4 June/17 June/24 th June/1 st July/8 th July
130418/70 Rural Services Network Hinterland	w/b 7th May/21 st June/28 th June/5 th July
130424 Rural Services Network	Rural Housing spotlight
130437 Rural Services Network	Vulnerability service - Fuel poverty
130461 Rural Services Network	Vulnerability service - Transport
130465 Rural Services Network	Developing rural places seminar
130480 Rural Services Network	Old people spotlight
130508 Rural Services Network	Rural opportunities
130413 R Kerry	Fwd RTF repair launch
130419 Glasdon	10% discount on products
130421 Suffolk Police	Report for June meeting
130426 SCC	Cycling fever hits Suffolk
130431 SALC	Reminder about Registers of Interest
130444 Russell Play	Climbing made better
130445 Comm Action Suff	June newsletter
130446 Ipswich BC	Cycle race in Ipswich
130447 SCC	Nigel Mansel in Ipswich
130448 Glasdon	10% off seats and benches
130449 Livewell	Suffolk Health walks June-october
130454 SCC	Park Run news
130456 Glasdon	New aero cycle shelter
130458 SCC	Weekly weather report
130463 SALC	Vacancy for advisor
130466 SCC	Rain warning
130467 SCC	Great East swim
130471 Abbi Barnard	Garage sale advert
130473	Orford garage event
130477 S Police	Community meeting 16th June venue
130481 SCC	Olympic legacy successes
130482 Communications East	Deben Estuary Emergency wkp
130483 SCDC	Fit villages roundup
130487 Comm Action Suffolk	Newsletter
130492 NALC	Communities first conference
130495 Deben Radio	July newsletter
130498 Clerks/Councils Direct	July issue
130499 SCDC	Felixstowe events register
130500 SCC	Volunteering builds on games legacy
130501 Headstart fencing	Fencing for parks etc
130509 SCDC	Summer activities for children
130511 SCC	Rest centre training at Sudbury
130516 SCC	Sainsburys school games

PARISH of KIRTON & FALKENHAM

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a **Meeting** of the
Parish Council Planning Committee of the above Parish will be held :
prior to the Parish Council Meeting at **7 p.m.**
on **Monday** the **15th** day of **July 2013**
in the
RECREATION GROUND PAVILION

Signed

Clerk

A G E N D A

To consider the application CO13/1197

Falkenham Hall, Falkenham
Proposed conversion of outbuilding to residential annexe
and cart lodge extension

KIRTON & FALKENHAM PARISH COUNCIL

**Minutes of Parish Council Meeting held on
Monday 10th June 2013 at 7.30 pm in the Recreation Ground Pavilion**

PUBLIC OPEN FORUM

PRESENT 8 Parish Councillors, Mr P Negus (PTLO), Mrs P O'Brien (CC), Mrs S B Harvey (DC), Mr G A Harding (DC), Pc D Gledhill, 1 Parishioners.

In the absence of the Chairman, Mr I Cade (V-Chairman) presided.

1. **Police Report**

Pc Gledhill reported on burglary that had taken place in Meadowlands; arrests were imminent. Entry had been achieved by breaking a rear window. He gave advice on preventive measures.

2. **Parishioners Questions**

A parishioner raise concerns about dangers at the Back Road/Innocence Lane junction which arose from a combination of speeding and poor visibility. Agreed matter should be on next agenda.

3. **County Councillor's Report**

Mrs O'Brien reported on the County Council elections and her re-election. She expected to join the Police and Crime Panel and referred to the relationships with the Police commissioner.

4. **District Councillors' Reports**

Mr Harding (DC) reported that agreement had been reached with Highway Agency to resurface the A14 past the Trimleys with a quiet surface, and gave an update on the relocation of the Gun Club. Referring to the comments made by the PC on the B&M operating times, in his view it would be unreasonable to expect the company to cease deliveries over school lunch periods as well; Councillors agreed.

Mrs Harvey (DC) reported on discussions with Flagship with reference to flats in Weir Place and the future of 1 Burnt House Lane. The police continue to monitor speeds outside the school.

5. **PTLO Report**

Mr Negus PTLO gave an update on bus provision through the village, and the size of buses operating. He had determined that as a result of withdrawing the "loop" route, 14 customers had ceased using the service.

6. **Community Shop**

As member of the guiding group Councillor Cade recorded a conflict of

interest.

Mrs Harvey advised that the Village Green was the preferred location for the shop and sought the Parish Council's views. The Parish Council agreed it supported siting it on the Village Green, subject to satisfactory public participation and the completion of a feasibility study.

