

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday** the **4th** day of **September 2023** at **7.30 pm**

Signed *C A Shaw*
Clerk

To: **All Councillors**

AGENDA

- 1 Apologies
- 2 Minutes of meeting held on 24th July 2023. Annual Meetings 17^h April 2023.
- 3 Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
- 4 **PUBLIC OPEN FORUM**
 1. Police Report
 2. Parishioners questions
 3. County/ District Councillor Reports
 4. PTLO (attached) /Tree Warden reports
- 5 Matters arising
 - i) Alley footpath hedge/future (230869/73)
 - ii) Dog bin signs
 - iii) EAONE TRHEE
 - iv) Interchange verges
 - v) Joint Cross Parish Group (230840)
 - vi) Risk assessments
 - vii) RG Insurance/Governance (230788/230797/230842)
- 6 Administration
 - i) Integration of website data (230811/18)
- 7 Eastern Angles visit March 2024
- 8 Proposal to improve village communications (230866)
- 9 Finance (attached)
 - i) Finance & Monitoring reports (230844)
 - ii) Audit (230778/92/230879)
 - iii) Broadband (230798/802/230817/71)
 - iv) Grants (230833)
- 10 Planning (attached)
 - i) The Maltings (230799/84)
 - ii) 23/3183/TPO Inglenook, Falkenham work on chestnut
 - iii) 23/2544/FUL Ruesells Farm, Falkenham Solar PV system
 - iv) 23/2946/FUL Croft Farm, Kirton Change of use
 - v) 23/2930/OUT Land South Of Felixstowe Road Stratton Hall
- 11 Environment (see correspondence)
- 12 Recreation Ground
- 13 SALC
- 14 Other Correspondence (attached)
- 15 Matters for inclusion in future Agenda
- 16 Date of next meeting:- Monday 2nd October 2023 at 7.30pm.

CORRESPONDENCE

POF

230819 Des July District Councillors Report circ 2 emails

Matters Arising

230869 E Fletcher Footpath hedge Alley Road dj
230873 D Jacobs Re: Fwd: Footpath hedge Alley Road
230828 SCC Highway Grit Bin Refills ciic
230840 Nacton PC Fwd: JOINT CROSS- PARISH GROUP circ
230788 G Walker Re: PARISH COUNCIL – RG insurance cover circ
230797 J Shaw Recreation ground
230842 I Cade PC/Recreation Ground gw 2 emails

Admonistration

230811/18 G Walker Integration of website data dj

Item 8

230866 Kirton PCC Proposal to improve village communications circ

Fiance

230844 G Walker Aug K&F PC Finance report circ
230778/92 G Walker Re: SF0232 Kirton & Falkenham Parish Council
230879 G Walker F0232 2022/23 AGAR Section 3 External Auditor Report circ 2 emails
230798/802 Plusnet Transfer to Plusnet residential 6 emails
230817/71 Plusnet Your bill is ready to view £0.00/£59.95
230833 lighthouse Supporting Lighthouse Women's Aid

Planning

230799/841 Applicant Application for work on trees, The Maltings Kirton circ 2 emails
23084/57 ESC DC/23/3183/TPO Inglenook, Falkenham, work on chestnut circ
230853 ESC DC/23/2544/FUL Ruesells Farm Solar PV system circ
230856 ESC DC/23/2946/FUL Croft Farm, Change of use circ
230858/59 Levington PC 23/2930/OUT Land South Of Felixstowe Road Stratton Hall circ
230872 J Fothergill 23/2930/OUT Lorry Park

Environmental

230836 J Durrant Fw: Grays Orchard "lake" 2 emails
230786 SCC News from the AONBs
230815 Tree Council Branching Out - August update from The Tree Council
230828 SCC Highway Grit Bin Refills circ
230829 ESC Public Access Guidance for Town/Parish Clerks
230835 SCC Greetings from your Area of Outstanding Natural Beauty 🙌

Recreation Ground

230862 A Evans C ctv at play park jb

SALC

230765 SALC Service levels at SALC
230772 SALC NEWS BULLETIN - 24th July 2023/7th August 2023/21st August 2023
230782/808/851/864 NALC NEWSLETTER
230789/813/837/868 NALC 👤 CHIEF EXECUTIVE'S BULLETIN

