

**PARISH of KIRTON & FALKENHAM**

Dear Sir/Madam,

**NOTICE OF MEETING**

**I HEREBY GIVE YOU NOTICE** that a meeting of the **Parish Council** of the above Parish will be held at:  
**THE RECREATION GROUND PAVILION**

on **Monday** the 12<sup>th</sup> day of **December 2022** at **7.30 pm**

Signed *C A Shaw*  
Clerk

**A G E N D A**

1. Apologies
2. Minutes of meeting held on 14<sup>th</sup> November 2022
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
4. **PUBLIC OPEN FORUM**
  1. Police Report
  2. Parishioners questions
  3. County/ District Councillor Reports
  4. PTLO/ Tree Warden reports
5. Matters arising
  - i) Rectory Lane finger post (221290/2/3, 2213320)
  - ii) Tree lighting (221355)
  - iii) Speeding signage
  - iv) EAONE /THREE
  - v) Ease the Squeeze (221299, 221354)
  - v)i Trimley interchange
  - vii) Burnt House Lane oak tree
6. Administrative matters
  - i) Felixstowe Community Partnership (221278/1337)
  - ii) Correspondence
7. Finance (attached)
  - i) Finance and monitoring reports
  - ii) Precept (221275)
  - iii) Grant applications (221333/41)
  - iv) Ease the squeeze
8. Planning (attached)
  - i) DC/22/4595/FUL Longridge, Falkenham  
Replace balcony, front extension, new roof
  - ii) Housing in clusters (221298/221309)
  - iii) Correspondence
9. Environmental
  - i) Trimley/Kirton roads footways
  - ii) Flooding events (221302)
  - iii) Correspondence
10. Recreation Ground
11. SALC
12. Other Correspondence (attached)
13. Matters for inclusion in future Agenda
14. Date of next meeting:- Monday 9<sup>th</sup> January 2023 at 7.30pm.

## **CORRESPONDENCE**

### **POF**

221358 Police c Connect New Chief Constable for Suffolk confirmed  
221352 suffolkonboard bus timetable updates citrc

### **Matters arising**

221290 P Mulcahy Fwd: RE7814 - Enhanced finger post, Kirton circ/pm  
221292 D Jacobs Kirton Finger Post gw/mp  
221293 I Cade/D Jacobs Fwd: Fwd: RE7814 - Enhanced finger post, Kirton circ 4 emails  
221322 J Fothergill Fwd: Fwd: RE7814 - Enhanced finger post, circ  
221355 G Walker Christmas tree lighting collection circ 4 emails  
221314 BHIB - LCO02350 TREE LIGHTS dj/gw/mp  
221299 D Jacobs Re: Warm Rooms Kirton & Falkenham In confidence. circ 7 emails  
221354 M Richardsn/ESC FW: Ease the Squeeze Update circ

### **Administration**

221278 SALC Community Partnership Meeting Reminder ac/mp  
221337 ESC Felix Community Partnership Town and Parish Support ac 2 emai  
1221334 ESC - Register of Electors 2022/23  
221328 M Richardson FW: News from ES Helping people to grow their own circ/sh  
221305 CAS Co-Op Lunch Club/Warm Hub Fund Grant Funding Available

### **Finance**

221275 G Walker to ESC 23-24 Precept, Kirton & Falkenham PC  
221333 Citizens Advice ES Appeal for grant  
221341 D Jacobs Fwd: Citizens Advice East Suffolk 2 emails2  
221280 ESC Remittance Advice: VKIR004 £2340 Ease the Squeeze gw/dj/mp  
221291 G Walker/D Jacobs Remittance Advice: VKIR004 for Kirton & Falkenham PC gw/dj/m  
21295 ESC Invoice for 2 dog bins £509.21 incl vat gw  
221303 D Jacobs per Pauls Fwd: Invoice for tree work £360 gw/mp  
221285 M Richardson FW: New Cost of Living Community Grant Fund  
221274 CAS Fundraising Suffolk 2022 Conference  
221338 SARS Thank you from SARS gw/mp  
221319 HEADWAY Donation gw/mp  
221323 MAGPAS Thank you for your donation gw/mp

### **Planning**

221331 ESC Public Access Notification - DC/22/4595/FUL circ  
221298 ESC Housing in Clusters and Small Scale Residential Development circ  
221309 M Richardson/ESC FW: Adoption of Housing in Clusters etc circ  
221359 SALC ES town and PC planning working group - initial report circ

### **Environmental**

221294 G Christian Flooding Kirton Rd/publicity (221294,  
221302 I Cade to P Mulachy Road flooding near school  
221350 M Richardson flooding circ  
221356 M Richardson RE: flooding circ  
221272 Tree Council National Tree Week and more!  
221324 SCC News from the AONBs

### **SALC**

221307 SALC Training bulletin 22nd November 2022 circ  
221281/329 SA:C Training bulletin 15th November 2022/29th November  
221359 SALC ES town and PC planning working group - initial report circ  
221282 SALC Felixstowe Comm Partnership Town and Parish Support  
221296/315/351 CHIEF EXECUTIVE'S BULLETINS  
221301/326 NEWS BULLETIN - 21st November 2022  
221277/311/326 NALC NEWSLETTER  
221316 SALC HR AND PERSONNEL MATTERS  
221325 SALC Elections 2023

