

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday** the **11th** day of **March 2019** at **7.30 pm**

Signed.....
Clerk

To: **All Councillors**

A G E N D A

PUBLIC OPEN FORUM

Please note that since one or more Councillors have declared interests in the SCDC call for sites consultation, any questions related to this raised during the POF will not be responded to until the appropriate point in the agenda

1. Police Report
2. Parishioners questions
3. County/District Councillor Reports
4. PTLO/Tree Warden reports

PARISH COUNCIL MEETING

1. Apologies
2. Minutes of meeting held on 11th February 2019
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
4. Matters arising
 - i) SID
 - ii) Trimley St Martin School
 - iii) Wi-Fi access
 - iv) Trimley Road yellow lines
 - v) Village Green posts
 - vi) Trees
5. Annual Meeting arrangements - speaker/catering
6. Parish Council Elections 2nd May 2019
7. Keep Britain Tidy/Love Suffolk
8. Footpaths
7. Administrative matters correspondence
8. Planning (attached)
 - i) Draft Local Plan (c190192/212/190241/45, c190234)
 - ii) Bucklesham Road planning appeal (c190160/63/85)
 - iii) Correspondence
9. Finance (attached)
 - i) Financial reports/budget monitor (attached)
 - ii) End of year accounts/audit
 - iii) Correspondence
10. Environment (correspondence)
 - i) VG grass cutting contract
11. Recreation Ground
12. SALC Report (correspondence)
13. Other Correspondence (attached)
14. Matters for inclusion in future Agenda
15. Date of next meeting:- APCM Monday 13th May 2019 in the R G Pavilion at 7.30pm.
ANNUAL MEETING 8th April 2019 RG Pavilion at 7.30 pm

CORRESPONDENCE

Matters arising

190134 SCC Trimley St Martin - primary school provision (circ)
190177/210/272 SCC RE: Trimley St Martin - primary school provision (circ)
190270 S Harvey/SCDC FW: Burnt house lane Oak plus Swiss Farm and Maltings (circ)

Agenda/Administration

190205 eastsuffolk Parish & Town Elections (circ)
190211 SALC Pre-election period (purdah) (circ)
190251 eastsuffolk May election forms and programme
190259 eastsuffolk Town and Parish Elections - 2 May 2019
190181 Keep Britain Tidy Join Keep Britain Tidy's Great British Spring Clean
190266 D Jacobs Footpath map.
190243 S Harvey Suffolk Day celebrations (circ)
190268 CAS Your CAS Membership is due for renewal
190200 Red Cross An enquiry
190201 imagesbyhand Parish Map
190268 CAS CAS Membership is due for renewal

Planning

190192 I Cade Update and document to review for Local Plan
190213 I Cade Planning Consultant Review of the Cross-PC Submission
190241/45 Tr St Martin PC Final Draft Response/ Final Final Version
190234 P O'Brien Representation to SCDC re Local Plan
190160 I Cade Bucklesham Rd appeal response
190163 J March Planning Appeal Notification for APP/005/2019 gw/ic
190185 P Durrant DC/18/0105/FUL – OBJECTION gw/ic
190202 Sizewell C Last call for Sizewell C parish council presentations
190158 SPS Heritage Training

Finance

190212 I Cade Re: Invoicing
190222 I Cade URGENT _ Approval to place contract with One Planning
190250 I Cade FW: Invoice INV-0606 from One Planning Ltd (circ)
190254 B Parker Partish Clerk Tr St Martin
190262 eastsuffolk Notice of Transfer to East Suffolk Council 1 April
190231 Headway Headway Suffolk Spring Fundraising Events
190209 The Phone Co-op February invoice from The Phone Co-op £39.48

Environment

190199 Natutral England Proposed SCHA of ONB Boundary Variation.
190260 SCC AONB February Monthly Update; SCH AONB
190263 Tree Council Your March Tree Guardian

SALC

190244 SALC Latest SALC E-bulletin dated 20 February 2019
190258 SALC Latest SALC E-Newsletter 'TLC' (circ)
190261 NALC LCR Winter 2018 Survey
190265 NALC Chief executive's bulletin

Other Correspondence

190204 G Walker Litter pick
190207 Jo Curtis first aid course for grandparents
190214 D Jacobs RE: Trimley St Martin - primary school provision
190218 G Walker RE: Trimley St Martin - primary school provision (circ)
190224 I Cade RE: Trimley St Martin - primary school prov ision (circ) (circ)
190235 SCC Connecting Communities
190256 SPS Heritage Training- Last few places left
190257 S Harvey FW: March District Cllr's report.