Other Correspondenc

230776	ESC	Consultation - Statement of Licensing Policy - Licensing Act 2003	
230785	Therese Coffey	FW: Newsletter from Therese Coffey MP	\circ
230787	D Ward	Expenses	
230812	Plusnet	Question 235794652 has been updated	
230831	BHIB	On 1st Sept BHIB Counc Insurance will become Clear Councils	gw/mp
230778	ESC	Election fee £123..42	gw
230843	G Walker	Unity authorisations please	
230777/80	ESC	Neighbourhood Planning Update	
230801	A Colvill	Fwd: Application for work on trees, The Malting	
230803	J Durrant	Fwd: Application for work on trees, The Malting	2emais
230806	I Cade	RE: PARISH COUNCIL - THEMALTINGS	4 emails
230845	R Brunt	Re Fwd: Application for work on trees, The Maltings Kirton	circ 4email
230830	ESC	RE: Comments for Planning Application DC/23/2697/TPO	circ
230846	ESC	RE: Comments for Planning Application DC/23/2697/TPO	
2230829	ESC	Public Access Guidance for Town/Parish Clerks	
230774	J Fothergill	Levington Water Sourcing	circ
2230773	J Fgothergill	RE: Thursday Felixstowe Port Liaison meeting	circ
230850	Felixstowe port	Port of Felixstowe LALC Meeting 20.07.23 – Minutes	circ
230770	R Brunt	Re: parish council Fwd: DC/23/2800/TPO/DcC23/2697/TPO	3 emails
230771	R Brunt	Re: PARISH COUNCIL TPO APPLICATIONS	mp/ic

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 24th July 2023 at 7.30 pm in the Recreation Ground Pavilion

PRESENT: Messrs I Cade (vice-chairman) , D Jacobs, J Fothergill, P J Lickert, S Mowles, D Ward, Mesdames E A Colvill, J Durrant, Mr T Hatrick (PTLO), Mr M Ninnmey, L Reeves DC) and 1 parishioner.

1. **APOLOGIES:**

L Bullard , M A Paul (chairman), J L Shaw, Mr G J Walker (RFO), Mr R Brunt (Tree Warden), Mrs P Mulcahy CC),

2. **MINUTES OF LAST MEETING**

I Cade in the chair; the minutes of the meeting held on 12th June 2023 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

Nothing new declared.

4. **PUBLIC OPEN FORUM**

Police Report None received. Noted it was some years since a police officer had attended a meeting. Clerk confirmed that an invitation to every meeting is sent.

Parishioners Questions Nothing raised.

County Councillor's Report Mrs Mulcahy had submitted a written report, highlighting support for users of pre-paid meters, a grant to Suffolk Archive for Arrivals Project

District Councillor Reports Messrs Ninnmey and Reeves had forwarded a report highlighting help for affordable school uniforms, distribution of daffodils, ESC environment commitment, "Shake Out" and its contribution to UK Shared Prosperity Fund; suggested the school uniform item is put on web site. Each gave comments on the Levington Water issue, the Seven Hills Business Park, the A12 through Martlesham. Mr Ninnmey confirmed an interest in Self Build opportunities and Mr Reeves reported on Health and confirmed, in answer to a question, that his interests included Air Pollution considerations.

PTLO Report Mr Hatrick confirmed that the single fares of £2 would continue to October and then rise to £2.50 until November 2024.

Tree Warden Report

Mr Brunt, who was recovering from an operation, had expressed his frustration in dealing with planning applications involving a TPO and sensed a lack of co-operation on the part of ESC. The Council had considered recent applications for work on such trees in The Maltings and had sought a meeting with ESC, which had failed to materialise. This had been posted by ESC as the Council's response to the planning applications, which was not the purpose of the communication.

5. MATTERS ARISING

- i) Election expenses Councillor Ward confirmed he would comply with SC request (230635). **LW**
- ii) Rectory Lane finger post Work now complete (230618).
- iii) Dog bin Signs Proposed Jacobs, seconded P Lickert and carried that £66.22 excl vat be provided from the Environmental budget to purchase 14 labels to encourage user to deposit waste in the bins. **AC/JS**
- iv) Tree Survey Councillor Jacobs had determined that surveys are only required at 5 year intervals and would advise when next one is due. **DJ**
- v) EAONE/THREE Nothing to report.
- vi) Interchange verges Proposed A Colvill, seconded D Jacobs and carried that Highways England to be contacted to have visibility improved on Trimley interchange slip road from Felixstowe. **CLERK**
- vi) Alley footpath hedge Quotes had been obtained for Pauls (230691); Councillor Jacobs to seek alternative quotes. Councillor Jacobs suggested consideration be given to the future of the Alley Footpath on the next agenda **DJ
CLERK**

6. LEVINGTON WATER EXTRACTION

Councillors Fothergill and Durrant had attended a meeting with the Sizewell Team on the 26th June and reports had been circulated (230774). Agreed there is nothing further that can be pursued at the present time other than a watching brief.

