

**1) Barclays Community**

B/F 01/04/23	4334.60
+ Receipts	<u>0.00</u>
	4334.60
-Payments	<u>1725.00</u>
Balance	<u>2609.60</u>

**2) Unity Trust**

B/F 01/04/23	12065.25
+ Receipts	<u>28156.43</u>
	40221.68
-Payments	<u>23609.49</u>
Balance	<u>16612.19</u>

**3) Barclays Business Premium**

B/F 01/04/23	17008.99
+ Receipts	<u>0.00</u>
+ Interest	204.78
- Payments	<u>0.00</u>
Balance	<u>17213.77</u>

**Total:**36435.56



Date	Payee	Unity (BACS)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid	
12-Apr	C Shaw (salary)	416.83			1	416.83																
12-Apr	G Walker (salary)	96.60			2	96.60																
10-May	SALC (training)	18.00			3							18.00										3.00
10-May	M Paul (APM expenses)	30.00			4						30.00											
10-May	C Shaw (salary)	416.83			5	416.83																
10-May	G Walker (salary)	96.40			6	96.40																
10-May	Rec ground (6 month grant)	2737.50			7															2737.50		
06-Jun	C Shaw (salary)	416.83			8	416.83																
06-Jun	G Walker (salary)	96.60			9	96.60																
06-Jun	HMRC	384.20			10	384.20																
06-Jun	Heelis & Lodge (audit)	220.00			11					220.00												
06-Jun	SALC subscription	521.08			12		521.08															
10-Jul	C Shaw (salary)	416.83			13	416.83																
10-Jul	G Walker (salary)	96.40			14	96.40																
10-Jul	Suffolk Norse (grass cut)	111.42			15										111.42							
10-Jul	Service charge	18.00			DD													18.00				
14-Aug	ESC (Election costs)	123.42			16															123.42		
14-Aug	C Shaw (salary)	416.83			17	416.83																
14-Aug	G Walker (salary)	96.40			18	96.40																
14-Aug	ICO registration	35.00			DD					35.00												
06-Sep	C Shaw (salary)	416.83			19	416.83																
06-Sep	G Walker (salary)	96.40			20	96.40																
06-Sep	HMRC	384.40			21	384.40																
06-Sep	PFK Littlejohn	252.00			22					252.00												42.00
06-Sep	A Colvill (expenses - db labels)	79.46			23										79.46							13.24
06-Oct	C Shaw (salary)	416.83			24	416.83																
06-Oct	G Walker (salary)	96.40			25	96.40																
06-Oct	G Walker (Village website)	143.86			26																	23.98
06-Oct	Clear Insurance	1285.45			27			1285.45														
06-Oct	Rec ground (6 month grant)	2737.50			28															2737.50		
06-Oct	Bank charges	18.00			DD													18.00				
20-Nov	Felixstowe Poppy Appeal	50.00			29								50.00									
20-Nov	C Shaw (expenses)	264.56			30					259.81	4.75											44.10
20-Nov	C Shaw (salary)	1053.77			31	1053.77																
20-Nov	G Walker (salary)	160.60			32	160.60																
30-Nov	Headway		175.00		33	101483							175.00									
30-Nov	MAGPAS		175.00		34	101484							175.00									
30-Nov	SARS		175.00		35	101485							175.00									
30-Nov	EA Childrens Hospice		175.00		36	101486							175.00									
30-Nov	DAS (East Suffolk)		175.00		37	101487							175.00									
30-Nov	Homestart		175.00		38	101488							175.00									
30-Nov	EA Air Ambulance		175.00		39	101489							175.00									
30-Nov	Lighthouse		175.00		40	101490							175.00									
30-Nov	St Elizabeth Hospice		175.00		41	101491							175.00									
14-Dec	C Shaw (salary)	496.35			42	496.35																
14-Dec	G Walker (salary)	104.40			43	104.40																
14-Dec	HMRC	658.74			44	658.74																
14-Dec	SALC conference (P Lickert)	18.00			45						18.00											3.00
14-Dec	G Walker (Xmas refreshments)	111.93			46																	18.66
10-Jan	Pauls tree services (Alley Rd)	1720.00			47										1720.00							286.67
10-Jan	East Suffolk Services (grass)	148.57			48										148.57							24.76
10-Jan	SALC (training)	20.40			49							20.40										3.40
10-Jan	D Jacobs (expenses)	36.90			50						36.90											4.50
10-Jan	C Shaw (salary)	496.35			51	496.35																
10-Jan	G Walker (salary)	104.40			52	104.40																
10-Jan	Salvation Army (Xmas collection)		150.00		53	101492							150.00									
10-Jan	Service charge	18.00			DD													18.00				
	<b>Carried Fwd</b>	<b>18155.27</b>	<b>1725.00</b>			<b>7436.22</b>	<b>521.08</b>	<b>0.00</b>	<b>1285.45</b>	<b>766.81</b>	<b>89.65</b>	<b>38.40</b>	<b>1775.00</b>	<b>0.00</b>	<b>2059.45</b>	<b>0.00</b>	<b>255.79</b>	<b>54.00</b>	<b>5475.00</b>	<b>123.42</b>	<b>467.31</b>	

