

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday** the 13th day of **November 2023** at **7.30 pm**

Signed. *C A Shaw*

Clerk

To: **All Councillors**

AGENDA

1. Apologies
2. Minutes of meeting held on 2nd October 2023.
Minutes of Annual Meetings held on 17th April 2023
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality*
4. Richard Brunt (231047/57)
5. **PUBLIC OPEN FORUM**
 - 1 Police Report
 2. Parishioners questions
 - 3 County/ District Councillor Reports
 4. PTLO report
6. Matters arising-
 - i) EAONE/THREE
 - ii) Interchange verges
 - iii) Joint Cross Parish Group/NSIP feedback (231005/231012)
 - iv) One Direction.
 - v) Parish Communication (231013)
7. Flooding (231067/99,231092)
8. Administrative matters
 - i) Remembrance Sunday
 - ii) Christmas Tree lighting date
 - ii) Correspondence
9. ANNUAL FINANCE & GENERAL PURPOSES COMMITTEE MEETING
 - i) Financial reports (231038)
 - ii) Salaries
 - iii) Financial Budget 2023/24 Precept (231070,231097)
 - iv) 2022/20223 S137 Grants distribution (231121)
 - v) Financial correspondence
10. Planning (attached)
 - i) DC/23/4172/FUL 28 Falkenham Rd, front extension (231120)
 - ii) The Maltings (231027)
11. Environmental
 - i) SID (231103)
 - ii) Correspondence.
12. Recreation Ground
 - i) Risk assessments (231109)
13. SALC (see correspondence)
14. Other Correspondence (attached)
15. Matters for inclusion in future Agenda
16. Date of next meeting:- Monday 11th December at 7.30pm.

CORRESPONDENCE

231047 G Walker Richard Brunt circ 7 emails
231057 S Tre warden netwk Condolences from the Suffolk Tree Warden Network
231100 DC's Parish report - October 2023 - Orwell & Villages circ/th
231052 L Reeves Re: Kirton & Falkenham Bowls Club - grant request

Matters arising

231005 J Fothergill Re NSIPs
231012 SAC Re: Getting to Grips with NSIPs jf
231013 J Fothergill Re: PARISH COUNCIL - REVIW circ

Par 7

231067/99 Councillors Grays Orchard Flooding circ 8 emails
231092 ESC Re: Storm+ Babet recovery - East Suffolk Council circ

Administration

231017 ESC East Suffolk - Polling District & Polling Places Review 20232024) ci3

Finance

231038 G WakerKFPC Finance report for Oct now available circ
231070 G Walker Draft budget 24-25 circ
231097 ESC Council Tax Base and Precept 2024/25- (by 26th January) cir
230998 ESC Remittance Advice: 062611 for Kirton & Falkenham PC
231121 D Aitcheson Wreath invoice - £50 donation

Planning

231120 ESC DC/23/4172/FUL 28 Falkenham Rd, fornt extension
231027 M Paul per applicant Fwd: Parish Council The Maltings circ/dc

Environment

231103 D Jacobs SID at Northern end of village circ E
231000/60 SCC News from the AONBs
231046 SCC Greetings from your AONB
231032 Zero Hour K & F support for Climate and Ecology Bill
231044 Tree Council New beginnings
231071 S Tree Wardens STWN: Please order your tree & hedgerow packs now
231069 SCC Hedge Planting Opportunity
231055 ESC FW: Upcoming dates for your diaries

Recreatio Ground

231109 J Beer Risk Assessments circ

SALC

231091 SALC SALC Conference 29 November 2023 - Book your place now!
231101 SALC The Local Councillor Magazine from SALC - Autumn 2023 circ/th
231080 SALC NEWS BULLETIN - 23 October 2023 circ/th
231086 SALC per SCC Storm Babet - communication from SCC circ
231093 SALC NEWS BULLETIN - 30 October 2023 curc/jb/th
231108 SALC Do you have a question or issue to raise with Suffolk highways ?Circ
231042/16/95 SALC Training bulletin 10th October 2023
230997/22/45/5/102 NALC NEWSLETTERS
231002/26/87/106 NALC CHIEF EXECUTIVE'S BULLETINS
231024/41 SALC NEWS BULLETIN - 4 October 2023

