

**1) Barclays Community**

B/F 01/04/23	4334.60
+ Receipts	<u>0.00</u>
	4334.60
-Payments	<u>1575.00</u>
Balance	<u>2759.60</u>

**2) Unity Trust**

B/F 01/04/23	12065.25
+ Receipts	<u>25004.00</u>
	37069.25
-Payments	<u>15610.65</u>
Balance	<u>21458.60</u>

**3) Barclays Business Premium**

B/F 01/04/23	17008.99
+ Receipts	<u>0.00</u>
+ Interest	81.13
- Payments	<u>0.00</u>
Balance	<u>17090.12</u>

**Total:**

<u>41308.32</u>
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Date	Payee	Unity (BACS)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid
12-Apr	C Shaw (salary)	416.83		1		416.83															
12-Apr	G Walker (salary)	96.60		2		96.60															
10-May	SALC (training)	18.00		3								18.00									3.00
10-May	M Paul (APM expenses)	30.00		4							30.00										
10-May	C Shaw (salary)	416.83		5		416.83															
10-May	G Walker (salary)	96.40		6		96.40															
10-May	Rec ground (6 month grant)	2737.50		7															2737.50		
06-Jun	C Shaw (salary)	416.83		8		416.83															
06-Jun	G Walker (salary)	96.60		9		96.60															
06-Jun	HMRC	384.20		10		384.20															
06-Jun	Heelis & Lodge (audit)	220.00		11						220.00											
06-Jun	SALC subscription	521.08		12			521.08														
10-Jul	C Shaw (salary)	416.83		13		416.83															
10-Jul	G Walker (salary)	96.40		14		96.40															
10-Jul	Suffolk Norse (grass cut)	111.42		15											111.42						
10-Jul	Service charge	18.00		DD														18.00			
14-Aug	ESC (Election costs)	123.42		16																123.42	
14-Aug	C Shaw (salary)	416.83		17		416.83															
14-Aug	G Walker (salary)	96.40		18		96.40															
14-Aug	ICO registration	35.00		DD						35.00											
06-Sep	C Shaw (salary)	416.83		19		416.83															
06-Sep	G Walker (salary)	96.40		20		96.40															
06-Sep	HMRC	384.40		21		384.40															
06-Sep	PFK Littlejohn	252.00		22						252.00											42.00
06-Sep	A Colvill (expenses - db labels)	79.46		23											79.46						13.24
06-Oct	C Shaw (salary)	416.83		24		416.83															
06-Oct	G Walker (salary)	96.40		25		96.40															
06-Oct	G Walker (Village website)	143.86		26													143.86				23.98
06-Oct	Clear Insurance	1285.45		27					1285.45												
06-Oct	Rec ground (6 month grant)	2737.50		28															2737.50		
06-Oct	Bank charges	18.00		DD																	
20-Nov	Felixstowe Poppy Appeal	50.00		29																	
20-Nov	C Shaw (expenses)	264.56		30						50.00											
20-Nov	C Shaw (salary)	1053.77		31		1053.77				259.81	4.75										44.10
20-Nov	G Walker (salary)	160.60		32		160.60															
30-Nov	Headway		175.00	33	101483								175.00								
30-Nov	MAGPAS		175.00	34	101484								175.00								
30-Nov	SARS		175.00	35	101485								175.00								
30-Nov	EA Childrens Hospice		175.00	36	101486								175.00								
30-Nov	DAS (East Suffolk)		175.00	37	101487								175.00								
30-Nov	Homestart		175.00	38	101488								175.00								
30-Nov	EA Air Ambulance		175.00	39	101489								175.00								
30-Nov	Lighthouse		175.00	40	101490								175.00								
30-Nov	St Elizabeth Hospice		175.00	41	101491								175.00								
14-Dec	C Shaw (salary)	496.35		42		496.35															
14-Dec	G Walker (salary)	104.40		43		104.40															
14-Dec	HMRC	658.74		44		658.74															
14-Dec	SALC conference (P Lickert)	18.00		45							18.00										3.00
14-Dec	G Walker (Xmas refreshments)	111.93		46													111.93				18.66
Carried Fwd		15610.65	1575.00			6835.47	521.08	0.00	1285.45	816.81	52.75	18.00	1575.00	0.00	190.88	0.00	255.79	36.00	5475.00	123.42	147.98



**Bank Reconciliation**

Date: 14/12/2023

Cash in hand	01/04/2023	£33,408.84
+ Receipts		<u>£25,085.13</u>
		£58,493.97

-Payments		<u>£17,185.65</u>
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<b>A</b>	<b>Spreadsheet Balance</b>	<b>£41,308.32</b>
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Cash in hand per Bank Statements

Barclays Community	02/06/2023	£4,334.60
Barclays Business Premium	04/09/2023	£17,090.12
Unity Trust	30/11/2023	<u>£22,698.02</u>
		£44,122.74