Date	Payee	Unity (BACS)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid	
	<b>Brought Fwd</b>	<b>18155.27</b>	<b>1725.00</b>			<b>7436.22</b>	<b>521.08</b>	<b>0.00</b>	<b>1285.45</b>	<b>766.81</b>	<b>89.65</b>	<b>38.40</b>	<b>1775.00</b>	<b>0.00</b>	<b>2059.45</b>	<b>0.00</b>	<b>255.79</b>	<b>54.00</b>	<b>5475.00</b>	<b>123.42</b>	<b>467.31</b>	
10-Jan	G Walker (expenses)	24.99			54						24.99											
19-Feb	G Walker (salary)	577.93			55	577.93																
19-Feb	K&F Church PCC	900.00			56												900.00					
19-Feb	C Shaw (expenses - shredding)	264.00			57						264.00											44.00
19-Feb	C Shaw (expenses)	156.74			58					147.00	9.74											25.27
19-Feb	C Cope (VG hedge)	170.00			59										170.00							
19-Feb	RG VAT refund	2325.63			60															2325.63		
19-Mar	G Walker (salary)	577.93			61	577.93																481.61
19-Mar	HMRC	439.00			62	439.00																
31-Mar	Bank charges	18.00			DD													18.00				
	C/fwd	23609.49	1725.00			9031.08	521.08	0.00	1285.45	913.81	388.38	38.40	1775.00	0.00	2229.45	0.00	1155.79	72.00	7800.63	123.42	1018.19	

<b>Total</b>	<b>23609.49</b>	<b>1725.00</b>	<b>9031.08</b>	<b>521.08</b>	<b>0.00</b>	<b>1285.45</b>	<b>913.81</b>	<b>388.38</b>	<b>38.40</b>	<b>1775.00</b>	<b>0.00</b>	<b>2229.45</b>	<b>0.00</b>	<b>1155.79</b>	<b>72.00</b>	<b>7800.63</b>	<b>123.42</b>	<b>1018.19</b>
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Cheque Paymts 1725.00  
 BACS Payments 23609.49  
 Less Transfers

**Bank Reconciliation**

Date: 19/03/2024

Cash in hand	01/04/2023	£33,408.84
+ Receipts		<u>£28,361.21</u>
		£61,770.05

-Payments		<u>£25,334.49</u>
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<b>A</b>	<b>Spreadsheet Balance</b>	<b>£36,435.56</b>
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Cash in hand per Bank Statements

Barclays Community	03/04/2024	£2,609.60
Barclays Business Premium	05/04/2024	£17,213.77
Unity Trust	31/03/2024	<u>£16,612.19</u>
		£36,435.56

- Uncleared Payments		£36,435.56
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+Uncleared Receipts

