

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday** the **20th** day of **March 2023** at **7.30 pm**

Signe *C A Shaw*

Clerk

To: **All Councillors**

AGENDA

1. Apologies
2. Minutes of meeting held on Monday 13th February 2023
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
4. **PUBLIC OPEN FORUM**
 1. Police Report
 2. Parishioners questions
 3. County/ District Councillor Reports
 4. PTLO (attached/)Tree Warden reports
5. Matters arising i) Rectory Lane finger post (230303/9 ii) EAONE/THREE
iii) Pot hole survey (230303, iv) Tree survey (230194204,230203)
v) Coronation
6. Administrative matters
 - i) May Elections (230256, 230215)
 - ii) Annual meeting arrangements (230213)
 - iii) Correspondence
7. VG parking mat (230287)
8. Back Road dog bin etc (230289)
9. Finance (attached)
 - i) Finance & monitoring reports (230281)
 - ii) HMRC(230279)
 - iii) Warm rooms grant ((230184)
 - iv) VG Maintenance (230244, 230251/57/73, 230257, 230286)
 - v) Grants (230176/38, 230196/231, 230200/296)
 - v) Correspondence
10. Planning (attached)
 - i) Planning Application – DC/23/0756/Ful (230292)
 - ii) Correspondence
11. Environmental (see correspondence)
12. Recreation Ground
13. SALC (see correspondence)
14. Other Correspondence (attached)
15. Matters for inclusion in future Agenda
16. Date of next meeting:- Monday May 15th (APCM) 2023 at 7.30pm.
Monday April 17th (Annual Meetings) at 7.30pm

CORRESPONDENCE

Matters arising

230303 S Harvey Parish Council Village sign posts dj
230309 D Jacobs to SH Re: parish council. Signposts
230192/206 Council OS maps of village circ 5 emails
230194204 D Jacobs to Pauls Tree Survey etc .circ
230203 D Jacobs Tree Inspection circ

POF

230258 M Richa rdson FW: SPSL Leaders' Report circ

Administration

230256 E Choi Re: PARISH COUNCIL ELECTIONS circ
230215 A Colvill Re: PARISH COUNCIL ELECTIONS circ
230285 S Painter Re: K & F PC - ANNUAL MEETINGS
230213 M Paul Annual Meeting Speaker
230190 Cloud it Re: Fwd: Google Analytics update
230247 S Cloud F wd: NALC recommendations for .gov.uk domain names gw/dj 2 emails
230250 G Walker Re: Fwd: NALC recommendations for .gov.uk domain names

Agenda items

230287 P Lickert VG Parking mat
2330289 R Parker FW: Dog litter circ
230259 M Richardson RE: Provision of dog waste bins in Kirton circ

Finance

230281 G Walker KFPC Finance Report
230279 G Walker HMRC letter
230184 G Walker to ESC Warm rooms grant outstanding dj 4 emails
230244 Norse Grounds Maintenance 2023 Kirton Village Green circ
230251/57/73 Council Re: Fwd: Grounds Maintenance 2023 Kirton Village Green circ 5 emails
230257 M Richardson FW: Pardon the Weeds launch for 2023 circ 2 emails
230286 M Richardson FW: News from East Suffolk: Love East Suffolk this spring
230176/38 R Kerry ECB VH grant circ
230196/231 7M Richardson ECB VH grant circ
230200 G Walker to MRRe: PARISH COUNCIL Fwd: ECB application form
230296 G Walker to RKRe: PARISH COUNCIL Fwd: ECB application form
230162 CSB Citizens Advice East Suffolk
230264 DAS Acknowledgment of grant
230187 ESC CIL and how to access Parish CIL data training gw

Planning

230292 J Durrant Planning Application – DC/23/0756/FUL circ
230188 Sizewell C Sizewell C – Project Update
230288 ESC ES Planning Alliance -Second ESPA Meeting at 25th March

Environmental

230160 ESC East Suffolk Council bulb scheme for 2023
230167 ESC Beach clean results show impact of plastic on Suffolk's beaches
230169 SCC Greetings from your Area of Outstanding Natural Beauty 🙌
230228 keep britain tidy Will your T/Pesupport the Great British Spring Clean 2023?
230229 SCC New Greenest County Communities network circ
230240 SCC News from the AONBs
230246 Tree Council Save the date! 📅

Recreation Ground

SALC

230195 SALC area forum dates 2023
230227 SALC area forum for East Suffolk - 14th March 2023
230274 SALC (NSIPs) - SALC focus group circ
230208 SALC NEWS BULLETIN - 20th February 2023 Email addresses/banking circ
230182 SALC NEWS BULLETINS – 13th/27/6 march February
2023230163/235/282221 NALC NEWSLETTERS
230166/245/212185/2878 SALC Training bulletins 7th February 2023
230175/202/234/268 SALC CHIEF EXECUTIVE'S BULLETINS

