

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday** the **7th** day of **January 2019** at **7.30 pm**

Signed **C A Shaw**

Clerk

To: **All Councillors**

A G E N D A

1. Apologies
2. Minutes of meeting held on 26th November 2018
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
4. **PUBLIC OPEN FORUM**
Please note that since one or more Councillors have declared interests in the SCDC call for sites consultation, any questions related to this raised during the POF will not be responded to until the appropriate point in the agenda.
 - i) Parishioners questions/input
 - ii) County Councillor's/ District Councillor's Reports
 - iii). PTLO/Tree Warden reports
5. Speed Indicator Display (**c181347/49**)
6. Grit bins (**c181347/49, c181369**)
7. Planning (attached)
 - i) 18/5041 Part side garden, Homeleigh, Falkenham Rd, Falkenham
Variation of Condition 2.
 - ii) 18/5149 St Peter's Cottage, Back Road, Kirton
Cart lodge and family accommodation
 - iii) 18/5186 The Old Maltings, 22 Trimley Rd, Kirton
Work on 7 trees around the Old Maltings.
 - iv) Draft Local Plan
 - v) Trimley St Martin School
8. Recreation Ground
9. Finance
 - i) Financial reports/Budget Monitor (**c181427**)
 - ii) Motion to propose that during agenda item 8. Finance iii) the public and press are excluded.
 - iii) Specialist Fees Reserves
 - iv) Salaries
 - v) Precept 2019/2020
 - vi) 2018/9 grants
 - vii) RFO appointment
10. Correspondence (attached)
11. Matters for inclusion in future Agenda
12. Date of next meeting:- Monday 11th February 2019 in the R G Pavilion at 7.30pm.

CORRESPONDENCE

SID

181347/49 D Jacobs/SWARKO Village Speed Indicator/VM1605 (circ)

Grit Bins

181362/420 D Jacobs Grit Bins/Church Lane Grit Bin js

181369 SCC RE: New grit bin process response

Planning

181339/44/84/406/07 Various Meeting on Innocence Farm - notes for info (circ)

181425 I Cade Latest Local Plan etc. drafts (circ)

181431 SCDC Hold the date - Suffolk Coastal Local Plan briefing (circ)

181392 S Harvey/Levington pc Briefing sessions for town and parish councils 2019 (circ)

181426/30/37 I Cade/TSMPC C ross-PC meeting to discuss strategy for the next SCDC pc's

181405 S Harvey FW: Trimley St. Martin School (circ)

181323 S Harvey enforcement on DC/14/4225/FUL Highways 278 1.AL1 (circ)

Finance

181427 G Walker Dec 18 Finance reports (circ)

181328/33/41 I Cade K&FPC legal cost estimates (circ)

181409 I Cade Meeting with planning lawyer (circ)

181351 I Cade RE: PARISH COUNCIL Fwd: RE: Reserves gw/dj

181367 S Harvey/G Walker Raising precept

181403 SALC NALC Legal Acknowledgement - Suff 18/388 gw/ic

181372 G Walker Salaries and mileage

181379 D Lines FW: BB KYC response on proforma on Barclays a/c

181423 CAB Please sign our petition

181424 SARS Grants to community organisations

181434 Kaspersky Kaspersky Lab - Order Confirmation £17.49

181436 Namesco Namesco purchase confirmation £16.79

Environment

181402 eastsuffolk Help with dissemination of air quality info

Other correspondence to note

181411 SCC Adult social care user research

181321 Police Connect New officers and cameras to combat speeding (circ)

181335 eastsuffolk Felixstowe ASB mins (circ)

181433 T Passmore PCC and COUNCIL TAX PRECEPT MESSAGE (circ)

181329 SCC ANOB Monthly Update for Nov 2018 (circ)

181324 Tree Council A message for our Tree Wardens rb

181346 R Brunt Reverted tree on V. Green dj/gw

181428 SCC AONB Monthly Update December 2018 (circ)

181375 Police Connect be vigilant when purchasing a bicycle this Christmas (circ)

181330 P O'Brien Letter to Gladman Development (circ)

181370 e-on Change of deemed prices

181394 The Phone Co-op Broadband a/c £38.63

181373 C Ley/I Cade Precept ic /gw

181363 SALC Suffolk Coastal area meeting summary

181422 SALC Latest GDPR e-bulletin issue 5

Other correspondence

181336	Police Connect	18 Thefts from vans – Felixstowe, Trimley, Martle
181338	Police Connect	Drink/drug driving at Christmas
181342	Police Connect	Don't let thieves spoil your Christmas
181345	Police Connect	Missing Person – Lily Williams from Ipswich
181401	Police Connect	Safer Rider workshops 2019
181410	Police Connect	Road rage incident – Felixstowe
181415	Police Connect	Over 70 vehicles stopped in multi-agency operation
181416	Police Connect	Ipswich burglar jailed for 32 months
181421	Police Connect	Suffolk SAFEKey
181398	S Harvey	Footpath signs
181412	Tree Council	Seasons Greetings from The Tree Council rb
181331	CAS	Voluntary Sector Survey
181361	eastssuffolk/I Cade	FW: Planning application, Kirton
181368	I Cade to L Negus	Scout hut application
181337/48/96	SALC	Reserves
181396	SALC	RE: Reserves gw/ic
181418	G Walker	December payslip
181358	HMRC	Successful Receipt of Online Submission
181343	SALC	Latest SALC E-Bulletin 30 November (circ)
181364	SALC	E-Bulletin 4 December 2018
181374	SALC	E-bulletin 7 December 2018
181429	SALC	E-bulletin 21 December 2018 (circ)

