NOTICE OF CONCLUSION OF AUDIT

(Local Audit and Accountability Act 2014
Accounts and Audit Regulations 2015)

FOR

Kirton & Falkenham Parish Council

NOTICE is hereby given that the audit for the year ended 31 March 2016 was completed on 01 August 2016

and the accounts are now available for inspection by local electors in accordance with Section 25 of the Local Audit and Accountability Act 2014. The requisite information as defined by Section 13(1) of the Accounts and Audit Regulations 2015 is displayed alongside this notice.

(* Please delete as necessary)

If the requisite information is not displayed alongside this notice, it is available for inspection by appointment.

To arrange a viewing please contact

______________________________
______________________________
______________________________

between the hours of ________ and ________

Dated: 15 August 2016

Signed: ______________________

(Responsible Financial Officer)
We acknowledge as the members of:

KIRTON E FALKENHAM PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2016, that:

<table>
<thead>
<tr>
<th></th>
<th>Agreed</th>
<th>‘Yes’ means that this smaller authority:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Yes</td>
<td>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</td>
</tr>
<tr>
<td>2.</td>
<td>Yes</td>
<td>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</td>
</tr>
<tr>
<td>3.</td>
<td>Yes</td>
<td>has only done what it has the legal power to do and has complied with proper practices in doing so.</td>
</tr>
<tr>
<td>4.</td>
<td>Yes</td>
<td>during the year gave all persons interested the opportunity to inspect and ask questions about this authority’s accounts.</td>
</tr>
<tr>
<td>5.</td>
<td>Yes</td>
<td>considered the financial and other risks it faces and has dealt with them properly.</td>
</tr>
<tr>
<td>6.</td>
<td>Yes</td>
<td>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</td>
</tr>
<tr>
<td>7.</td>
<td>Yes</td>
<td>responded to matters brought to its attention by internal and external audit.</td>
</tr>
<tr>
<td>8.</td>
<td>Yes</td>
<td>disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.</td>
</tr>
<tr>
<td>9.</td>
<td>Yes</td>
<td>has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.</td>
</tr>
</tbody>
</table>

This annual governance statement is approved by this smaller authority and recorded as minute reference:

Finance (deliveries) Annual Return
06/06/16

Signed by:
Chair
06/06/16

Signed by:
Clerk
06/06/16

*Note: Please provide explanations to the external auditor on a separate sheet for each ‘No’ response. Describe how this smaller authority will address the weaknesses identified.
Section 2 – Accounting statements 2015/16 for

Enter name of smaller authority here:

<table>
<thead>
<tr>
<th>Year ending</th>
<th>Notes and guidance</th>
</tr>
</thead>
<tbody>
<tr>
<td>31 March 2015 £</td>
<td>31 March 2016 £</td>
</tr>
</tbody>
</table>

1. Balances brought forward

Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.

2. (+) Precept or Rates and Levies

Total amount of precept or (for IDBs) rates and levies received or receivable in the year. Exclude any grants received.

3. (+) Total other receipts

Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.

4. (-) Staff costs

Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.

5. (-) Loan interest/capital repayments

Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).

6. (-) All other payments

Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).

7. (=) Balances carried forward

Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)

8. Total value of cash and short term investments

The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.

9. Total fixed assets plus long term investments and assets

The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the smaller authority as at 31 March

10. Total borrowings

The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)

Yes | No

The Council acts as sole trustee for and is responsible for managing Trust funds or assets.

N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2016 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

Date

6/1/2016

I confirm that these accounting statements were approved by this smaller authority on this date:

Date

6/6/2016
Section 3 – External auditor certificate and report
2015/16 Certificate

We certify that we have completed our review of the annual return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2016 in respect of:

Enter name of smaller authority here:

KWTON PARISH COUNCIL

Respective responsibilities of the body and the auditor

This smaller authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The smaller authority prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2016; and

- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review the annual return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

External auditor report

(Except for the matters reported below)* on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (Delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the smaller authority:

(continue on a separate sheet if required)

External auditor signature

External auditor name

BDO LLP Southampton, United Kingdom

Date 1/8/16

Note: The NAO issued guidance applicable to external auditors' work on 2015/16 accounts in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).