

1) Barclays Community

B/F 01/04/23	4334.60
+ Receipts	<u>0.00</u>
	4334.60
-Payments	<u>1725.00</u>
Balance	<u>2609.60</u>

2) Unity Trust

B/F 01/04/23	12065.25
+ Receipts	<u>27329.63</u>
	39394.88
-Payments	<u>22574.56</u>
Balance	<u>16820.32</u>

3) Barclays Business Premium

B/F 01/04/23	17008.99
+ Receipts	<u>0.00</u>
+ Interest	140.64
- Payments	<u>0.00</u>
Balance	<u>17149.63</u>

Total:

<u>36579.55</u>

Date	Payee	Unity (BACS)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid
12-Apr	C Shaw (salary)	416.83		1		416.83															
12-Apr	G Walker (salary)	96.60		2		96.60															
10-May	SALC (training)	18.00		3								18.00									3.00
10-May	M Paul (APM expenses)	30.00		4							30.00										
10-May	C Shaw (salary)	416.83		5		416.83															
10-May	G Walker (salary)	96.40		6		96.40															
10-May	Rec ground (6 month grant)	2737.50		7															2737.50		
06-Jun	C Shaw (salary)	416.83		8		416.83															
06-Jun	G Walker (salary)	96.60		9		96.60															
06-Jun	HMRC	384.20		10		384.20															
06-Jun	Heelis & Lodge (audit)	220.00		11						220.00											
06-Jun	SALC subscription	521.08		12			521.08														
10-Jul	C Shaw (salary)	416.83		13		416.83															
10-Jul	G Walker (salary)	96.40		14		96.40															
10-Jul	Suffolk Norse (grass cut)	111.42		15											111.42						
10-Jul	Service charge	18.00		DD														18.00			
14-Aug	ESC (Election costs)	123.42		16																123.42	
14-Aug	C Shaw (salary)	416.83		17		416.83															
14-Aug	G Walker (salary)	96.40		18		96.40															
14-Aug	ICO registration	35.00		DD						35.00											
06-Sep	C Shaw (salary)	416.83		19		416.83															
06-Sep	G Walker (salary)	96.40		20		96.40															
06-Sep	HMRC	384.40		21		384.40															
06-Sep	PFK Littlejohn	252.00		22						252.00											42.00
06-Sep	A Colvill (expenses - db labels)	79.46		23											79.46						13.24
06-Oct	C Shaw (salary)	416.83		24		416.83															
06-Oct	G Walker (salary)	96.40		25		96.40															
06-Oct	G Walker (Village website)	143.86		26													143.86				23.98
06-Oct	Clear Insurance	1285.45		27					1285.45												
06-Oct	Rec ground (6 month grant)	2737.50		28															2737.50		
06-Oct	Bank charges	18.00		DD																	
20-Nov	Felixstowe Poppy Appeal	50.00		29														18.00			
20-Nov	C Shaw (expenses)	264.56		30						50.00	4.75										
20-Nov	C Shaw (salary)	1053.77		31		1053.77				259.81											44.10
20-Nov	G Walker (salary)	160.60		32		160.60															
30-Nov	Headway	175.00		33	101483								175.00								
30-Nov	MAGPAS	175.00		34	101484								175.00								
30-Nov	SARS	175.00		35	101485								175.00								
30-Nov	EA Childrens Hospice	175.00		36	101486								175.00								
30-Nov	DAS (East Suffolk)	175.00		37	101487								175.00								
30-Nov	Homestart	175.00		38	101488								175.00								
30-Nov	EA Air Ambulance	175.00		39	101489								175.00								
30-Nov	Lighthouse	175.00		40	101490								175.00								
30-Nov	St Elizabeth Hospice	175.00		41	101491								175.00								
14-Dec	C Shaw (salary)	496.35		42		496.35															
14-Dec	G Walker (salary)	104.40		43		104.40															
14-Dec	HMRC	658.74		44		658.74															
14-Dec	SALC conference (P Lickert)	18.00		45							18.00										3.00
14-Dec	G Walker (Xmas refreshments)	111.93		46																	18.66
10-Jan	Pauls tree services (Alley Rd)	1720.00		47											1720.00						286.67
10-Jan	East Suffolk Services (grass)	148.57		48											148.57						24.76
10-Jan	SALC (training)	20.40		49								20.40									3.40
10-Jan	D Jacobs (expenses)	36.90		50							36.90										4.50
10-Jan	C Shaw (salary)	496.35		51		496.35															
10-Jan	G Walker (salary)	104.40		52		104.40															
10-Jan	Salvation Army (Xmas collection)	150.00		53	101492								150.00								
10-Jan	Service charge	18.00		DD														18.00			
	Carried Fwd	18155.27	1725.00			7436.22	521.08	0.00	1285.45	816.81	89.65	38.40	1725.00	0.00	2059.45	0.00	255.79	54.00	5475.00	123.42	467.31