7. JOINT CROSS -PARISH GROUP

The proposal to form a cross-parish group to liaise on matters of mutual interest had been supported all 7 parishes in the Orwell and Villages Ward had been supported by all parish with the exception of Trimley St Mary and Nacton PCs who had yet to respond. Councillors Fothergill and Colvill were delegated to co-ordinate an initial meeting with all representatives, possibly in September. Noted, could involve the whole of the Peninsular as the 5 year review of the Local Plan could be imminent.

8. Suffolk Cloud Web site

RFO had included flood protection to the web site (2307/711).

9. ADMINISTRATIVE MATTERS

- i) Broad band Plusnet is to close business accounts from 5th September. (230 628/70) Proposed D Jacobs, seconded A Colvill and carried that Council should migrate to residential account at a monthly cost of £36.75 p/m **CLERK**
- ii) Felixstowe Community Partnership Councillor Colvill gave a report on

the latest partnership meeting listing the 3 grants of £5000 and 1 of £3000 distributed to local organisations.

10 **FINANCE**

i) Finance and monitoring reports The RFO had posted reports to July on the web site. (230726).

ii) Risk assessments Confirmed these remain outstanding.

iii) VG grass cut An account had been received for the 3 month period April to June (230689), but was unclear how many cuts that covered as agreement was for cutting to start in June; Clerk to check with Norse.

CLERK

iv) Defibrillator Proposed D Jacobs, seconded J Fothergill and carried that a replacement battery may be purchased at a cost of £239.99 incl vat (230744)

PL

v) Audit Result of external audit awaited.

vi) Banking Authorised payments

	SALC/subscription	£521.08	Heelis audit fee	£220
	HMC/vat	£384.20	G Walker/salary	£96.60
+	Clerk/salary	£416.83	Norse/VG cut	£111.42
	Clerk /salary	£416.83	G Walker/salary	£96.40

11. **PLANNING**

i) Planning applications considered

a) 23/2358 TPO 1 The Maltings

Trim 1 oak

Without an arborists report the Council felt unable to comment

b) 23/22697 TPO 4 The Maltings

Work on 1 oak

Without an arborists report the Council felt unable to comment

c) 23/2800 TPO 5 The Maltings

Work on 5 trees

Without an arborists report the Council felt unable to comment

ii) Felixstowe Local Authority Liaison Committee Councillor Fothergill had attended the meeting on 20th July and gave a report, highlighting that from Bidwells which concentrated on the continuing need for employment land.

12. **ENVIRONMENT**

Nothing to report

13. **RECREATION GROUND**

i) Charity Commission Contact details have been transferred from the Clerk to J Beer together with registration of the account (23040/41/42).

14. **SALC**

i) Circulars Newsletters and bulletins as appropriate circulated.

15. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

16. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Alley hedge, RG insurance, RG governance, Alley footpath future

17. **DATE OF NEXT MEETING**

Monday 4th September 2023 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9.55 pm.

Signed.....

Date.....

REPORTS

PLANNING

		PC	ESC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
22/0687/Ful	1 Grays Orchard, Kirton Single storey side extension	No comment	
22/4401/FUL	Solar Farm Brightwell Revised	Qualified comment	
23/0756	Levington Water extraction proposals	Comments submitted	
23/2384/FUL	2 The Maltings, Rear extension	No comment	
23/2358/TPO	1 The Maltings Work on 2 oaks	No comment	
23/2384/FUL	2 The Maltings, rear extension, balcony	No comment	
23/2697/TPO	4 the Maltings Work on 1 Oak	No Comment	
23/2800/TPO	5 The Maltings multiple work	No Comment	
<u>New applications</u>			
23/3183/TPO	Inglenook, Falknham work on chestnut		
23/2544/FUL	Ruesells Farm, Falkenham Solar PV system		
23/2946/FUL	Croft Farm, Kirton Change of use		
23/2930/OUT	Land South Of Felixstowe Road Stratton Hall		

PTLO

There are some minor changes on our buses with effect from 4 September. The 73 service at 14.42 from Old Felixstowe waits 5 minutes at Great Eastern Square, departs 15.00 and calls at Felixstowe Academy at 15.15. The 15.45 from Kesgrave School departs at 15.40 - 5 minutes earlier than now and therefore leaves Kirton for Felixstowe at 16.22 instead of 16.27. This is the 74 service via Waldringfield and Newbourne. There are no changes on non school-days. T Hatrick August 2023