OTHER CORRESPONDENCE

230165	Hastoe	15 Durilda Green, Kirton - shared ownership home	circ	
230180	Councillors	Fwd: 15 Durilda Green, Kirton - shared ownership	circ	8 emails
230205	D Jacobs	facebook notice re Hastoe Housing		
230168	Google	Updates to Google Play Terms of Service	gw/dj	
230170	Cloud	Fwd: Google Analytics update	gw/dj	
230181	G Walker	Fwd: Updates to Google Play Terms of Service	dj	
230197	G Walker	VH grant application		
230280	G Walker	Unity authorisations please		2 emails
230308	G Walker	RE: Unity authorisations please		
230227	G Walker	RE: PARISH COUNCIL ELECTIONS		
230218	G Walker to petaugh	PC banking PC banking		
230191	G Walker per S Ross	Fwd: Ride Responsibly and Share the Road: Tips		
230198	M Richardson	VH grant application	rk/circ	
230199	Councilors	Re: PARISH COUNCIL Fwd: ECB	circ	7 emails
230209	WTCV	Redeployable CCTV Cameras	jb	
230233	T Coffey	FW: Therese Coffey MP Newsletter	circ	2 emails
230269	SALC	Fees waived for communities to celebrate Coronation		
230174	EC	Housing and economy figures for 2021/22 published		
230164	glasdon	Commemorative Ideas for a Royal Occasion		
230171	CAS	Safeguarding Newsletter (08 Feb 2023)		
230172	CAS	Newsletter 10 02 2023		
230224	CAS	Newsletter 24 02 2023		
230177	M Richardson	FW: Coronation		
230179	M Richardson	Tracked Applications have been updated		
230270	M Richardson	FW: Leader's monthly bulletin - March 2023		
230272	M Richardson	Tracked Applications have been updated		
230283	ESC	Local Magazines and Newsletters	ln/tp	
230261	ESC	Potential Funding if you maintain football Pitches	jb	
230207	ESC	RE: Parish elections 4th May		2 emails
230211	Zuric	Need a quote for Kirton & Falkenham Parish Council?		
230214	ESC	Elections - Initial Information for Clerks -appointm		
230222	mail.banner	Royal Coronation Decorative & Display Products		
230225	funding.fitness	New Low Cost Play Equipment		
230230	G Walker	RE: PARISH COUNCIL ELECTIONS 21st delivery		
230232	J Durrant	Re: PARISH COUNCIL ELECTIONS		
230235	M Richardson	Tracked Applications have been updated		
230236	M Richardson	FW: Kirton ECB		
230239	SCC	Free opportunities for young people to get involved with nature		
230249	SCC	0 years of supporting community projects in Suffolk		
230260	SCC	Suffolkonboard bus timetable updates		
230252	M Bowtell	New email address for Mike Bowtell. From 14.03.23 .		
230265	ESC	Initial consultation oPlanning Document - extended		
230266	ESC	Initial consultation Custom and Self-Build Housing Ext		
230277	Npower	Curious what's driven recent energy prices? New insights, here!		
230284	Zuric	Make sure your Council's Coronation Events are insured		

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 13th February 2023 at 7.30 pm in the Recreation Ground Pavilion

PRESENT: Messrs G Christian, D Jacobs, J Fothergill, P J Lickert, S Mowles, M A Paul (chairman), Mesdames E A Colvill, J Durrant, J L Shaw, Mr G J Walker (RFO), Mr R Brunt (Tree Warden),

1. **APOLOGIES:** I Cade (indisposed), Ms EY Choi (indisposed), Mr T Hatrick (PTLO) (indisposed)), Mrs P Mulcahy CC), R Kerry (DC), Mr M Richardson(DC).

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 9th January 2023 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

Nothing declared

4. **PUBLIC OPEN FORUM**

Police Report Nothing received

Parishioners Questions Nothing raised

County Councillor's Report None received

District Councillors Reports Leader Monthly bulletin received and circulated (230143)

PTLO Report Mr Hatric had nothing new to report.

Tree Warden Report Mr Brunt gave an update on the tree due for felling in Kirton churchyard. Concerns raised about settlement or heave discounted.

ACTION

5. **MATTERS ARISING**

i) Rectory Lane fingerpost Erection awaited.

SCC

ii) Vegetation/ Flooding Clearance of drains on Kirton Trimley Roads had recently taken place.

iii) EAONE/THREE Councillor Paul had nothing to report.

iv) Trimley interchange On-going

6. **ADMINISTRATIVE MATTERS**

i) Felixstowe Community Partnership Councillor Colvill gave a report on the meeting on 30th January highlighting the first issue of the Bulletin in September, Level 2 progress, £10, 000 grant towards school uniforms and the April start of the Comfort Food Scheme. Minutes of the November meeting had been received (230091).