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 11th February 2019 at 7.30 pm in the Recreation Ground Pavilion

PUBLIC OPEN FORUM

PRESENT 11 Parish Councillors, Mr T Hatrick (PTLO), Mr R Brunt (Tree Warden), Mrs P O'Brien (CC), Mrs S B Harvey (DC), 15 Parishioners.

1. **Police Report** 4 incidents had been reported in Kirton during December. (Burnt House, Lane Rivett Close, 2 on Recreation Ground)
2. **Parishioners Questions** Councillor Cade gave advice in response to a request for guidance on how to respond to the questions in the Local Plan on unsoundness of the Local Plan.
3. **County Councillor's Report** Mrs O'Brien covered the continuing financial pressures the County faces, particularly referred to the intention to reduce funding to the CAB and the increase in council tax of 4%. She announced that Steven Jubb had been appointed as the new Chief Constable and, as a result of the increase in police council tax element; 29 more officers and 69 staff will be recruited. Wind speed studies on Orwell Bridge, a new machine for pothole repairs and the creation of more specialist education places also figured. She undertook in response to a question to seek an update on the status of Felixstowe Academy.
4. **District Councillor's Report** Mrs Harvey (DC) reported on her chairing of a meeting of the SCH AONB emphasising the need to be vigilant in protecting the AONB and the initiatives being pursued. Reference was made to the new merged council coming into being on 8th April, a Sizewell C briefing and the Local Plan consultation. The oak tree on the corner of Burnt House Lane is to be investigated in relation to PTLO status.
5. **PTLO Report** Mr Hatrick had nothing to report.
6. **Tree Warden Report** Nothing to report other than no action so far on Swiss Farm Trees.

PARISH COUNCIL

PRESENT: Messrs I Cade, A P Hutton, D Jacobs, F H Last, P J Lickert, M A Paul, S W Livingstone, G J Walker (chair), Ms EY Choi, Mesdames J L Shaw, E A Colvill, Mr T Hatrick (PTLO), Mr R Brunt (Tree Warden), Mrs P M O'Brien (CC), Mrs S B Harvey (DC), and 15 Parishioners.

1. **APOLOGIES:** None
2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 11th February 2019 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

Councillor Paul confirmed his interests in relation to the appeal on application

DC18/0105.

ACTION

4. **MATTERS ARISING**

i) Grit bins New bins had been purchased and installed at Guston Gardens and Alley Road.(c190024/90/91) for which SCC licences had been obtained (c190089). Bins await filling by SCC (c190098).

ii) Speed Indicator Device A 20/30/40 mph SID had been purchased at a cost of £2734.36 + vat (c190035/82/99/109); installation shortly to follow. **DJ**

iii) Trimley St Martin School SCC had approached Council (c190134/177) to discuss the future of the school. The Clerk having suggested they come to the Annual Meeting, this was not convenient. Agreed they should be asked if the 1st or 15th April would suit; the date of AM being rearranged. Councillors did not think a PC meeting would provide as much time as the AM or would be as productive **CLERK**

iv) Trimley Road yellow lines Response from SCC still awaited. **SCC**

v) EAONE On-going

5. **ADMINISTRATIVE MATTERS**

i) Wi-Fi access Agreed the need for this facility in the pavilion should be discussed with J Beer in the first instance. **DJ/JB**

ii) Child Emergency Care NHS are offering a course for grandparents (c190040). Agreed should be put on Council website. **GW**

iii) Register of Electors Clerk had received new Parish registers (c190064).

