

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday** the **2nd** day of **October 2023** at **7.30 pm**

Signed *C A Shaw*

Clerk

To: **All Councillors**

AGENDA

- 1 Apologies
- 2 Minutes of meeting held on 4th September 2023
- 3 Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
- 4 **PUBLIC OPEN FORUM**
 - 1 Police Report
 - 2 Parishioners questions
 - 3 County/ District Councillor Reports
 - 4 PTLO/Tree Warden reports
- 5 Matters arising
 - i) Alley footpath
 - ii) EAONETHREE
 - ii) Interchange verges
 - iv) Joint Cross-Parish Group
 - v) Risk assessments
 - vii) RG Governance
 - viii)) Improving Parish Communications
- 6 Administrative matters
 - i) Community Partnership
 - ii) Remembrance Sunday
 - iii) One Direction
- 7 Finance (attached)
 - i) Finance and monitoring reports
 - ii) Audit
 - iii) Insurance renewal
 - iv) Grants
 - v) Correspondence
- 8 Planning (attached)
 - i) Maltings
 - ii) Correspondence
- 9 Environmental
- 10 Recreation Ground
- 11 SALC Report
 - i) Area meeting
 - ii) Correspondence
- 12 Other Correspondence (attached)
- 13 Matters for inclusion in future Agenda
- 14 Date of next meeting:- Monday 13th November 2023 at 7.30pm.

CORRESPONDENCE

Matters Arising

230943	Pauls	Re: ALLEY HEDGE CUTTING	dj/mp
230951	J Fothergill	Cross-Parish agenda	circ
230975	J Fothergill	Cross-Parish Group meeting	
230980	J Fothergill	RE: STRATEGIC PL, - ORWELL ANS VILLAGES WARD	
230984	ESC	RE: STRATEGIC PL - ORWELL ANS VILLAGES WARD	circ
230982	SALC	Getting to grips with infrastructure Projects (NSIPs)	circ
230983	D Jacobs	VG Risk assessment	circ
230926/90	G Walker	RG Governance document	circ
230915	G Walker	Improving Parish Communications	circ
230934	J Fothergill	Fwd: Improving Parish Communications	
230952	SALC	Enquiry to SALC (ref: EN4118)	circ

Administration

230954	FPFC	Increasing Activity for Children & Adults	
230990	D Aitchison	Re: REMEMBERENCE SUNDAY	
230988	ESC	Our Direction	circ

Finance

230919	G Walker	K&F PC Finance Report	circ
230993	G Walker	Apologies/websites	circ
230920	G Walker	External audit sign off	circ
230935	G Walker	Kirton & Falkenham Bowls Club - grant request	
230945	RSN	Rural Funding Digest - September 2023 Edition	
230946	Clear Insurance	Renewal Invite - Policy LCO02350	circ
230973	J Beer	Re: GRANT AID	

Planning

230909/79	R Brunt	Re: Application for work on trees, The Maltings	circ
230976	Applicant	Re: Application for work on trees, The Maltings	circ
230908	L Reeves	Fw: Tree Surgery TPO applications Kirton	circ
230914	ESC	Custom & Self-Build Supplementary Planning Document	
230957	ESC	Coastal Adaptation Supplementary Planning Document	circ

Environment

230924	SCC	Greetings from your Area of Outstanding Natural Beauty	
230939	Tree Council	Grow a Tree in '23	
230962	SCC	Nature and communities set to benefit from £33,000 funding boost	

Recreation Ground

SALC

230978	SALC	East Suffolk area forum held Thurs 21 September	circ
230940	SALC	NEWS BULLETIN - 11th September 2023 Trading Stand	circ
230911	G Walker	Re: Fwd: NEWS BULLETIN - 4th September	
230948/955	SALC	training bulletin 12th September/ All Things Climate	
230907/63	SALC	Training bulletin 5th September /19 th September	
23092271	NALC	CHIEF EXECUTIVE'S BULLETIN	
23094467	NALC	NEWSLETTER	
230960	SALC	NEWS BULLETIN - 18th September 2023	
230977	NALC	UTILITY AID	