7. May elections The Clerk had attended a SALC workshop on the forthcoming Council elections on the 4th May (230074). and had circulated Electoral Commission guidance on ID requirements for voting (230050), which had been placed on the website and guidance from ESC on “purdah” (230123). As the next scheduled meeting of the Council falls towards the end of the election period, proposed A Colvill, seconded J Shaw and carried that the date be brought forward to 20th March. **CLERK**

8. Trimley St Martin Schhol

i) Update Councillor Fothergill confirmed that there was no truth in the rumour that the school was to be extended (230150); the move renails post September 2025.

ii) Walking/cycling routes /footbridge Agreed to hold over for the time being.

9. Annual meeting speaker Councillor Paul agree d to approach John Tooley or John Patrick (Manager Felixstowe Hydrocycle) to give a presentation at the AM on April 17th. **CLERK**

10. King’s Coronation Nothing to report other than to confirm that the beacon would not be lit on this occasion (221374).

11. **FINANCE** (attached)

i) Finace and monitoring reports The RFO presented reports to 6th February. £2500 still remained unspent oof the Warm Rooms grant. RFO will seek advise from ESC whether to retain or refund. **GW**

ii) Grants Tree lighting collection acknowledgement received from St John’s Party Pantry (23028).

iii) Banking Authorised payments

HMRC/VAT	£465.78	SC Norse/grass cutting	£540.90
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D Jacobs/tree expenses	£7175	Clerk/salary	£416.83
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G Walker/salary	£96.40		
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12. **PLANNING**

i) Applications considered

a) DC/22/4401 Solar Farm, Brightwell
Clerk had submitted a qualified response to accord with divided opinion.

b) DC/23/0073&74 The Maltings, Kirton
Fence erection
The Council had npo comments to make.

ii) Felixstowe Dock Liaison Commitee

Meeting on 17th November had not been attended; minutes received (230079) and circulated.

iii) ESC consultations Consultations on Self Build, Rural Coastal Development, (230138, 230139, 23109/20) circulated and noted.

13. **ENVIRONMENT**

i) Tree survey Agreed Pauls should be approached to carry out a routine survey of trees on Village Green to update risk assessments. **DJ**

ii) Pot Holes Concerns having been raised about the proliferation of pot holes around the villages, agreed street maps should be acquired on which to record location to forward to SCC. **COUNC**

ii) AONB Newsletters (230047, 23097) circulated.

14. **RECREATION GROUND**

i) Charity Commission Receipt of Annual Return confirmed (230045).

15. **SALC**

Circulars and Bulletins as appropriate circulated.

16. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

17. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Pot holes, Tree survey, Coronation, VG entrance

18. **DATE OF NEXT MEETING**

Monday 20th March 2023 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 8.35 pm.

Signed.....

Chairman

Date.....

COMMITTEE REPORTS

PLANNING

		PC	ESC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
22/0687/Ful	1 Grays Orchard, Kirton Single storey side extension	No comment	
/2125/FUL	The Cottage, Falkenham. Provision of swimming pool..	No comment	Granted
22/4924	22 Meadowlands, Kirton SS front extension for kitchen, Convert garage	No comment	Granted
22/4401/FUL	Solar Farm Brightwell Revised	Qualified comment	
23/0073&4/FUL	The Maltings Wicker fence work	No comment	

New applications

None

PTLO

To help passengers save money and to encourage more people to use the buses, the £2 cap on single fares has been extended for three months up to the end of June. Many of us have free bus passes but they are not valid before 09.30 Monday to Fridays so the £2 fare could be useful if one has to travel earlier. On the subject of bus passes, if your pass is due to expire and has been used within the previous 12 months, it will automatically be renewed and sent to your address. If you have not used it, you can renew online up to 42 days before its expiry date. There is an information line on 0345 600 0659. During a recent three day closure of Bucklesham Road (near Hillside Hens), it was noted that the 73 bus was diverted along Innocence Lane and continued past Trimley school heading for Felixstowe avoiding Kirton. Reportedly, the drivers were instructed not to go into the village where they could have turned around at the Green. I requested Suffolk County Council to take up the issue with the bus company, First. The response was as follows - 'It was considered a few years ago that turning around on the Green was deemed unsafe, even with a small bus' It appears that their website was not updated and they have apologised. This is something to bear in mind in the event of future road closures in /around the village. There were also other issues taken up with SCC and First. If you become aware of any problems, cancellations etc please let me know as soon as possible as It is always easier to investigate incidents with the specific date/s and time/s of journey. Tom Hatrick March 2023