

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday** the **11th** day of **February 2019** at **7.30 pm**

Signed.....
Clerk

To: **All Councillors**

A G E N D A

PUBLIC OPEN FORUM

Please note that since one or more Councillors have declared interests in the SCDC call for sites consultation, any questions related to this raised during the POF will not be responded to until the appropriate point in the agenda.

1. Police Report
2. Parishioners questions
3. County Councillor/District Councillor Reports (circ)
4. PTLO/Tree Warden reports

PARISH COUNCIL MEETING

1. Apologies
2. Minutes of meeting held on 7th January 2019
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
4. Matters arising
 - i) Grit bins
 - ii) Speed Indicator Devices
 - iii) Trimley St Martin School
 - iv) Yellow Lines
 - v) EAONE/THREE
5. Administrative matters
 - i) Future use of Wi-Fi
 - ii) Correspondence
6. Finance
 - i) Financial reports/budget monitor (circ)
 - ii) Precept
 - iii) Correspondence
7. Planning (attached)
 - i) Draft Local Plan Response
 Boundary Group
 KATCAG
 - ii) DC18/0105 Planning appeal
 - iii) 18/5041 Homeleigh, Falkenham Road - Variation of Condition 2
 - iv) Correspondence
8. Environment (see correspondence)
9. Recreation Ground (attached)
10. SALC (see correspondence)
11. Other Correspondence (attached)
12. Matters for inclusion in future Agenda
13. Date of next meeting:- Monday 11th March 2019 in the R G Pavilion at 7.30pm.

CORRESPONDENCE

Police

190023 Tim Passmore Would you be prepared to pay an extra £2* a month
190032 Police Connect PCC announces Steve Jupp in line for C Const (circ)
190103 Police Connect More officers for S C as PCC confirms precept increase (circ)

Matters Arising

190024/90/91 D Jacobs to tanks-direct Grit Bin order/invoice
190089 SCC Grit Bin Letter, Licence and plans
190098 SCC/D Jacobs RE: GRIT BIN REFILL
190035/82/109 D Jacobs Fwd: FW: VM16805 K&F quote summary
190134 SCC Trimley St Martin - primary school provision (circ)
190165 Scottish Power East Anglia ONE update (circ)

Administration

190040 NHS Emergency care for children - a course for grandparents
190055 SCDC Become one of the first East Suffolk councillors
190064 SCDC Register of Electors 2019
190094 Care Choices New Suffolk Care Services Directory 2019

Finance

190146 G Walker Jan 19 Finance reports (circ)
190027/30 G Walker to C Ley Re: 2019/20 Precept Kirton & Falkenham PC
190043/39 SALC/NALC RE: Reserves/ Funding of Action Group gw/ic
190061 Hellis and Lodge 2018 Internal Audit a/c gw
190099 SWARKO per D Jacobs Village Speed Indicator oder £2734.36 + vat
190086/87/112/70a/161/SARS/Magpas/EAAA/CAB/ Acknowledgement of grants
190095/100 Red Cross Grant appeal
190102 G Walker Pay slip Jan 19
190047 The Phone Coop Your invoice from The Phone Co-op £41.6

Planning

190046/78 SCDC Suffolk Coastal Final Draft Local Plan (circ)
190059 SCDC Town and Parish Briefing 11.1.19 (presentation material)

190026 Tr St Martin PC Innocence Farm - Cross-PC meeting to discuss strategy
190121/141/49/55Tr St Martin PC/I Cade Structure of Representations
190070/76 I Cade/D Pryke Port needs - Mayhew statement
190117/33I Cade Professional advice from Stephen Wrinch/ Planning consultant
190057 SCDC Appeal received for Land between 73 - 101 Bucklesham (circ)
190069 SCDC Appellants statement Bucklesham Rd appeal (circ)
190081 eastsuffolk Appeal hearing venue notification for 73 - 101 Bucklesham (circ)
190107/111/116 I Cade For your review - draft response to Bucklesham Rd (circ)
190093 P O'Brien per SCC Advert of prop 40mph & 50mph speed limits (A12 (circ)
190044 SALC EDF Stage 3 consultation Town & Parish Council event. (circ)
190113 S Harvey per SCDC FW: Alleged Breach of Planning - Paddock Close (circ)

Environment

190025 D Jacobs parking on village green
190042/62/118 Various Re: Using village green for parking/ U3A Parking Village Green/ Re: 13th July 2019

190054 Tree Council Regional Representative Nominations
190048 Norse Love East Suffolk 2019
190127 SCC AONB Monthly Update Jan 2019

SALC

190037 SALC Clerk election briefings
190058 SALC Community Energy and Neighbourhood Planning
190066 SALC Buckingham Palace Garden Party
190072 SALC E-bulletin 18 January 2019
190110 SALC Be a councillor information days
190139 SALC Latest SALC E-bulletin 31 January 2019

