

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday** the **24th** day of **July 2023** at **7.30 pm**

Signed *C Ashaw*

Clerk

To: **All Councillors**

AGENDA

1. Apologies
2. Minutes of meeting held on 12th June 2023/Annual meetings 2023
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
4. **PUBLIC OPEN FORUM**
 1. Police Report
 2. Parishioners questions
 3. County/ District Councillor Reports
 4. PTLO/Tree Warden reports
5. Matters arising
 - i) Election expenses
 - ii) Rectory Lane fingerpost
 - iii) Dog bin signs
 - iv) Tree survey
 - v) EAONE/THREE
 - vi) Interchange verges
 - vii) Alley footpath hedge quotes
6. Levington water extraction
7. Joint Cross-Parish Group
8. Web Site update request – Flood protection
9. Administrative matters
 - i) Plusnet broadband
 - ii) Felixstowe Community Partnership
 - iii) Other correspondence
10. Finance (attached)
 - i) Finance and Monitoring reports/ICO registration/Security update
 - ii) Risk assessments
 - ii) RG and Charity Commission
 - iv) VG grass cutting a/c
 - v) Defibrillator battery
 - vi) Audit
 - vii) Other Correspondence
11. Planning (attached)
 - i) Planning applications
 - a) DC/23/2384/FUL 2 The Maltings, Rear extension
 - b) DC/23/2358/TPO 1 The Maltings Work on 2 oaks
 - c) DC/23/2697/TPO 4 the Maltings Work on 1 Oak
 - d) DC/23/2800/TPO 5 The Maltings multiple work
 - ii) Felixstowe LALC meeting 20th July
 - ii) Other correspondence
12. Environmental
13. Recreation Ground
14. SALC
15. Other Correspondence to note (attached)
16. Matters for inclusion in future Agenda
17. Date of next meeting:- Monday 4th September 2023 at 7.30pm.

CORRESPONDENCE

POF

230686 L Reeves Kirton & Falkenham Parish Council- July report circ

Matters arising

230635 ESC Candidate Expenses mp/dw/lb

230618 SCC RE: Fingerpost Issue - Bucklesham Road, Kirton circ

230691 D Jacobs Fwd: Re: Quotation for hedge trimming

Item 6

230684 Sizewell C Residents Flyer cir 4emails

230616 Fothrrgill Levington Water Sourcing Facility circ

230617 P Lickert Levington Water Sourcing Facility circ

230715 Sizewell C Levington and neighbouring parishes follow up meeting circ 3 emails

230722 Zoe Botton Levington Parish Council follow up meeting 2 emails

230647 J Fothergill Cross-Parish Group - following SZC water sourcing circ 2 emails2

230648 Levington PC Meeting with Sizewell Team circ

230673 Levington PC Meeting with Sizewell 26th June 2023 circ

230652 J Fothergill Fwd: Meeting with Sizewell Team 2 emails

Item 7

230705-728 Newbourne PC. Bucklesham PC (2) , Tt Martin PC, Hemley PC, Levington PC Waldringfield PC Re: JOINT CROSS- PARISH GROUP) cite