OTHER CORRESPONDENCE

230970	aepa	SIGN UP LETTER TO MINISTER BOWIE / ENERGY MEETING	
230928	G Walker	Unity Authorisations please	
230938	J Fothergill	RE: Unity Authorisations please	
2 0916	Newbourne PC	Re: CROSS - PARISH GROUP	circ
230917	BickleshamPC	Re: CROSS - PARISH GROUP	circ
230918	Tr St Martin PC	Re: CROSS - PARISH GROUP	circ
230931	Tr St Mary PC	Re: CROSS - PARISH GROUP	circ

KIRTON & FALKENHAM PARISH COUNCIL

**Minutes of Parish Council Meeting held on
Monday 4th September 2023 at 7.30 pm in the Recreation Ground Pavilion**

PRESENT: Messrs L Bullard, I Cade, D Jacobs, J Fothergill, P J Lickert, M A Paul (chairman), D Ward, Mesdames J L Shaw, Mr G J Walker (RFO), Mr T Hatrick (PTLO), Mr M Ninnmey and 2 parishioners.

1 **APOLOGIES:** E A Colvill, J Durrant, S. Mowles, R Brunt (Tree Warden), Mrs P Mulcahy CC), L Reeves DC).

2 **MINUTES OF LAST MEETING**

The minutes of the meeting held on 24th July 2023 having been previously circulated were taken as read, approved and signed.

3 **DECLARATION OF INTERESTS**

Councillor Cade declared an interest in agenda item 7, “Eastern Angles visit March 2024” through personal involvement.

4 **PUBLIC OPEN FORUM**

Police Report Nothing received apart from Police Connect messages

Parishioners Questions Nothing raised.

County Councillor’s Report A written report from Mrs Mulcahy (CC) highlighted the appointment by Government of SCC and NCC as responsible authorities to prepare a Local Nature Recovery Strategy, the coming Wolsey’s Ipswich exhibition on 4th July, praise for its Domestic Abuse strategy and disappointment at the landing proposals for energy cable works.

District Councillor’s Report Mr Ninnmey (DC) introduced their written report covering meetings with the Forestry Commission and Anglian Water and Warn Homes grants. He referred to the future of the TSM school building once closed and noted a request to be kept informed of consultations on future planning strategies and the setting up of a Cross-Parish Group to monitor such strategies

PTLO Report The PTLO reported on small changes to bus timings.

Tree Warden Report The report from Mr Brunt who was still indispose following and operation, was held over until a later meeting.

ACTION

5 **MATTERS ARISING**

i) Alley footpath hedge Proposed I Cade, seconded J Shaw and carried that quotation from Pauls Tree Services (230869/73) for a hard cut of the alley hedge for £1,720.00 incl vat be accepted.

CLERK

ii) Dog bins signs Councillors Shaw and Colvill confirmed these were in place.

iii) EAONE/THREE Nothing to report.

iv) Interchange verges On-going **CLERK**

v) Joint Cross-Parish Group of Orwell and Villages Parish Councils set up; (230840) first meeting arranged for 18th September 2023.

vi) R isk Assessments Reminders sent J Beer and Councillor Jacobs. **JB/DJ**

vii) RG Insurance/Governance Clerk had confirmed (230778/707) that the RG Trustees are covered by the insurance policy. The status of the relationship between the RG and Parish Council was agreed to be vague and relied on the terms of the original deeds of 1929 and needed to be rationalised. (230842). To be further discussed at a future meeting. **CLERK**

6 ADMINISTRATIVE MATTERS

i) Integration of web site data Following research by RFO (230918), proposed J Fothergill, seconded I Cade and carried that the Village web site set up by a recently deceased parishioner should be kept separate and the site cost of £120 be approved.

7. EASTERN ANGLES VISIT

Following representations by a member of KAFPA, proposed J Shaw, seconded J Fothergill and carried that following past precedent the Council would underwrite any loss incurred from the presentation by Eastern Angles in March 2024 at an upfront cost of c£575 plus vat.