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 26th November 2018 at 7.30 pm in the Recreation Ground Pavilion

PUBLIC OPEN FORUM

PRESENT 8 Parish Councillors, Mr D Lines (RFO), Mr T Hatrick (PTLO), Mr R Brunt (tree warden), Mrs P O'Brien (CC), Mrs S B Harvey (DC), 17 Parishioners.

1. **Kirton and Trimley Community Action Group** Members of the group attended the meeting to introduce itself and provide an update of its activities. A letter had been sent to SCDC Scrutiny Committee, which was to consider the Draft Local Plan on 27th November 2018, setting out for attention its position on Innocence Farm and Trimley housing allocations in particular. A copy of that letter had been circulated to the Parish Councillors. The group had arranged a meeting with Counsel in London on 29th November to review its final submission.
2. **Police Report** No report received apart from an on-line report of incident in Oakdene in September. Emails on local policing, Felixstowe day of action and successful share of Youth Fund circulated and noted.
3. **Parishioners Questions** The condition of a grit bin in Church Lane was raised; explained all bins are under review. Agreed the council would look into the issue of cars parked in Church Lane causing obstruction.
4. **County Councillor's Report** Mrs O'Brien gave an update on the council's budget consultation leading to Cabinet and Full Council presentations in January/February. Government funding for social care had been increased. Provisional GCSE results show an improvement. The chief constable, Gareth Williams, is to retire in October, a new member from the Met has joined the P&C Panel, increased funding continues to be pressed for and concerns were noted about the reduction in PCSOs. Mrs O'Brien was asked whether the police had the expertise to tackle cyber crime and she agreed to pursue.
5. **District Councillor's Report** Mrs Harvey's report made reference to changes in the Draft Local Plan in that houses in Bucklesham Road had been reintroduced due to changes in some village hierarchy, Innocence Farm is still in the plan though smaller. There is still some enabling budget left. Trimley St Martin school is planned to close in 2022 as the preferred option; she plans to have discussions with the CC on this. A letter has been sent to the enforcement officer regarding TW failure to complete the road to Paddock Close.
6. **PTLO Report** New timetables have been published but affect the parish little. Councillor Colvill would be drafting a letter of complaint over the new arrangements for buses stopping at Ipswich hospital which are much less convenient.
7. **Tree Warden Report** Nothing new to report; the trees at Swiss Farm have not yet been planted and the enforcement officer should be advised.

PARISH COUNCIL

PRESENT: Messrs I Cade, A P Hutton, D Jacobs, P J Lickert, S W Livingstone, Ms EY Choi, Mesdames J L Shaw, E A Colvill, Mr D Lines (RFO), Mr T Hatrick (PTLO), Mr R Brunt (tree warden), Mrs P M O'Brien (CC), Mrs S B Harvey (DC) and 17 Parishioners.

1. **APOLOGIES:** F H Last, M A Paul, G J Walker

2. **MINUTES OF LAST MEETING**

Councillor Cade being in the chair, in the absence of the chairman, the minutes of the meeting held on 29th October 2018 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

Nothing new declared.

4. **MATTERS ARISING**

ACTION

i) Kirton Rd yellow signs Agreed SCC to be requested to provide double yellow line at corner of Back Road/Kirton Road in accordance with Highway Code parking restrictions. **CLERK**

ii) SID Proposed J Shaw, seconded A Colvill and carried that the quotation from Swafco Traffic Ltd (c181314) in the sum of £2703.36 for the supply of be pursued together with £615 for bag and spare battery. £2500 having already been received in grants, proposed E Young, seconded S Livingstone that £800 be sought from Locality Budget through Mrs O'Brien (CC) (c181225/33). **CLERK**

iii) GDPR On going **GW**

iv) Grit bins Confirmed that bins to be provided at Guston Gardens, Alley Rd and 2 locations in Falkenham the positions and type of which to be located on a map by Councillor Shaw; Clerk to confirm with SCC terms on which council can purchase. **JS
CLERK**

v) Tree lighting Arrangements confirmed for 7th December at 6pm; Mr Harvey to be asked to make the dedication. **CLERK**

vi) WWI Commemorations The Parish beacon was lit on the Village Green on the evening of 11th November, as part of the national Battle's Over commemoration, and the Last Post sounded. A large gathering of parishioners attended the event and a collection taken up for the RAFBF raised £156. An memorial certificate is attached to the minutes.

vii) EAONE/THREE Nothing reported.