Other correspondence

190029	eastsuffolk	Invite to joint SCDC/SCC re EDF 22/1/18	(circ)
190067	NALC	publication shines a light on 150 local councils	(circ)
190071	NALC	Open letter to its 100,000 councillors	(circ)
190073	P O'Brien per SCC	FW: Traffic Regulation Order Martlesham	(circ)
190131	CTC suffolk group	Sizewell C infrastructure changes	(circ)
190114	roadworks.org	Roadworks Alert	(circ)
190158	SPS	Heritage Training	
190022	Police Connect	RE: Felixstowe rough sleeper.	
190075	G Brown	Grit Bins	
190036	SCC	Minerals & Waste Local Plan Notice of Submission	
190129	SALC per SCC	School Travel Policy changes	
190130	Tree council	Your January Tree Guardian	
190157	Sizewell C	Sizewell C Project Update February 2019	
190097	Tr St Martin PC	A couple of errors	
190132	I Cade	Draft Land Need and existing sites pipelines	
190135	I Cade per SCDC	Consultation process information	
190080	Tr St Martin PC	Final Draft Report - Meeting Note and Actions	
190154	Tr St Martin PC	Final Draft Report - Meeting Note and Actions	
190049	Tr St Martin PC	Boundary Group Meeting 2 pm. Thursday 17 Jan	
190065	Police Connect	Rural policing team reminder to dog owners	
190101	Police Connect	Appeal to return property to its owners	
190038	East of England LGA	e-bulletin	
190041	Ipswich BC	What's happening in Ipswich	
190045	Felixstowe port	(LALC) Meeting 02 April 2019 gw/dj/ic/ah	
190053	B ParkerGroup	Meeting 2 pm. Thursday 17 Jan	
190060	Tr St Martin PC	Meeting of cross boundary Group	
190063	P Durrant	Planning appeal	
190068	Highways Agency	Weekly Traffic Bulletin - 21 January	
190074	NALC	Chief executive's bulletin	
190083	CAS	Welcome to Village Halls Week 2019!	
190092	NALC	NALC Newsletter	
190096	Highways Agency	Weekly Traffic Bulletin - 28 January 2019	
190105	NALC	Chief executive's bulletin	
190108	Hutchinsons Ports	Hutchison Ports - Best For Brexit	
190119	SCDC	RE: ELECTORAL REGISTER	
190122	Blossom Appeal	Thank you for your ongoing support!!	
190123	Felixstowe TC	Flying the Flag for the Commonwealth - 11th March	
190124	CAS	Funding Events Suffolk Village Halls Week	

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 7th January 2019 at 7.30 pm in the Recreation Ground Pavilion

PRESENT: Messrs I Cade, A P Hutton, D Jacobs, P J Lickert, G J Walker (chair), Ms EY Choi, Mesdames J L Shaw, E A Colvill, Mr T Hatrick (PTLO), Mr R Brunt (tree warden), Mrs S B Harvey (DC) and 4 Parishioners.

1. **APOLOGIES:**

F H Last, M A Paul, S W Livingstone, Mrs P M O'Brien (CC).

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 26th November 2018 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

Councillor Colville declared an interest with regard to planning application DC/18/5149. Councillor Shaw declared an interest with regard to planning applications DC/18/5149 and DC/18/5041.

4. **PUBLIC OPEN FORUM**

i) **Parishioners Questions** Reference the published consultations on Sizewell C, Parish Council had noted that reference was made to its lorries using Innocence Farm. Reference the re- inclusion of development 31/37 Bucklesham Rd had been noted by Parish Council and would figure in its response to the Draft Local Plan. Noted that Mrs Harvey questioned agenda item 9 ii to excluded public and press.

ii) **County Councillor's Report** Mrs O'Brien had written to say she had nothing to report.

iii). **District Councillor's Report** Mrs Harvey DC reported that surplus brown bins are available for disposal, and on consultations on dog controls and the AONB review.

iv) **PTLO Report** Nothing to update

v) **Tree Warden Report** The reverted branches on the VG tree had been removed.

ACTION

5. **SPEED INDICATOR DEVICE**

A further demonstration was to take place on 9th January (c181347/49).

DJ

6. **GRIT BINS**

Agreed that a bin to replace that at Church/Rectory Lane junction should be ordered at a cost of £77 + vat from Tanks Direct (c181362/420). Confirmed that the sand heap at Sheeppgate Lane was adequate for this season; the other bin in Falkenham should be placed as near the power pole as possible but can be left until next year. Clerk would pursue, with SCC, authority to install bins at Alley Road and Guston Gardens (c181369) prior to purchase.

DJ

CLERK

7. **PLANNING**

i) Planning applications considered

a) **18/5041** Part side garden, Homeleigh, Falkenham Rd, Falkenham
Variation of Condition 2 etc
Agreed no comments; Councillor Shaw interest declared.

CLERK

b) **18/5149** St Peter's Cottage, Back Road, Kirton
Cart lodge and family accommodation
Agreed no comments; Councillors Shaw & Colvill interests declared.

CLERK

c) **18/5186** The Old Maltings, 22 Trimley Rd, Kirton
Work on 7 trees around the Old Maltings.
Concern to be expressed over quality and need of work.