OTHER CORRESPONDENCE

221289	Sizewell C	Sizewell C - Update	
221330	Sizewell C	Sizewell C: Announcement of Government Investment	
221357	Tree Council	Big Give Christmas Challenge - 3 days left!	
221273	ESC	FW: Greenprint event - Climate Resilient Com – 21/11	
221306	Trees & More	Now lifting Bare Root Trees - Buy online at Trees&More.co.uk	
221335	SCC	Celebrating the heroes of the Coast & Heaths	
221276	Charity commission	RG Annual Return	jb
221279	CAS	Village Halls and Community Buildings Newsletter	
221283	ESC	Control of Dogs Renewal of Public Space Protection Orders	pl/dj/mp
221284	M Richardson	FW: East Suffolk Awards : Nominations OPEN	
221286	M Richardson	Tracked Applications have been updated	
221312	M Richardson	Tracked Applications have been updated2	
221339	M Richardson	Tracked Applications have been updated	
221349	M Richardson	FW: Leader's Bulletin	citrc
221308	M Richardson	Tracked Applications have been updated	2 emails
221288	Tr St Martin PC	RE: A14 Slip road issue	
--221310	D Jacobs	Re: PARISH COUNCIL TREE LIGHTING	pl/mp
221317	CAB	FW: Citizens Advice - new outreach in Martlesham	circ
221320	G Walker	Re: Fwd: FW: Citizens Advice - new outreach in Martlesham	circ 3 emails
221340	K&F PC	Tree Lighting Ceremony - 6pm, 2nd Dec	4 emails
221342	SCC	Your Suffolk InfoLink record needs updating	
221343	P Lickert	Re: Tree Lighting on Friday	2 emails
221344	SCC	Rural Mobility in Parishes Survey	
221348	J Fothergill	FW: News from East Suffolk: Helping people to grow their own	

## **KIRTON & FALKENHAM PARISH COUNCIL**

### **Minutes of Parish Council Meeting held on Monday 14<sup>th</sup> November 2022 at 7.30 pm in the Recreation Ground Pavilion**

**PRESENT:** Messrs I Cade, G Christian, D Jacobs, J Fothergill, P J Lickert, M A Paul (chairman), Ms EY Choi, Mesdames E A Colvill, J Durrant, J L Shaw, Mr G J Walker (RFO), Mr T Hatrick (PTLO), Mrs P Mulcahy CC), Mr M Richardson(DC).

1. **APOLOGIES:** Councillor S. Mowles, Mr R Brunt (Tree Warden), R Kerry (DC).

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 3<sup>rd</sup> October 2022 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

Councillor Cade recorded an interest in item 7 Finance vii) Eastern Angles production.

4. **PUBLIC OPEN FORUM**

Police Report None received; recommendation of PCC of Rachel Keaton as Chief Constable noted.

Parishioners Questions Vice-chairman of KAFPA gave an outline of the group's association and financial commitments over the years with Eastern Angles productions. Financial losses had occurred on occasions which the group had managed to sustain, but was not a situation that could be allowed to continue. He recalled that in the past the Parish Council had in the past undertaken to underwrite any such losses, making an appeal if such a commitment could be resumed in the future. Following questions from the Councillor the Chairman thanked him for his contribution and confirmed it would be considered later during the PC meeting.

County Councillor's Report Mrs Mulachay's monthly report had been circulated and highlighted the contract let for the refurbishment of Foxhall recycling centre programmed for completion in 1924 and the financial pressures the CC will be facing due to the economic situation; it sought feedback from the community and businesses through a web site survey. The Warm Homes initiative was emphasised. A question was put to her about the condition of the footway along Trimley/Kirton Roads past the school, particularly when the school is moved. She offered to make enquiries of SCC Highways. The Council would arrange to discuss this at a future meeting, .

District Councillor's Report The District Councillors had submitted reports and following representations from Councillors efforts will be made to emphasise local news. Funding available to ease household pressures was promoted and developments in Felixstowe and Woodbridge were noted.

PTLO Report Mr Hatrick had nothing new to report, though changes next month were anticipated. The Clerk would endeavour to submit a response to the Rural Mobility survey circulated by SCC.

Tree Warden Repor (attached). Suggested the references to the Burnt House Lane oak tree could be passed to the County Councillor to follow up.

**ACTION**

**5. MATTERS ARISING**

i) Rectory Lane fingerpost The County Councillor will expedite with design team (221096). The Council will arrange to make payment for the works.

**PM**

ii) Christmas tree lighting Arrangements were finalised. Councillor Jacobs together with Pauls would shortly erect the new lights. Councillor Lickert agreed to co-ordinate the event, Jean Walker will accompany the carol singing, G Walker would provide mulled wine; the White Horse supplying mince pies. Stephan Harvey to be approached to do the usual tree dedication and arrange school children's contribution. Agreed Charity Collection would go to St John's Parish Pantry in Felixstowe.

iii) Speeding signage A report on the condition of 30 mph signage through the villages prepared by Councillor Licket had been submitted to SCC and a Problem Report 00376430 had been logged. (22186). No response had been received to date. Suggested County Councillor be asked to follow up.