The Council proffered their congratulations to Mrs Harvey and Mrs Rhodes for a very successful Village Fete held on the Recreation Ground on 8th June.

The chairman closed POF at 8.55pm and opened Parish Council meeting.

PARISH COUNCIL

PRESENT: Messrs I Cade, A P Hutton, F Last, G Walker, Mesdames , C M Cooper, J L Shaw, E A Colvill, Mr P Negus (PTLO), Mrs P M O'Brien (CC), Mrs S B Harvey (DC), Mr G A Harding (DC), Pc D Gledhill, and 1 Parishioner.

1. **APOLOGIES:**

D Jacobs (holiday), Ms EY Choi (unwell), J L Matthews (work), M A Paul (holiday), Mr R A Kerry (DC),

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 13th May 2013 having been previously circulated were taken as read, approved and signed.

ACTION

3. **MATTERS ARISING**

i) Scout Community Week Councillor Walker has this in hand through Mr B Barker. **GW/BB**

ii) Bird Scarers Nothing further to report, but issue has now passed.

iii) Risk assessments These had now been revised and circulated (c130372); Proposed I Cade, seconded J Shaw and carried with one abstention.

iv) B & M Concrete entrance The Clerk had presented the Council's concerns about operating times to SCDC (c130395); no response so far. See POF.

v) Emergency Resilience Workshop

Councillor Jacobs had attended and had found it useful; he would report later. **DJ**

vi) Tree Survey In hand, but probably due in he autumn.

vii) Core/Strategy/Innocence Lane The Core Strategy had been approved by the Inspector (c130374) and SCDC will vote on the report in due course. Councillor Cade gave an update on the Parish Council's position; the change the Council sought not achieved. Pro-Bono view is that there are grounds for Judicial Review, but only an even chance of success. Discussions held with Waldringfield PC, who had already gone for Judicial Review, but too late for

any change.

4. **SPEED WATCH**

Agreed to contact Mike Motram with regard to a portable sign at Village Green or Innocence Lane vicinities. In view of visibility problems on Trimley Road, suggest Mrs Shepherd be asked in the autumn to have the hedge cut.

CLERK

5. **SAFEGUARD POLICY**

SCDC had advised that Council should have a Safeguarding Policy (c130365); agreed item for next agenda.

CLERK

6. **ADMINISTRATIVE MATTERS**

i) Community Action Suffolk Newsletter (c130379) circulated for information.

ii) Homestart Councillor Colvill will attend AGM on 8th July.

AC

iii) CAB Councillor Colvill will attend AGM on 26th June

AC

7. **COMMITTEE REPORTS**

a) **Planning** (attached)

i) Flagship Councillor Jacobs had responded to Flagship (130358), pledging support and willingness for co-operation.

ii) Off-Shore wind farm Notice from Planning Inspectorate recording appointment of inspector, and invitation to meeting on 25 June (c130361) circulated to Chairman and vice-chairman, noted but no action to take.

iii) Sizewell C DOE response to application (c130381) circulated and noted.

iv) Planning rules SCDC advice note on new legislation (c130384) circulated and noted.

b) **Finance** (attached)

i) Internal audit Heelis and Lodge internal audit report received (c130405) Noted comment that bank statements should be complete to end of year and Clerk will make necessary arrangements for next year. Standing Orders should also be reviewed to account of the adoption of 2012 CoC. Proposed I Cade, seconded A Colvill and carried that report is accepted and audit fee for £90 is approved.

CLERK.

ii) Locality Budget Inter alia Mrs O'Brien had indicated that the budget for 2013/14 is £1250. (c130354).

iii) Precepts Update from NALC on meeting with DCLG Minister on precepts (c130373) noted and referred to next agenda.

CLERK

iv) LCA Administration Manual SALC confirmed (c130385) that copy of 9th edition ordered and would await collection. **CLERK**

c) **Environment & Transport**

i) Suffolk Wildlife Trust Appeal for volunteers (c130375) noted.

ii) Flood Risks Article from SCC (c130377) for publication circulated to Review and chairman.

iii) Ash dieback Memo for Urban Forestry (c130388) noted.

d) **Recreation Ground**

Nothing reported

8. **SALC REPORT**

i) Nuclear Waste Consultation docs on waste disposal (c130370) circulated and noted.

ii) Area meeting Agenda and additional report (c130382/3) circulated; Councillor Colvill will try to attend.

9. **OTHER CORRESPONDENCE**

Other correspondence as listed with the agenda noted.

10.. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Safeguarding, Speedwatch, Mobile skateboard.

11. **DATE OF NEXT MEETING**

Monday 15th July 2013 in Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9.45 pm.

Signed.....
Chairman

Date.....