OTHER CORRESPONDENCE

231023	Plusnet	Your bill is ready to view £36.75		
231037	G WakerU	nity authorisations please	3 emais	
231075	ESC	Neighbourhood CIL Payments – October 2023	gw/mp	
231020	I Cade	Re: Village Green Parking - Saturday 18th November	circ	3 emais
231025	D Jacobs	Re: Village Green Parking - Saturday 18th Nove	circ	4 email
231015	SCC	Landscapes for All Events Programme - Coast & Heaths		
231085	SCC	New volunteering opportunities on offer for nature lovers		
231031	I Cae	Re: Fwd: Fwd: Parish Council The Maltings	circ	
231033	Councillors	Re: Fwd: Fwd: Parish Council The Maltings	circ	2 emails
231060	P Lickert	Fwd: Fwd: Parish Council The Maltings	circ	
231061	A CoLvill	Fwd: Fwd: Parish Council The Maltings	circ	
231063	M Paul	Fwd: Fwd: Parish Council The Malting		
231014	J Durrant	Village Green Parking - Saturday 18th November	circ	3 emails
231028	suffolk on board	Suffolkonboard bus timetable updates	circ	
231030	CAS	Newsletter: Hello from our new Chief Executive Funding		
231039	rock.co.uk	Colin I've got bad news. .	gwdj	3 emais
231040	cloudot	Events & Training Update		
231064	creatueve play	How to make your playground last longer		
231066	CAS	Newsletter: Early Years Showcase Funding Opportunities News		
231068	action play	News: Improved National Lottery Awards for All coming		jb
231072	K Wood	Village green	pl	
231076	CAS	Safeguarding Newsletter Upcoming events		
231077	Parish-online	Parish Online Newsletter #44		
231089	J Shaw	Re: PARISH COUNCIL Fwd: Richard Brunt		
231096	ESC	Neighbourhood planning event for TC/PC		
231105	DC's	Storm Ciaran- Emergency numbers	circ	
231107	EC	Consultation of East Suffolk Council's Street Trading Policy		
231110	CSAS	Newsletter: Funding Opportunities Vacancies		

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 2nd October 2023 at 7.30 pm in the Recreation Ground Pavilion

PRESENT: Messrs L Bullard, J Fothergill, P J Lickert, S. Mowles, M A Paul (chairman), D Ward, Mesdames E A Colvill, J Durrant, J L Shaw, Mr T Hatrick (PTLO), Mrs P Mulcahy CC), Mr M Ninnmey and 1 parishioner.

1 **APOLOGIES:** I Cade (sick), D Jacobs (sick), Mr G J Walker (RFO), L Reeve (DC), R Brunt (tree warden) (sick).

2 **MINUTES OF LAST MEETING**

The minutes of the meeting held on 4th September 2023 having been previously circulated were taken as read, approved and signed.

3 **DECLARATION OF INTERESTS**

Nothing declared.

4 **PUBLIC OPEN FORUM**

Police Report Nothing received.

Parishioners Questions Nothing raised.

County Councillor's Report A written report from Mrs P Mulcahy had been circulated, outlining the efforts made to protect against scams, anticipated overspends on school and care costs and objection to cross county pylon proposals

District Councillor's Report The District Councillors' monthly report had been circulated and referred to concerns over lack of civic pride across the district, guidance on NSPI's, a new planning document and the need to consider winter home heating. Mr Ninnmey spoke of the problems faced by the growing population and the lack of health facilities. Two enforcement officers are to be appointed. In answer to a question about the lack of dental services he explained that it is influenced by a shortage in general of surgeries and space.

PTLO Report Mr Hatrick had nothing to report.

Tree Warden Report Mr Brunt remains indisposed following an operation.

ACTION

5 **MATTERS ARISING**

i) Alley hedge Pauls had advised that the hard cut of hedge scheduled for December (230953).

ii) EAONE/THREE Councillor Paul reported that ONE is nearly complete and details of THREE awaited.

iii) Interchange verges On-going.

iv) Joint Cross Parish Group Councillor Fothergill reported that the Group had been set up and held its first meeting (230951/75) that day; it had nothing to

progress currently. Thought may be given to inviting Felixstowe TC. Points noted included references to lorry parking for the Docks and suggestions it might revive “Innocence Lane”, though inspectors report should be checked on this. Questions on the future development of the Local Plan in relation to the Strategic Planning for the Orwell and Villages Ward had been raised with ESC. Its response (230983) emphasised that it was concentrating on implementing the current Plan and there were no current plans for a review. Arising from the National Significant Infrastructure Projects (NSIP) Councillor Fothergill will be attending the SALC seminar “getting to grips with NSIPs” on the morning of 18th October.