Bank Reconciliation

Date: 19/02/2024

Cash in hand	01/04/2023	£33,408.84
+ Receipts		<u>£27,470.27</u>
		£60,879.11

-Payments		<u>£24,299.56</u>
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A	Spreadsheet Balance	£36,579.55
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Cash in hand per Bank Statements

Barclays Community	02/02/2024	£2,934.60
Barclays Business Premium	04/12/2023	£17,149.63
Unity Trust	31/01/2024	<u>£21,214.62</u>
		£41,298.85

- Uncleared Payments		<u>£4,719.30</u>
		£36,579.55

+Uncleared Receipts

B	Adjusted bank balance	£36,579.55
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Does A=B ?

YES

Checks out OK

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Kirton and Falkenham Budget 2023/4	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	To date	Forecast Outturn	Budget 23/4	
2	Currency £															Final	Gap
3	Total receipts	12427.00						12427.00			150.00	2325.63	826.80	27329.63	28156.43		
4	Opening current a/c for the financial year	16,400															
5																	
6	Salaries/PAYE	513.43	513.23	897.63	513.23	513.23	897.63	513.23	1214.37	1259.49	600.75	577.93	1135.35	8014.15	9149.50	8676	-473.5
7	Subscriptions			521.08										521.08	521.08	614	92.9
8	Electricity													0.00	0.00	46	46.0
9	Insurances							1,285.45						1285.45	1285.45	1351	65.6
10	Miscellaneous (audit broadband etc			220.00	18.00	123.42		18.00	309.81		18.00	156.74		863.97	863.97	1440	576.0
11	Clerk Councillor expenses		30.00						4.75	18.00	61.89	264.00	150.00	378.64	528.64	242	-286.6
12	Training		18.00											18.00	18.00	67	49.0
13	Grants 137 Comm projects									1575.00				1575.00	1575.00	1600	25.0
14	Publicity													0.00	0.00	0	0.0
15	Environmental Services				111.42		79.46				1868.57	170.00	150.00	2229.45	2379.45	3715	1335.6
16	Professional services reserve													0.00	0.00	1300	1300.0
17	Community Projects							143.86		111.93	150.00	900.00		1305.79	1305.79	330	-975.8
18																	
19	General account	513.43	561.23	1638.71	642.65	636.65	977.09	1960.54	1528.93	2964.42	2699.21	2068.67	1435.35	16191.53	17626.88		
20																	
21	RG Grant/Vat Refunds		2737.50					2737.50				2325.63	826.80	7800.63	8627.43	5475	-3152.4
22																	
23	Total Expenditure													23992.16	26254.31	24856	-1398
24											Transfer f/t reserves						
25	Current Account (Barclays + Unity) ^	16,399.85	*														
26	Forecast Current Account	18,301.97					Numbers in BLACK = actual										
27	Reserve Deposit (Barclays Premium)	17,008.99	*				Numbers in RED = forecast based on last year's actual or this year's budget/part actual										
28	Forecast Total	35,310.96							in the current month								
29																	
30	* Per Bank Reconciliation Report April 2023																
31	^ Less payments plus receipts not banked																
32																	
33	19/2/24/2024	GJW v1															