Item 8

230703 G Walker Re: K&F PC webpage dj

230711 G Walker Fwd: Website Update Request

Aministration

230628 plusnet Important Information about your Business services circ

230720 D Jacobs Important Information about your Business services 2 emails

230650 SALC Community Partnership Survey 2 emails

Finance

230726 G Walker K&FPC Finance report circ

230666 Charity Comm Reminder: set up your Charity Commission Account jb/ac/

230689 Norse VG grass cutting April -June 23 £111.42 gw

230744 P Lickert Defib. Battery

l230664 Npower Important info re EBRS discount

230624 ESC CIL Spending, Reporting and Information Access training

230685 ES Community Infrastructure Levy Charging Schedule Adopted

Planning

230613 ESC DC/23/1984/FUL 16 Park Lane, New dwelling circ

230633 ESC - DC/23/2358/TPO 1 Maltings trim oak circ

230662 ESC DC/23/2384/FUL 2 The Maltings, rear extension, balcony circ

230755 ESC DC/23/2697/TPO 4 the Maltings Work on 1 Oak circ

230756 ESC DC/23/2800/TPO 5 The Maltings multiple work circ

230612 ESC Planning and Coastal Management Newsletter circ

230724 ESC North Felixstowe Stakeholder Forum circ

230622 ESC Planning Forum for Town and Parish Councils

Environment

230606/701 SCC Greetings from your Area of Outstanding Natural Beauty 🙌

230742 harity Commission UCD-PersonalDetails-English CRM:0523815 circ

230675 SCC News from the AONB

230637 greenprint FW: Next Greenprint event "Growing Sustainably" at Campsea

230658 ESC FW: Greenprint newsletter out now

230677 hedgehogs R Us Hedgehog Highway Project

230663 SCC Press release - Landscapes for All in Suffolk and Essex

230709 SCC Restoring Suffolk's traditional Orchards

Recreation Ground2

230641/42 Charity Commission My Charity Commission Account - your unique link jb/ano

30669 J Beer Fwd: Reminder: set up your Charity Commission Account mp/gw/pk/ac/dj

230639 J Beer Recreation Ground grant application

230646 J Beer Re: Recreation Ground grant

SALC

230615 SALC SALC AGM - Wednesday 19 July 2023 circ

230645 SALC Training bulletin 20th June 2023/ 4th July 2023/1th July 2023

OTHER CORRESPONDENCE TO NOTE

230607 NALC CHIEF EXECUTIVE'S BULLETINS
230625 NALC NALC NEWSLETTERS
230642 SALC NEWS BULLETIN - 19th June 2023

230687 Plusnet Your bill is ready to view £37.39
230620 G Walker Fwd: Unity authorisations please
230718 G Walker Unity authorisations please
230664 Npower Important info re EBRS discount
230656 Woodbridge River Deben Water Testing Meeting
230716 Woodbridge CAG Agenda for Deben Water Testing meeting 14th July
230698 Tree Council Branching Out - July update
230661 SALC Suffolk Community Awards - launch Monday 5 July 2023
230729 ALC Suffolk Community Awards 2023 - last chance to
230660 SALC Disability Advice Service

KIRTON & FALKENHAM PARISH COUNCIL

**Minutes of Parish Council Meeting held on
Monday 12th June 2023 at 7.30 pm in the Recreation Ground Pavilion**

PRESENT: Messrs L Bullard, D Jacobs, J Fothergill, P J Lickert, M A Paul (chairman), D Ward, Mesdames E A Colvill, J Durrant, J L Shaw, Mr G J Walker (RFO), Mr T Hatrick (PTLO), Mr M Ninnmey and 1 parishioner.

1. **APOLOGIES:** I Cade, S. Mowles, R Brunt (sick), Mrs P Mulcahy CC), L Reeve DC).

2. **MINUTES OF LAST MEETING**

The minutes of the Annual Parish Council Meeting held on 15th May 2023 having been previously circulated were taken as read, approved and signed. Minutes of Annual Meeting under preparation for submission at future meeting.

3. **DECLARATION OF INTERESTS**

Nothing new declared.

4. **PUBLIC OPEN FORUM**

Police Report Nothing received; Constables County report circulated.

Parishioners Questions Nothing raised

County Councillor's Reprt In a circulated written report, Mrs Mulcahy highlighted the CC's support of Dementia Action Week's competition, Suffolk libraries and a campaign to encourage better recycling. In response to Bucklesham PC the Council endorsed its support for Mrs Mulcahy; she always responded to its enquiries and had been particularly helpful in expediting the finger post issue which had proved difficult for the Council to progress.

District Councillor's Report Mr Ninnmey spoke on behalf of himself and Mr Reeve. He confirmed his involvement in Community Health and spoke of the difficulties arising from such a wide area of responsibility covering the whole of the County and 3 County Councillors.

PTLO Report Mr Hatrick confirmed the extension to the end of the a year of the £2.50 flat bus fare.

Tree Warden ReportU Mr Blunt being in hospital had not sent a report.

