

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION
on **Monday** the **8th** day of **January 2024** at **7.30 pm**

Signed C A Shaw.
Clerk

To: **All Councillors**

A G E N D A

- 1 Apologies
- 2 Minutes of meeting held on 11th December 2023
- 3 Declaration of interests ***Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.***
- 4 **PUBLIC OPEN FORUM**
 - 1 Police Report
 - 2 Parishioners questions
 - 3 County/District Councillor Reports (231274)
 - 4 PTLO report
- 5 Matters arising
 - i) Falkenham, casual vacancy, (231269)
 - ii) Parish Communication update
 - iii) Joint Parish Group/NSIPs update (231267)
 - iv) Flooding (231228)
 - v) EAONE3
 - vi) Alley hedge (231228)
- 6 Administrative matters
- 7 Finance (attached)
 - i) Financial and monitoring reports (231243)
 - ii) Invoices 231258/231270)
 - v) Grants (231249/57)
 - iv) Other correspondence
- 9 Planning (attached)
 - i) Planning Forum 17th/24th January 2024
 - ii) N Felixstowe Garden Neighbourhood 11th January 2024 (23126)
 - iii) Other correspondence
- 10 Environmental
- 11 Recreation Ground
- 12 SALC Report
- 13 Other Correspondence (attached)
- 14 Clerk handover logistics (231242)
- 15 Matters for inclusion in future Agenda
- 16 Date of next meeting:- Monday 12th February 2024 at 7.30 pm.

CORRESPONDENCE

POF

231274 L Reeves December 2023 Parish Report circ

Matters arising

231269 ESC Casual Vacancy Expired – Falkenham

231228 Resident to SCC Flooding of Falkenham Rd Kirton

231267 EC NSIPs Bulletin - 21st December 2023 circ

231228 D Jacobs Ally Footpath circ 2 emails

Administration

Finance

231243 G Walker K&F PC Finance reports for Dec

231258 ESC East Suffolk Services - Sales Invoice 107277 gw.mp/dj

231270 SALC Invoice 28089 G Walker planning course £20.40 gw/mp

231249/57 ESC VCSE Funding Opportunities 15.12.23/19.12.23 circ

Planning

231265 ESC Planning Forum for Town and Parish Councils circ 3e mails

231268 ESC N Felixstowe Garden Neighbourhood circ 3 emails

231253 ESC Planning, Building Control & Coastal Manag News circ

231227 aepa T & Ps RESPONSES TO N SEALINK CONSULT

231246 Sizewell C Sizewell C Update - December 2023

Environmental

231235 S & E NL All the latest from your National Landscape

231244 DEP Deben Estuary Partnership Winter 2023 Newsletter

231245 NL News from the National Landscapes

231266 Tree council Listen again to our Radio 4 Appeal! 🎧 gw.mp/dj

Handovre

231242 G Walker Handover etc

SALC

231226 P Lickert SALC Conference 29/11/23

231228/59 SALC SALC training bulletin 12th/19th December 2023

231233 NALC NEWSLETTER

231234 SALC NEWS BULLETIN - 13th December 2023

231236/63 NALC CHIEF EXECUTIVE'S BULLETIN

231252 SALC NEWS BULLETIN - 18th December 2023 circ

OTHER CORRESPONDENCE

231241 G Walker Unity authorisations please 3 emails

23122 ESC Wickham Market Neighbourhood Plan

231228 parishonline Parish Online Newsletter #46

231237 CAS CAS Newsletter 14/12/2023

231240 ESC North Felixstowe Inaugural Stakeholder Forum Meeting dj

231250 ESC to M Paul Merry Christmas and Happy New Year mp

231254 SCC Merry Christmas and a Happy New Year!

231256 Therese Coffey Merry Christmas

231260 St Eliz Hospice We're recycling Christmas trees in your postcode! girc

231261 Sizewell C December Community Newsletter

231262 AEPA Aepa Newsletter to T&PCs 2023

231264 suffolk on board bus timetable updates

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 11th December 2023 at 7.30 pm in the Recreation Ground Pavilion

PRESENT: Messrs L Bullard, D Jacobs, J Fothergill, P J Lickert,
M A Paul (chairman), D Ward, Mesdames E A Colvill,
J L Shaw, Mr T Hatrick (PTLO), , Mr M Ninnmey and 15 parishioners.

1 **APOLOGIES:** I Cade, J Durrant, Mr G J Walker (RFO), L Reeves (DC)

2 **MINUTES OF LAST MEETING**

The minutes of the meeting held on 9th November 2023 having been previously circulated were taken as read, approved and signed.

3 **DECLARATION OF INTERESTS**

None declared

4 **PUBLIC OPEN FORUM**

Police Report None received

Parishioners Questions Nothing raised

County Councillor's Report None received

District Councillor's Report Mr Reeves had not yet received any feedback on flooding issues in the village. He gave a report on the Green Independent Group Strategy and update on the NE Felixstowe plan; Councillor Jacobs would endeavour to attend the January briefing.

PTLO Report Mr Hatrick had nothing to report.