JF

v) Risk assessments Councillor Jacobs reported (230984) that Village Green assessment had been reviewed; Recreation Ground was outstanding.

JB

vi) RG governabce The RFO had circulated a draft statement (230926/30) outlining how the RG functions currently in relation to the Parish Council. Agreed to refer any further discussion to next agenda.

vii) Improving Parish Communication The Clerk had determined from SALC (230952) that there are no restrictions in the Parish Councils supporting a church financially, other than for maintenance, so sharing in the costs of the Review would qualify for support. Councillor Fothergil and the RFO had submitted background assessments (230915/934). Agreed the question of improving communication is a wide issue in particular as regards the future of the Review and should be considered in future agenda.

CLERK

5 ADMINISTRATIVE MATTERS

i) Community Pqartnership Councillor Colvill had been unable to attend latest meeting; a subsequent report (230954) noted the group had agreed to focus on increasing activity for children and adults.

ii) Remembrance Sunday The Clerk had ordered 2 wreaths (230990) for presentation at Kirton and Falkenham churches.

CLERK

iii) One Direction Consultation from ESC (230988) noted; Councillor Fotergill had submitted a personal response to the survey.

7 FINANCE

i) Finance and monitoring reports The RFO had posted reports (230919) to 6th September on line.

ii) Audit The Completion of the limited assurance review for the year ended 31 March 2023 by PFK had been successfully signed off (230920) and RfO had posted the appropriate notices. One minor observation of the need individually record AGAR approval items separately in the minutes noted for future action.

iii) Insurance Renewal documents received from Clear Insurance under 3rd of 3 year agreement (230946) and past to RFO for action.

GW

iv) Grants Request from Bowls club for grant towards refurbishment refereed to F&GP meeting.

F&GP

8. **PLANNING** (attached)

i) The Maltings

Proposed J Shaw, seconded by a A Colvill and carried that the Chairman should respond to the resident's email of the 5th September (230976), that as the application DC/23/2800 had been determined and approved by ESC on 6th September the Council was in no position to comment further. Mr L Reeves (DC) had visited the site (230908) and lodged a report.

ii) Consultations Consultations from ESC on Custom & Self Build (230914) and Coastal Adaptation (230957) noted.

9 **ENVIRONMENT**

Nothing reported.

10 **RECREATION GROUND**

No report received.

11 **SALC REPORT**

i) Area meeting Councillor Licket had attended meeting on 21st September and gave a report highlighting the attendance of David Beavon (DC) who gave an overview of some major topics of interest to local councils including planning and "call in", consultation on permitted development, inaccuracies of plans, inadequacies of the local plan in relation to environmental matters and housing. As Cabinet Member for Housing he talked about increasing housing stock alongside escalating costs of development. Mr Nimmey observed that Housing Associations were disposing of high value properties.

ii) Circulars Bulletins and circulars noted and circulated as appropriate.

12. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

12 **MATTERS FOR INCLUSION IN FUTURE AGENDA**

F & GP, RG status, Parish communication, Risk assessments, One Direction

14 **DATE OF NEXT MEETING**

Monday 13th November 2023 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 8.40 pm.

Signed.....

Chairman

Date.....

REPORTS

PLANNING

		PC	ESC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
22/0687/Ful	1 Grays Orchard, Kirton Single storey side extension	No comment	
22/4401/FUL	Solar Farm Brightwell Revised	Qualified comment	
23/0756	Levington Water extraction proposals	Comments submitted	
23/3183/TPO	Inglenook, Falkenham work on chestnut	No Comment	Granted
23/2544/FUL	Ruesells Farm, Falkenham Solar PV system	No Comment	Granted
23/2946/FUL	Croft Farm, Kirton Change of use	No Comment	
23/2930/OUT	Land South Of Felixstowe Road Stratton Hall	Qualified objection submitted	
<u>New applications</u>			
23/4172/FUL	28 Falkenham Rd, front extension		

TRANSPORT

The government's £2.00 bus fare cap has been changed from 1 November. The cap was originally planned to run between January and March, 2023 but was later extended to 30 June and then again to 31 October, 2023 with a further cap of £2.50 planned until 30 November, 2024. However, the increase to £2.50 has now been axed and single fares will remain at £2.00. The cap will be reviewed closer to the revised end date of 31 December, 2024. T Hatrick November 23