**CLERK**

iv) EAONE/THREE Nothing new to report.

v) Dog bins Earlier problems associated with emptying, appear to have been resolved.

**CLERK**

vi) Ease the Squeeze A grant of £2340 through the Government's Warm Rooms initiative (2211/15/3170) had been secured for the White Horse to provide facilities on 2 days a week, 6 hrs a day, for 18 weeks beginning at the end of November 2022.

vii) Back Road junction Clerk had written to headteacher but had received no response.

viii) Trimley interchange No update to report.

**6. ADMINISTRATIVE MATTERS**

i) Felixstowe Community Partnership Councillor Colvill advised that a meeting should be scheduled soon.

ii) East Suffolk Services Establishment of new ESC Services (221109) noted.

**7. FINANCE**

i) Finance/Monitoring reports (attached) The RFO presented accounts to the 9<sup>th</sup> November having been verified by Councillor Jacobs and signed by the Chairman.

ii) Salaries/Precept The RFO explained that following the National agreement on Local Government salaries, subsequent to the last meeting (221213/39), those for the Clerk and RFO have had to be raised; proposed J Shaw, seconded J Durrant and carried that the precept request should be raised to £24,854.

iii) Finger post grants Grants towards the cost of the finger posts had been approved from both ESC and SCC.

iv) Quiet Lanes Advice from SCC on parish contributions received (221134): Kirton & Falkenham Have yet to be assessed.

v) VG Christmas tree Proposed I Cade, seconded J Shaw and carried that the quotation from Pauls Tree Services to trim the tree in the sum of £360 be accepted

vi) Eastern Angles In reference to the earlier appeal,(221147) , proposed D Jacobs, seconded J Shaw and carried that the Council would on an annual basis on application agree a guarantee not exceeding £250 to KAFPA to cover any losses incurred in supporting Eastern Angles productions in Kirton. Agreed such an arrangement fulfils commitments to Community Activities.

vii) Grants Communications from Citizens Advice ES (221177), EACH (221099). St Elizabeth Hospice (221123) and Headway n (221174) noted.

viii) Banking Authorised payments

Poppy Appeal/wreaths £200	G Walker/salary	£153.10
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Clerk/salary	£680.62	Clerk/expenses	£231.12
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G Walker/expenses	£29.99	D L Cope/hedge cutting	£170.00
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## 8. PLANNING

i) Application considered.

DC/22/4163 Russells Farm, Falkenham

Proposed change of use of outbuilding for dog grooming parlour

The Council had no comments to make on this proposal

ii) East Suffolk Planning Survey Results of survey published (2211192); Councillor Lickert had attended the SALC meeting on the 8<sup>th</sup> November and gave a resume of the proceedings, highlighting the presentation given on Transport East.

## 9. ENVIRONMENT

i) A14 slip road A request from Trimley St Martin PC (221093) seeking an update on the views of the Councillors on the perceived problems incurred in accessing A14 towards Felixstowe; in particular suggesting HGV should be confined to the outside land was considered. The Council confirmed its previous view that access did not present a problem. Clerk to reply.

ii) Back Road dog bin The Clerk apprised the councillors of correspondence with Trimley St Martin PC on the dog bin at Back Road/Hamms Lane. Having accepted that it is in Kirton as K & F PC had asked for it, it does

stand in TSM. Agreed TSM request for a litter bin at this location is not for K & F PC to provide.

ii) “Pardon the Weeds” An initiative trialled in Felixstowe in limiting cutting of grass areas to encourage wild flowers, had been introduced by ESC inviting councils to participate.. Noted; such ideas had been put forward to the Council with regard to the Village Green

10. **RECREATION GROUND**

Nothing received.

11. **SALC REPORT**

i) Area forum Councillor Lickert had attended November meeting.

ii) NALC/SALC circulars and bulletins circulated as appropriate Clerk drew Councillors attention to the revised Legal Note 5E Parish Council Meetings and the guidance on conduct of questions during POF; only matters on the agenda can be raised, others should be put pror to the meeting.

12. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

13 **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Footways, vegetation

14. **DATE OF NEXT MEETING**

Monday 12 December 2022 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9.16 pm.

Signed.....  
Chairman

Date.....

## **PLANNING REPORT**

		PC	ESC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
AP/21/0053/REFUSE	10 Burnt House Lane, Kirton Planning Appeal Consultation	No comment	
22/0687/Ful	1 Grays Orchard, Kirton Single storey side extension	No comment	
22/2125/FUL	The Cottage, Falkenham. Provision of swimming pool..	No comment	
22/3162	The Maltings, Kirton, Tree work and possible felling of elm tree.	Object	Refused
22/4163	Russel Farm, Falkenham Change of use for dog grooming parlour	No Comment	
<u>New applications</u>			
22/4595	Longridge, Falkenham Replace balcony, front extension, new roof		