ACTION

5. **MATTERS ARISING**

i) Declaration of Interest/ROI The clerk understood all councillors had submitted their returns.

ii) Rectory Lane fingerpost SCC had confirmed tat the latest errors involving fonts and fraction bars (woud be corrected with new finger boards (230532/537) .

iii) Dog bins Councillors Colvill and Shaw had the signs issue in hand.

iv) VG tree survey Councillor Jacobs to remind Pauls.

DJ

v) Pizza sales The Clerk had had no response; no further action proposed.

vi) EAONE/THREE Survey expected to start in 3 weeks.

vii) Road signs SCC had conformed that latest notification of signs on Kirton Road had been completed (230532/575).

6. **MEETING DATES**

The following agreed

Monday 24 July	Monday 8 January
Monday 4 September	Monday 12 February
Monday 2 October	Monday 18 March
Monday 13 November	Monday 15 April AM
Monday 11 December	Monday 13 May APCM

7. **20's PLENTY FOR SUFFOLK**

Initiative to promote 20 mph speed limits in Suffolk villages (c23033) noted but no action proposed as not seen as appropriate to this parish.

8. **FELIXSTOWE COMMUNITY WORKSHOP**

Councillor Colvill expected the next meeting to take place in early summer, the Clerk had confirmed delegate (230536).

9. **FINANCE**

i) Financial/monitoring reports (attached) RFO presented reports to 6th June; verified by Councillor Jacobs.

ii) Audit The internal audit by Heelis (230597) had been successfully signed of and was formally accepted by the Council. RFO had posted the appropriate notices and submitted documentation for external audit..

iii) GDPR The RFO lead the Councillors through the adopted GDPR & Cybersecurity document (230570).

iv) Grants An appeal form Right at Home (230569) referred to F&GP.

F&GP

10. **PLANNING**

i) Planning applications considered
DC/23/1984/FUL 16 Park Lane

Construction of new dwelling on severance garden

The Council raised objections to the proposals on Highway grounds; access to the new property is not clear and a new entry onto Park Lane is not acceptable.'

CLERK

ii) LALC meeting Notification of next meeting on the 20th July (230581) noted.

iii) LALC delegates Clerk had confirmed delegates to Felixstowe Port (230578).
The next meeting is on 20th July 2023 at the port.

11 **ENVIRONMENT**

i) Alley Road hedge Request from a parishioner (230562) for hedge to be trimmed back will be actioned by Council Jacobs DJ

ii) ESC Waste management Document for ESC (230539) circulated for future reference.

iii) Footpath closure Temporary closure of ftp 17 from 12th June (230517) circulated.

12. **RECREATION GROUND (230**

John Beer had forwarded a copy of the RG accounts for 202/23 (230561) which had been passed to the RFO. RFO questioned the need for these accounts as he did not present them at audit.

13. **SALC**

i) Area Forum Councillor Lickert attended the meeting on 6 June (230542) drawing attention to the planning meeting at the end of May and a forthcoming Highway conference.

ii) Training Clerk drew new Councillors attention to training opportunities.

iii) Circulars Bulletins and Newsletter as appropriate circulated.

14. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

15. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Verges on interchanges, Levington Water issue, footpath hedge.

16 **DATE OF NEXT MEETING**

Monday 24th July 2023 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9.22 pm.

Signed.....
Chairman

Date.....

COMMITTEE REPORTS

PLANNING

		PC	ESC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
22/0687/Ful	1 Grays Orchard, Kirton Single storey side extension	No comment	
22/4401/FUL	Solar Farm Brightwell Revised	Qualified comment	
23/1758/LBC	The Old Dog Window/Door change	No comment	Granted
23/0756	Levington Water extraction proposals	Comments submitted	
23/1811	11 Trimley Road, Kirton Erect cart lodge	No comment	Granted
<u>New applications</u>			
23/2384/FUL	2 The Maltings, Rear extension	No comment	
23/2358/TPO	1 The Maltings Work on 2 oaks	No comment	
23/2384/FUL	2 The Maltings, rear extension, balcony	No comment	
23/2697/TPO	4 the Maltings Work on 1 Oak		
23/2800/TPO	5 The Maltings multiple work		