<b>B</b>	<b>Adjusted bank balance</b>	<b>£36,435.56</b>
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**Does A=B ?****YES****Checks out OK**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	<b>Kirton and Falkenham Budget 2023/4</b>	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	To date	Forecast Outum	Budget 23/4	
2	<b>Currency £</b>															Final	Gap
3	<b>Total receipts</b>	<b>12427.00</b>						<b>12427.00</b>			<b>150.00</b>	<b>2325.63</b>	<b>826.80</b>	28156.43	<b>28156.43</b>		
4	<b>Opening current a/c for the financial year</b>	<b>16,400</b>															
5																	
6	Salaries/PAYE	513.43	513.23	897.63	513.23	513.23	897.63	513.23	1214.37	1259.49	600.75	577.93	1016.93	9031.08	9031.08	8676	-355.1
7	Subscriptions			521.08										521.08	521.08	614	92.9
8	Electricity													0.00	0.00	46	46.0
9	Insurances							1,285.45						1285.45	1285.45	1351	65.6
10	Miscellaneous (audit broadband etc			220.00	18.00	410.42		18.00	259.81		18.00	156.74	18.00	1118.97	1118.97	1440	321.0
11	Clerk Councillor expenses		30.00						4.75	18.00	61.89	273.74		388.38	388.38	242	-146.4
12	Training		18.00								20.40			38.40	38.40	67	28.6
13	Grants 137 Comm projects								50.00	1575.00	150.00			1775.00	1775.00	1600	-175.0
14	Publicity													0.00	0.00	0	0.0
15	Environmental Services				111.42		79.46				1868.57	170.00		2229.45	2229.45	3715	1485.6
16	Professional services reserve													0.00	0.00	1300	1300.0
17	Community Projects							143.86		111.93		900.00		1155.79	1155.79	330	-825.8
18																	
19	<b>General account</b>	<b>513.43</b>	<b>561.23</b>	<b>1638.71</b>	<b>642.65</b>	<b>923.65</b>	<b>977.09</b>	<b>1960.54</b>	<b>1528.93</b>	<b>2964.42</b>	<b>2719.61</b>	<b>2078.41</b>	<b>1034.93</b>	17543.60	<b>17543.60</b>		
20																	
21	<b>RG Grant/Vat Refunds</b>		2737.50					2737.50				2325.63		7800.63	7800.63	5475	-2325.6
22																	
23	<b>Total Expenditure</b>													<b>25344.23</b>	<b>25344.23</b>	<b>24856</b>	<b>-488</b>
24																	
25	<b>Current Account (Barclays + Unity) ^</b>	16,399.85	*														
26	<b>Forecast Current Account</b>	19,212.05															
27	Reserve Deposit (Barclays Premium)	17,008.99	*														
28	<b>Forecast Total</b>	<b>36,221.04</b>															
29																	
30	* Per Bank Reconciliation Report April 2023																
31	^ Less payments plus receipts not banked																
32																	
33		Mar-24	GJW v1														

## KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2023

19/09/2022

10%

## EXPENDITURE

## ADMINISTRATION

	2022/23	2023/24	Notes
Salaries inc PAYE	7608	8676	10% increase assumed
Stationery/post/telecoms			Inc in Expenses
Mileage			Inc in Expenses
VG Electricity	42	46	
Publicity	0	0	
Insurance	1211	1351	
Membership SALC,CAS,SPS	580	614	
Audit	191	400	£400 if ext audit requ
Councillor Expenses	366	242	
Training	0	67	
Miscellaneous	945	1040	
Accounting & Website fees			Inc in Misc
Election fees reserve	0	0	
Professional Fees reserve	2200	1300	To build reserves
<b>ENVIRONMENTAL SERVICES</b>	<b>2468</b>	<b>2715</b>	<b>Total</b>
Grass cutting			
Hedges/trees			
Repairs/Maintenance reserve.	500	1000	To build reserves
<b>GRANT EXPENDITURE</b>			
Comm Infrastructure Levy			
Loc Grant / Comm En Fund			
<b>GRANTS OUT(s137)</b>			
General Pool	1900	1600	
Community Projects	300	330	
Recreation Ground	4977	5475	f/c Inc VAT refund
<b>GENERAL RESERVE</b>			
<b>TOTAL EXPENDITURE</b>	<b>23288</b>	<b>24856</b>	

RESERVES		
(uncommitted)		
01/04/2023	£36,221	Forecast
<b>ADD</b>		
VAT Refund	£2,018	Estimate inc RG
	<b>£38,239</b>	
<b>LESS</b>		
Grants	£3,300	
Election		
Specialist Fees	£12,700	
Maintenance	£500	
Contingency	£0	
	<b>£21,739</b>	
Recommended 3 to 12 months of turnover, which is between		
	<b>£5,822 &amp; £23,288</b>	