- Uncleared Payments		<u>£2,964.42</u>
		£41,158.32

+Uncleared Receipts		<u>£150.00</u>
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<b>B</b>	<b>Adjusted bank balance</b>	<b>£41,308.32</b>
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**Does A=B ?****YES****Checks out OK**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Kirton and Falkenham Budget 2023/4	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	To date	Forecast Outturn	Budget 23/4	
2	Currency £															Final	Gap
3	Total receipts	12427.00						12427.00		150.00	150.00	700.00	1717.69	25004.00	27571.69		
4	Opening current a/c for the financial year	16,400															
5																	
6	Salaries/PAYE	513.43	513.23	897.63	513.23	513.23	897.63	513.23	1214.37	1259.49	600.75	600.75	1135.35	6835.47	9172.32	8676	-496.3
7	Subscriptions			521.08										521.08	521.08	614	92.9
8	Electricity													0.00	0.00	46	46.0
9	Insurances							1,285.45						1285.45	1285.45	1351	65.6
10	Miscellaneous (audit broadband etc			220.00	18.00	123.42		18.00	309.81		18.00		306.86	689.23	1014.09	1440	425.9
11	Clerk Councillor expenses		30.00						4.75	18.00		71.75		52.75	124.50	242	117.5
12	Training		18.00											18.00	18.00	67	49.0
13	Grants 137 Comm projects									1575.00				1575.00	1575.00	1600	25.0
14	Publicity													0.00	0.00	0	0.0
15	Environmental Services				111.42		79.46				1500.00	550.00		190.88	2240.88	3715	1474.1
16	Professional services reserve													0.00	0.00	1300	1300.0
17	Community Projects							143.86		111.93				255.79	255.79	330	74.2
18																	
19	General account	513.43	561.23	1638.71	642.65	636.65	977.09	1960.54	1528.93	2964.42	2118.75	1222.50	1442.21	11423.65	16207.11		
20																	
21	RG Grant/Vat Refunds		2737.50					2737.50					1717.69	5475.00	7192.69	5475	-1717.7
22																	
23	Total Expenditure													16898.65	23399.80	24856	1456
24											Transfer f/t reserves						
25	Current Account (Barclays + Unity) ^	16,399.85	*														
26	Forecast Current Account	20,571.74					Numbers in BLACK = actual										
27	Reserve Deposit (Barclays Premium)	17,008.99	*				Numbers in RED = forecast based on last year's actual or this year's budget/part actual										
28	Forecast Total	37,580.73							in the current month								
29																	
30	* Per Bank Reconciliation Report April 2023																
31	^ Less payments plus receipts not banked																
32																	
33	Dec-23	GJW v1															



## KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2024-2025

10/10/2023

5%

## EXPENDITURE

## ADMINISTRATION

2023/24	f/c to y/e	2024/25	Notes
Salaries inc PAYE	8676	8676	9110 5% increase assumed
Stationery/post/telecoms			Inc in Expenses
Mileage			Inc in Expenses
VG Electricity	46	0	46
Publicity	0	0	0
Insurance	1351	1285	1350
Membership SALC,CAS,SPS	614	521	645
Audit	400	472	496
Councillor Expenses	242	125	254
Training	67	18	67
Miscellaneous	1040	542	1092
Accounting & Website fees			
Election fees reserve	0	0	0
Professional Fees reserve	1300	1300	1750

## ENVIRONMENTAL SERVICES

Grass cutting			
Hedges/trees			
Repairs/Maintenance reserve.	1000	1000	1000

## GRANT EXPENDITURE

Comm Infrastructure Levy			
Loc Grant / Comm En Fund			

## GRANTS OUT(s137)

General Pool	1600	1575	1600
Community Projects	330	256	330
Recreation Ground	5475	7193	5749

## GENERAL RESERVE

TOTAL EXPENDITURE	24856	25203	26338
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## INCOME

## GRANTS IN

SCC Locality Grant			
SCDC Enabling Grants/Other			
Other grants/collection	0		0
CIL	0		0

## INTEREST

TOTAL INCOME	2	160	160
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## TOTAL EXPENDITURE

LESS TOTAL INCOME	2		160
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## TOTAL PRECEPT REQUIRED

	24854		26178
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RESERVES	
(uncommitted)	
01/04/2024	£37,581
ADD	
VAT Refund	£1,648
	£39,229
LESS	
Grants	£3,300
Election	
Specialist Fees	£14,000
Maintenance	£1,500
Contingency	£0
	£20,429
Recommended 3 to 12 months of turnover, which is between £5,822 & £23,288	

Forecast

Estimate inc RG

Note: Budget items in green are based on 23/24 budget & are increased by i  
Items in italic are not increased by inflation assumption  
Otherwise items are based on f/c to y/e & are increased by inflation assumpt

2019/20	Precept	£20,137	5.3%
2020/21		£21,205	5.0%
2021/22		£22,146	4.25%
2022/23		£23,286	4.90%
2023/24		£24,854	6.31%
2024/25		£26,178	5.06%