iv) Care choice New 2019 Suffolk Care Directory (c190094) to be put on web site. **C'K/GW**

6. **FINANCE**

i) Financial reports/budget monitor (attached) Financial reports and budget monitor (c190146) circulated; haing been verified by Councillor Choi were approved and signed.

ii) Precept Request for a precept of £20,137 for 2019/20 had be submitted to SCDC (c190027/30).

iii) Reserves and Funding Advice from NALC and SALC on funding of action groups (190039/43) noted. Acknowledgements of grants received from SARS/MAGPAS/EAAA/CAB.

iv) Internal Audit Account from Hellis & Lodge for 2018/19 audit (c190061) for £236 passed to RFO for payment. **GW**

v) Broadband Invoice for January for £41.46 (c190047) received from Phone Co-op.

7. **PLANNING**

i) Draft Local Plan The Council's response on Draft Local Plan continues in conjunction with neighbouring Parish Councils, setting out its views on the lack of soundness of the Plan, particularly concerning Innocence Farm (SCLP12.35). A similar response on the site on Bucklesham Road (SCLP12.55) had been prepared, will be circulated and subject to approval submitted. Agreed it should be posted on the Council's website Councillor Cade would be joining KATCAG in its meeting with a planning consultant initially in an observatory capacity.

ii) Planning appeal A response to the Notice of Appeal to the refusal to approve development at 73 and 101 Bucklesham Road (c190057/69) had been submitted to the Planning Inspectorate; a Councillor will attend the hearing (c19190081) on 13th March. Councillor Paul retired from the meeting during the discussion.

iii) Planning application

a) DC18/5041 Homeleigh, Falkenham Road
Variation of Condition 2 etc
Agreed no comment.

iv) Speed limit changes Notice from SCC (c190093) of proposal to modify speed limits on A12 through Martlesham and Foxhall Road noted.

v) Paddock Close Noted that SCDC had lodged an Alleged Breach of Planning to TW (c190113) over the failure to complete the road works to Paddock Close.

vi) Sizewell C EDF event on 22 January on stage 2 (c190044) circulated but not attended.

8. **ENVIRONMENT**

i) Village Green posts A provisional budget of £100 for preservative to be applied to VG posts agreed.

DJ

ii) Litter clean Keep Britain Tidy and Love East Suffolk appeals (c190048) noted and to be put on March agenda.

CLERK

iii) Maltings Mrs Harvey observed that work proposed for Maltings trees had been approved

9. **RECREATION GROUND** (attached)

Councillor Lickert reported that nothing further had been received on Protection Orders

10. **SALC REPORT**

January bulletins received and noted.

11.. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

12. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Keep Britain Tidy, Verges on corners – Alley Road

13. **DATE OF NEXT MEETING**

Monday 1th March 2019 in the Recreation Ground Pavilion at 7.30 pm

ANNUAL MEETING scheduled for 8th April may change if SCC speakers attend.

There being no further business the meeting closed 9.15 pm

Signed.....
Chairman

Date.....

COMMITTEE REPORTS

PLANNING

		<u>PC</u>	<u>SCDC</u>
<u>Existing applications</u>			
DC18/3404	Paddock Close, Kirton Variation of legal agreement to modify S106 on DC14/4225	No comment	Granted
DC18/4123	Scout Hut, Church Lane, Kirton Replacement Scout Hut	Object Door to shed	
DC/18/5041	Part side garden, Homeleigh, Falkenham Rd, F Variation of Condition 2.	No comment	Granted
DC/18/5186	The Old Maltings, 22 Trimley Rd, Kirton Work on 7 trees around the Old Maltings	Query need/work quality	Granted
DC/18/5041	Variation of condition no2 of DC/15/2023 Change internal/external door (balcony) removed etc etc	No comment	Granted
<u>New applications</u>			
DC/19/0288	24 Rectory Lane, Kirton Ss timber cart lodge in front of property on NW corner between house and road.		