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2023

19/09/2022

10%

EXPENDITURE

ADMINISTRATION

	2022/23	2023/24	Notes
Salaries inc PAYE	7608	8676	10% increase assumed
Stationery/post/telecoms			Inc in Expenses
Mileage			Inc in Expenses
VG Electricity	42	46	
Publicity	0	0	
Insurance	1211	1351	
Membership SALC,CAS,SPS	580	614	
Audit	191	400	£400 if ext audit requ
Councillor Expenses	366	242	
Training	0	67	
Miscellaneous	945	1040	
Accounting & Website fees			Inc in Misc
Election fees reserve	0	0	
Professional Fees reserve	2200	1300	To build reserves
ENVIRONMENTAL SERVICES	2468	2715	Total
Grass cutting			
Hedges/trees			
Repairs/Maintenance reserve.	500	1000	To build reserves

GRANT EXPENDITURE

Comm Infrastructure Levy		
Loc Grant / Comm En Fund		

GRANTS OUT(s137)

General Pool	1900	1600	
Community Projects	300	330	
Recreation Ground	4977	5475	f/c Inc VAT refund

GENERAL RESERVE

TOTAL EXPENDITURE	23288	24856
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INCOME

GRANTS IN

SCC Locality Grant			2019/20	Precept	£20,137	5.3%
SCDC Enabling Grants/Other			2020/21		£21,205	5.0%
Other grants/collection	0	0	2021/22		£22,146	4.25%
CIL	0	0	2022/23		£23,286	4.90%
	2	2	2023/24		£24,854	6.31%

INTEREST

TOTAL INCOME	2	2
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TOTAL EXPENDITURE

LESS TOTAL INCOME

TOTAL PRECEPT REQUIRED

23288	24856
2	2
23286	24854

RESERVES	
(uncommitted)	
01/04/2023	£35,311
ADD	
VAT Refund	£1,537
	£36,848
LESS	
Grants	£3,300
Election	
Specialist Fees	£12,700
Maintenance	£500
Contingency	£0
	£20,348
Recommended 3 to 12 months of turnover, which is between	
£5,822 & £23,288	

Forecast

Estimate inc RG

Note: Budget items in green are based on 22/23 budget
 Items in italic are not increased by inflation assumption
 Otherwise items are based on f/c to y/e & are increased by inflation assumpt

2737.5

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2024-2025

10/10/2023

5%

EXPENDITURE

ADMINISTRATION

2023/24	f/c to y/e	2024/25	Notes
Salaries inc PAYE	8676	8676	9110 5% increase assumed
Stationery/post/telecoms			Inc in Expenses
Mileage			Inc in Expenses
VG Electricity	46	0	46
Publicity	0	0	0
Insurance	1351	1285	1350
Membership SALC,CAS,SPS	614	521	645
Audit	400	472	496
Councillor Expenses	242	529	254
Training	67	18	67
Miscellaneous	1040	392	1092
Accounting & Website fees			
Election fees reserve	0	0	0
Professional Fees reserve	1300	1300	1750

ENVIRONMENTAL SERVICES

Grass cutting			
Hedges/trees			
Repairs/Maintenance reserve.	1000	1000	1000

GRANT EXPENDITURE

Comm Infrastructure Levy			
Loc Grant / Comm En Fund			

GRANTS OUT(s137)

General Pool	1600	1575	1600
Community Projects	330	1306	330
Recreation Ground	5475	8627	5749

GENERAL RESERVE

TOTAL EXPENDITURE	24856	28081	26338
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INCOME

GRANTS IN

SCC Locality Grant			
SCDC Enabling Grants/Other			
Other grants/collection	0		0
CIL	0		0

INTEREST

TOTAL INCOME	2	160	160
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TOTAL EXPENDITURE

LESS TOTAL INCOME	2		160
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TOTAL PRECEPT REQUIRED

	24854		26178
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RESERVES	
(uncommitted)	
01/04/2024	£35,311
ADD	
VAT Refund	£2,037
	£37,348
LESS	
Grants	£3,300
Election	
Specialist Fees	£14,000
Maintenance	£1,500
Contingency	£0
	£18,548
Recommended 3 to 12 months of turnover, which is between £5,822 & £23,288	

Forecast

Estimate inc RG

Note: Budget items in green are based on 23/24 budget & are increased by i
Items in italic are not increased by inflation assumption
Otherwise items are based on f/c to y/e & are increased by inflation assumpt

2019/20	Precept	£20,137	5.3%
2020/21		£21,205	5.0%
2021/22		£22,146	4.25%
2022/23		£23,286	4.90%
2023/24		£24,854	6.31%
2024/25		£26,178	5.06%