viii) Swiss Farm trees No action so far; Clerk to alert SCDC tree officer. **CLERK**

ix) RG inspections Councillor Jacobs had reached an arrangement with John Beer to carry out weekly monitors by means of mobile phone pro-forma. Noted that dog fouling was still a problem. Suggestions that dogs should be kept on leads or banned totally to be discussed at a later meeting; Councillor Lickert would look into the legal options. **DJ/JP**

5. **ADMINISTRATIVE MATTERS**

i) RFO appointment Having considered various options, proposed A Hutton, seconded P Lickert and carried that Councillor Walker should fulfil the position of RFO for an indefinite period until a new appointment is made. The Council's grateful thanks for his services over the past 18 months was conveyed to Mr Lines who was present. **CLERK**

ii) Pensions Notification from Pension Regulator (c181276) on increases to contributions noted, but not relevant to this council.

iii) Carers Survey SCC survey noted for interest (c181176).

6. **FINANCE & GENERAL PURPOSES ANNUAL MEETING**

i) Financial reports (attached) D Lines presented updated accounts (c181284) which were verified by E Choi and signed by the chairman.

ii) Salaries Deferred to next meeting. **CLERK**

iii) 2019/2020 Budget/Precept Adraft budget (attached) prepared by D Lines (c181289/90) was presented and discussed in relation to the Precept Letter (c181288) for 2019/20. Options for increasing the Precept from £18,000 within a range of £5000, £10,000, £20,000 to increase reserves towards legal representation for future planning/inquiry proceedings were considered but deferred to the January meeting for a final decision. **CLERK**

v) Grants Deferred to January meeting. A particular plea was put for the CAB which was seeing a reduction in grants. **CLERK**

vi) Invoices Proposed J Shaw, seconded A Colvill and carried that RBL should be sent £100 instead of the £60 recommendation for 3 wreaths (c181203). The Clerk would renew the Council's domain for £13.99 through Namesco (c181270) October broadband a/c of £38.33 through his expenses, . Invoices for hedge cutting (c181217) £163, VG drop pole (c181266) £193.85, VG grass cutting (c181267) £494.40, Councillor training (c181254) £37.20 processed. **CLERK**

vii) CIL funding A report from SCDC (c181158/75) on CIL funding paid in 2018/9 of £1209.99 and predicted similar sum for 2019/20 noted for future action. **COUNC**

ix) Banking Arrangements are in hand to transfer Barclay banking facilities from D Lines control to G Walker. Community a/c statements for October

(c18239) received.

7. **PLANNING**

i) Planning application considered

DC18/4123 Scout hut, Church Lane, Kirton
Replacement scout hut.

Agreed to object as doors of adjacent storage hut can't be opened.

ii) Local Plan update Councillors Jacobs and Lickert had attended one of the presentations by MPC (c181278) and had reported. They had attended on as observe only and had not engaged in any discussion on the proposals. It had emerged that the plan for Innocence Farm had been modified by reducing the area of industrial development. This was contained in the DRAFT plan to be presented to the Scrutiny Committee on 27th November (c181280) Agreed **IC/C'K**). a letter of support, to the that sent to the Committee (c181317) by KTCAGroup, should be sent on behalf of the Council.

iii) Bucklesham development The proposal by Gladman Properties for 2700 properties (c181253/87) and letter of objection from P O'Brien (CC) was noted.

iv) Felixstowe Port The minutes of the Port LALC on 15th October (c181255) circulated and noted.

8. **ENVIRONMENT**

i) AONB Latest newsletter (c181191) circulated.

ii) Air Quality consultation Documents (c181197) from east suffolk circulated.

iii) Village Green Clerk to respond to request to park on Green (c181234) on 7th **CLERK** April 2019 for yard sale.

9. **RECREATION GROUND** (attached)

10. **SALC REPORT**

i) Subscriptions Notice (c181177) that subscriptions for 2019/20 will not be increased, noted.

ii) Area meeting Councillor Lickert will attend meeting on 3rd December.

11. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

12. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Draft Plan, Grit bins, SID, RFO, Budget/Precept, grants.

13. **DATE OF NEXT MEETING**

Monday 7th January 2019 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 10.35 pm.

Signed.....
Chairman

Date.....

REPORTS

PLANNING

		<u>PC</u>	<u>SCDC</u>
<u>Existing applications</u>			
DC18/3404	Paddock Close, Kirton Variation of legal agreement to modify S106 on DC14/4225	No comment	
DC18/4220	30 Falkenham Road, Kirton Front Ground Floor extension	No comment	Granted
DC18/4123	Scout Hut, Church Lane, Kirton Replacement Scout Hut	Object Door to shed	
<u>New applications</u>			
DC/18/5041	Part side garden, Homeleigh, Falkenham Rd, F Variation of Condition 2.		
DC/18/5149	St Peter's Cottage, Back Road, Kirton Cart lodge and family accommodation		
DC/18/5186	The Old Maltings, 22 Trimley Rd, Kirton W ork on 7 trees around the Old Maltings		