8. PROPOSAL TO IMPROVE VILLAGE COMMUNICATIONS

An initiative put forward by Kirton Parish Church Council (230866) to widen parish communication was given ongoing support. The request to share the cost of printing the Review was also supported subject to the Clerk confirming whether there are any restrictions on Parish Councils making financial grants to Parish Churches. **CLERK**

9. FINANCE

i) Finance and monitoring report The RFO presented reports to 14th August as mounted on the web site (230844).

ii) Audt The RFO reported that the external audit by PKF had been successfully completed (230879) together with auditors report and certificate. Comments on the recording of approvals and minuting of AGAR entries noted for future attention. Agreed the RFO has the authority to post the appropriate Notice of Completion of Audit and remit the audit fee of £252. **GW**
GW/C'K

iii) Broadband The Clerk confirmed that the Plusnet broadband account had been transferred from business to residential (23802).

iv) Grants Request from Lighthouse Women's Aid (230833) noted for F & GP **F&GP**

v) Banking Authorised payments

G Walker/salary	£96.40	Clerk/salary	£416.83
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ESC/election fee	£123.42
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10 **PLANNING**

i) The Maltings Agreed the Clerk should reiterate to the applicant (230784/99) that the email was not a response to a planning application and the Council has no reason to question its conduct in dealing with planning applications. **CLERK**

i) Applications considered

a) 23/3183 TPO, Inglenook, Falkenham **CLERK**
Work on chestnut tree
The Council had no comments

b) 23/2544, Russells Farm, Falkenham **CLERK**
Solar PV system
The Council had no comment to make;
it should not be particularly visible

c) 23/Croft Farm, Falkenham **CLERK**
Building change of use
The Council had no comments

d) Land south of Felixstowe Road, Stratton Hall **CLERK**
Councillor Fothergill had circulated a response (230870).
Council considered this effectively covered its views and should
be submitted as its response, adding that the Council supported
the submission from Levington PC (230858/9).

11. **ENVIRONMENT**

i) Grays Orchard flooding Following intense rainfall on 9th August severe flooding occurred in Grays Orchard (230836). Reported that it had occurred before and drains eventually coped.

ii) Oil spill in Grays Orchard Following a spillage from a broken down delivery vehicle, it had been reported to SCC Highways who sanded the spillage.

12. **RECREATION GROUND**

i) A request for (230863) cctv coverage of an incident in the play area had been passed to John Beer for attention.

ii) Floodlight grant Approval given to support the application for grant aid from ESC to upgrade floodlights from Halogen to LED (230741).

13. **SALC**

i) Circulars Bulletins and newsletters as appropriate circulated.

ii) Dog fouling Councillor Lickert made reference to the continuing problem of dog fouling on the RG and said that offenders caught on cctv would be pursued if at all possible.

14 **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

15 **MATTERS FOR INCLUSION IN FUTURE AGENDA**

RG governance, Levington Lorry Park, Cross- Parish Group, Alley footpath hedge, Risk assessments, Village communication.

16 **DATE OF NEXT MEETING**

Monday 2nd October 2023 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9 pm.

Signed.....
Chairman

Date.....

PLANNING REPORT

		PC	ESC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
22/0687/Ful	1 Grays Orchard, Kirton Single storey side extension	No comment	
22/4401/FUL	Solar Farm Brightwell Revised	Qualified comment	
23/0756	Levington Water extraction proposals	Comments submitted	
23/2697/TPO	4 the Maltings Work on 1 Oak	No Comment	Granted
23/2800/TPO	5 The Maltings multiple work	No Comment	Granted
23/3183/TPO	Inglenook, Falkenham work on chestnut	No Comment	
23/2544/FUL	Ruesells Farm, Falkenham Solar PV system	No Comment	
23/2946/FUL	Croft Farm, Kirton Change of use	No Comment	
23/2930/OUT	Land South Of Felixstowe Road Stratton Hall	Qualified objection submitted	
<u>New applications</u>			
None			