ACTION

5 **MATTERS ARISING**

i) Christmas tree lighting event Held on the 8th December, the lights were switched on by the Clerk, prior to his retirement in January 2024. During the singing of carols to the accordion accompaniment of Jean Walker, mulled wine and mince pies were served and a collection for the Salvation Army raised £150. The Trimley At Martin School children's choir was missed this year due to other events and future liaison is suggested.

ii) EAONE/THREE Councillor Paul reported that EAONE is finished though access road will be needed for flushing work. NKT are contractors for EATHREE.

iii) Parish Communication Councillor Fothergill reported that Paul Negus and Kevin Shepard are liaising (231151/52) to get the IT link running. The December/January Review had been circulated to all households, though

there appeared to be gaps which efforts would be made to redress. In dev oping communication he appealed for articles from parishioners.

iv) Joint Cross Parish Group Councillor Fothergill noted issues that might figure to monitor such as electricity pylons; the Bucklesham Solar Farm had been granted.

v) Interchange verges On-going

6 **ADMINISTRATIVE MATTERS**

i) Casual vacancy. Mr Steve Mowles, having tendered his resignation as a councillor for Falkenham on 23rd November (231180), the casual vacancy notices had been posted(231200) until 21st December. Should no election be called the council will be required to co-opt.

ii) Clerk's retirement The Clerk indicated that he proposed to retire at the end of January 2024, Graham Walker (RFO) having indicated to the Chairman he would be prepared to fill the vacancy on a 12 month trial, proposed D Jacobs, seconded A Colvill and carried his offer be accepted.

iii) Tree Warden vacancy The Clerk would advertise in the next available **CLERK** Review

Community Partnership Councillor Colvill had attended the meeting on 4th December (231190) and gave a summary of the proceedings, highlighting the Active Children's Project providing swimming lessons, allocation of adult funding and the Community Fair in March 2024.

7 Noise A body of parishioners present at the meeting were concerned about the level of noise emanating from the White Horse PH on occasions (231137). Councillor Lickert had carried out noise level assessments in the immediate environs of the property but had not measured anything above 80db. Matter had been referred to ESC Environmental department but had not reported it a problem. The Council agreed it had no powers in this matter.

8 **FINANCE**

i) Financial and monitoring reports (attached) The RFO had posted accounts to 22 November on the web site (231174).

ii) Prcept ESC had acknowledged Council's precept demand of £26178.99 (231141/46).

iii) Salaries Following NALC notification of salary increases, back payments of £696.62 and £70 be paid to Clerk and RFO respectively moving the Clerk to an enhanced salary of £7,444 to plan for future appointments (231161/64/65).

iv) Grants Request for SARS(231178) and Headway (231178) already dealt with previously.

9 **PLANNING**

ii) Trimley St Martin School Trimley St Martin Parish Council having discussed the future of the Trimley St Martin Primary School property should the school be moved to a new site, had sought the views of K & F PC (231158), suggesting retaining it as a community asset; Council supported this concept and would be willing to co-operate with TR ST M PC. Council was reminded that the swimming pool, though in a poor state of repair, was originally provided by the parents and could form a useful asset in the community.

CLERK

ii) Felixstowe Docks The meeting of the 14th November (23181) had not been attended; next meeting scheduled for 21st May 2024.

iii) Public Access update Upgrade of planning access procedures (231129) noted.

iv) NE Felixstowe Garden Neighbourhood Council will maintain a watching brief (231170/1219).

CLERK

10 **ENVIRONMENT**

i) Flooding The severe and persistent flooding of Falkenham Road east of Paddock Close had been escalated to the Portfolio Holder for Transport on SCC, the responsible County Councillor and SCC Customer services on 5th December (231197) by Councillor Jacobs; responses awaited. Copies of parishioners complaints (231187/88/89/218) logged and noted.

SCC/CC

ii) Correspondence recorded on agenda noted.

11 **RECREATION GROUND**

i) Status Graham Walker (RFO) had communicated with John Beer (RG manager) (231142) offering support with Charity Commission affairs. He would assume role as charity secretary, being added as a Trustee. A revised Governance document was forwarded (attached).

ii) Play area Councillor Lickert had been following up status of routine inspections (231177/201) and determined form ESC that an inspection will take place in the spring of 2024; the last inspection took place in June 2022.

12 **SALC**

i) 2023 Conference Councillor Lickert had attended conference (231213) and gave a report. Peter Aldous MP had given a general introduction & talk of policies. Birkett's spoke on the usage of CIL monies and the upcoming changes from S106. Demographic stats were discussed by the Suffolk Observatory. The afternoon session was give by SCC highways contractor.

ii) Circulars Bulletins and circulars circulated as appropriate and noted.

13. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted

14 **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Casual vacancy, Parish communication, Joint Parish Group, EAONE3, Flooding.

15 **DATE OF NEXT MEETING**

Monday 8th January 2024 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9.28 pm.

Signed.....
Chairman

Date.....

PLANNING REPORT

PC

ESC

Existing applications

20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object
22/0687/Ful	1 Grays Orchard, Kirton Single storey side extension	No comment
23/0756	Levington Water extraction proposals	Comments submitted
23/2946/FUL	Croft Farm, Kirton Change of use	No comment
23/2930/OUT	Land South Of Felixstowe Road Stratton Hall	Qualified objection submitted
23/4172/FUL	28 Falkenham Rd, front extension	No comment

New applications

None