Note: Budget items in green are based on 22/23 budget  
 Items in italic are not increased by inflation assumption  
 Otherwise items are based on f/c to y/e & are increased by inflation assumpt

## INCOME

## GRANTS IN

SCC Locality Grant			2019/20	Precept	£20,137	5.3%
SCDC Enabling Grants/Other			2020/21		£21,205	5.0%
Other grants/collection	0	0	2021/22		£22,146	4.25%
CIL	0	0	2022/23		£23,286	4.90%
<b>INTEREST</b>	2	2	2023/24		£24,854	6.31%
<b>TOTAL INCOME</b>	2	2				
<b>TOTAL EXPENDITURE</b>	23288	24856				
<b>LESS TOTAL INCOME</b>	2	2				
<b>TOTAL PRECEPT REQUIRED</b>	23286	24854				





# Kirton and Falkenham Parish Council

## STATEMENT OF ACCOUNTS

	<b>Receipts</b>	<b>Payments</b>
Balance at Bank	33,408.84	
Precept	24,854.00	
VAT refund PC	826.80	
VAT refund RG	2,325.63	
Bank interest	204.78	
CIL	-	
SCC Grant	-	
East Suffolk Council Grant	-	
Misc	-	
Collections	150.00	
Salaries/PAYE		9,031.08
Subscriptions		521.08
Electricity		-
Insurances		1,285.45
Miscellaneous (audit broadband etc		913.81
Clerk Councillor expenses		388.38
Training		38.40
Grants 137 Comm projects		1,775.00
Publicity		-
Environmental Services		2,229.45
Reserves		-
Community Projects		1,155.79
Bank charges		72.00
Recreation ground		7,800.63
Election costs		123.42
	<b>28,361.21</b>	<b>25,334.49</b>
<hr/>		
Closing Balances:		
Balances in Bank Account		36,435.56
<hr/>		
<b>TOTAL</b>	<b>61,770.05</b>	<b>61,770.05</b>

VAT Paid (inclusive in the  
above) 1,018.19

The above statement represents fairly the financial position of the council as at 31st March 2024

Signed  \_\_\_\_\_

Date 5th April 2024

## Kirton and Falkenham Parish Council Summary of Receipts and Payments

Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	% (+/-) Under/over spend	
Precept	24,854.00	24,854.00	-				-	
VAT refund PC	605.73	826.80	- 221.07				- 36	
VAT refund RG	1,000.00	2,325.63	- 1,325.63				- 133	
Bank interest	15.00	204.78	- 189.78				- 1,265	
CIL		-	-				N/A	
SCC Grant		-	-				N/A	
East Suffolk Council Grant		-	-				N/A	
Misc		-	-				N/A	
Collections		150.00	- 150.00				N/A	
Salaries/PAYE				8,676.00	9,031.08	- 355.08	- 4	
Subscriptions				614.00	521.08	92.92	15	
Electricity				46.00	-	46.00	100	
Insurances				1,351.00	1,285.45	65.55	5	
Miscellaneous (audit broadband etc)				1,440.00	913.81	526.19	37	
Clerk Councillor expenses				242.00	388.38	- 146.38	- 60	
Training				67.00	38.40	28.60	43	
Grants 137 Comm projects				1,600.00	1,775.00	- 175.00	- 11	
Publicity				-	-	-	N/A	
Environmental Services				3,715.00	2,229.45	1,485.55	40	
Reserves				1,300.00		1,300.00	100	
Community Projects				330.00	1,155.79	- 825.79	- 250	
Bank charges				-	72.00	- 72.00	N/A	
Rec ground (inc VAT refund)				6,475.00	7,800.63	- 1,325.63	- 20	
Election costs				-	123.42	- 123.42	N/A	
<b>TOTAL</b>	<b>26,474.73</b>	<b>28,361.21</b>	<b>- 1,886.48</b>	<b>25,856.00</b>	<b>25,334.49</b>	<b>521.51</b>		