CLERK

d) **18/5153** Brook Cottages, Bucklesham Road, Kirton
Rear extension, front porch roof and infill
Agreed no comments.

CLERK

ii) Draft Local Plan Advised by SCDC (c181431) that Final Draft Local Plan having been approved by full council on 3rd January, it would be published for 6 weeks after the 14th January to seek representations on its soundness. The Council would, in consultation with other councils (c181426/30/37), be considering its response, noting that changes had been made to the layout of Innocence Farm and housing development re 31/37 Bucklesham Road had been reintroduced.

iii) Trimley St Martin School Letter via S Harvey from SCC Schools Planning Manager (c1801405) regarding future of the primary school and possible closure/relocation noted would be monitored.

iv) Paddock Close Noted that DC Harvey had written to SCDC enforcement officer (c181323) about the failure of the roadworks to be completed

8. **RECREATION GROUND**

i) Annual inspection The Annual Inspection had been carried out on 30th

November 2018 (c181397) by David Bracey; Clerk to circulate for information **CLERK**

9. **FINANCE**

i) Financial reports (attached) Financial reports and budget monitor (18181427) circulated; confirmed budget monitor displays approved budget for 2019/20. Having been checked by Councillor Choi, reports were signed by chairman.

ii) Salaries An increase of 2.65% was agreed with and for the Clerk for salary commencing April 2019.

iii) Precept 2019/2020 A 10% increase in the Precept for 2019/20 (based on Band D properties) was agreed to allow for a previously agreed 6% annual rise in salaries to align with Local Government pay bands, and an additional 4% to allow for inflation and additional expenses for which £20,137 would be requested. **CLERK**

iii) Grants for 2018/19 The following were agreed **CLERK**

CAB (felix)	£200	Each (ipswich)	£100
SARS	£100	EA Air Ambulance	£200
Magpas	£200	Headway	£100

iv) Banking Confirmed banking arrangements with Unity now transferred to Councillor Walker as RFO.

v) RFO appointment In abeyance for time being.

vi) Motion to exclude public and press In view of the sensitivity of subject of discussion over use of reserves for possible specialist fees, agreed unanimously that public and press should be excluded from item 9vi Specialist Fees Reserves; any press and public retired.

vii) Specialist Fees and Expenses Agreed that a working party comprising Councillors Walker, Cade, Jacobs, Livingstone and Colvill should deliberate on use of reserves. Councillors Jacobs and Lickert to authorise expenditure up to £14,000 with respect to opposing the Innocence Farm proposal in the SCDC Local Plan. Advice on use of reserves through S137 from SALC and NALC (c190043/39) noted.

ix) Broadband Clerk had renewed security suite and domain name (c181434/36).

10. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

11. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Future use of wi-fi, Tr St Martin School, Grit bins, SID.

12. **DATE OF NEXT MEETING**

Monday 11th February 2019 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9.55 pm.

Signed.....
Chairman

Date.....

REPORTS

PLANNING

		<u>PC</u>	<u>SCDC</u>
<u>Existing applications</u>			
DC18/3404	Paddock Close, Kirton Variation of legal agreement to modify S106 on DC14/4225	No comment	
DC18/4123	Scout Hut, Church Lane, Kirton Replacement Scout Hut	Object Door to shed	
DC/18/5041	Part side garden, Homeleigh, Falkenham Rd, F Variation of Condition 2.	No comment	
DC/18/5149	St Peter's Cottage, Back Road, Kirton Cart lodge and family accommodation	No comment	Granted
DC/18/5186	The Old Maltings, 22 Trimley Rd, Kirton Work on 7 trees around the Old Maltings	Query need/work quality	
<u>New applications</u>			
DC/18/5041	Variation of condition no2 of DC/15/2023 Change internal/external door (balcony) removed etc etc		

RECREATION GROUND

Pavilion : The CCTV has now been set up to monitor the play area. Hopefully this will act as a deterrent for those wanting to cause any problems in the play area. We still have to remove a tree in the play area that is obstructing the view. The 2 outside power points have been installed on the pavilion near the defib machine. The floodlight pointing to the Alley Road entrance has packed up. A replacement is due by the middle of February.

Play-Area : Good news about the annual inspection at the end of November as it only showed up 5 items regarded as low/medium risk. One has already been sorted and the other 4 highlight possible trip hazards around the fitness equipment and trampoline. Regular weekly mini inspections are taking place to satisfy new insurance regulations. Details are being recorded on a mobile phone app (very high tech !!).

Fitness Equipment / Zip wire : No new problems.

Ground : Still waiting for Taylor Wimpey to complete the tarmac work around the new mobility gate. This is due when they complete the work on the nearby road surface (but will they remember they are supposed to do this ??). Still problems on the dog mess front – too much left behind !!!! Short of banning them (which is not very practicable) it is difficult to see a solution. Making people keep dogs on leads would probably help cure this but how would this be policed !!

J Beer February 2019

