

# Kirton & Falkenham Parish Council

## NOTICE OF MEETING

I HEREBY GIVE NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:  
**THE RECREATION GROUND PAVILION**  
on **Monday the 3<sup>rd</sup> February 2025 at 7.30 pm**

To: **All Councillors**

Signed *G J Walker*. Clerk

## AGENDA

- 1 Apologies
- 2 Minutes of the meeting held on 6<sup>th</sup> January 2024
- 3 Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item that could be seen as affecting their impartiality.*
- 4 **PUBLIC OPEN FORUM**
  - 1 Parishioners questions
  - 2 County/District Councillor Reports
  - 3 PTLO report
- 5 Matters arising (All other outstanding actions have been completed)
  - i) Local History recorder (Kirton)
  - ii) EA3
  - iii) RG substation proposal
  - iv) Joint Parish Group
  - v) Felixstowe Peninsular Partnership
  - vi) VE 80<sup>th</sup> celebrations (beacon lighting 8/5/25) **AP2/10.24/DJ** (Tree safety)
  - vii) Play area inspection
  - viii) Phone box removal
  - ix) Village Green Parking
  - x) Raynet emergency practice
  - xi) Flooding Falkenham Rd drain connection **AP1/12.24/CLERK**
  - xii) *Clearance of land at Bucklesham Rd – to be discussed under item 12i)*
- 6 Finance
  - i) Financial and monitoring reports (on website)
  - ii) Invoices authorised: G Walker salary - £479.59; Clerk expenses (Broadband etc) - £35.90 (SO); Clerk expenses – £68.51
  - iii) Payments due for authorisation: G Walker salary (circa £480); Salvation Army - £150 (Cheque signature required)
  - iv) Appointment of Internal Auditor
- 7 Planning
  - i) Public Access Notification - DC/25/0005/FUL (Kirton Manor – by 3<sup>rd</sup> Fe
- 8 Environmental
- 9 Recreation Ground
- 10 SALC Report
- 11 Matters for inclusion in future Agenda
  - i) Annual Parish Meeting 7<sup>th</sup> April: Speaker, Refreshments
- 12 Other Correspondence/items for discussion
  - i) Clearance of land at Bucklesham Rd
- 13 Date of next meeting:- Monday 3<sup>rd</sup> March 2025 at 7.30 pm

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## *Circulated Correspondence*

Item 8)	Possible tree issue on the green. - Response from Paul, Good evening Der...	📧	Jan 26
Item 12 i)	Clearance of land to the rear of 31-37 Bucklesham Rd - Thank you for yo...	📧	Jan 26
Events/news	Important roadworks information: A14 junction 59 Kirton Interchange ...	📧	Jan 24
General	SALC training bulletin 23rd January 2025 - Including Preparing for Audit S...		Jan 23
Planning	Planning data now available - FYI Begin forwarded message: From: East ...		Jan 23
General	Planning Felixstowe North Garden Neighborhood - FYI Dear Councillors, ...		Jan 23
General	Devolution SALC activities update - 23rd January 2025 - FYI Begin forwar...		Jan 23
General	Planning NFGN message to Councillors - Dear Councillor, We wanted to u...		Jan 23
Item 5 viii)	Our response to your case (CU671625903) - FYI Unsurprisingly, ECC ha...		Jan 13
Item 5 ix)	Parking on the village green - As requested at the last meeting. Please s...	📧	Jan 13
General	Lithium-ion batteries campaign - FYI > Begin forwarded message: > > Fro...	📧	Jan 13
Item 7 i)	Inbox Planning DC/25/0005/FUL - I see no probl...	📧	Jan 13
Item 12 i)	Clearance of land complaints - To all Parish Councillors, I've now commu...	📧	Jan 9
General	Police Have your say on policing in Suffolk - Further detail relating to the ...		Jan 9
Clerk	Planning Forum for Town and Parish Councils 2025 - I have booked in on thi...		Jan 8
Item 4.2	General Parish Report December 2024 - Orwell & Villages - FYI Includes ...	📧	Jan 5
Item 12 i)	PC briefing - Policy SCLP12.54: Land to the rear of 31-37 Bucklesham Ro...		Jan 5
Item 12 i)	FW: ***DUTY PLANNER TO RESPOND**FW: Environmental Impact Asses...		Jan 3
Planning	Planning consultation - DC/24/4532/FUL - FYI & addition to Planning sect...	📧	Jan 3

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## **Minutes of the Parish Council Meeting held in the Recreation Ground Pavilion on Monday 6<sup>th</sup> January 2025 at 7.30pm**

**Present:** Cllrs M Paul (Chair, MP), J Fothergill (JF), J Shaw (JS), D Jacobs (DJ), D Ward (DW), J Sheeran (JonS), P Lickert (PL), L Bullard (LB), J Cade (JC), A Colvill (AC), J Durrant (JD); G Walker (Clerk); T Hatrick (PTO); District Cllr M Ninnmey (MN); Eight members of the public

<b>Item No.</b>	<b>Comments</b>	<b>Action</b>
<b>1.</b>	<b>Apologies</b> County Cllr P Mulcahy (PM), District Cllr L Reeves (LR)	
<b>2.</b>	<b>Minutes of last meeting</b> The minutes of the Parish Council Meeting held on 9 <sup>th</sup> December 2024 having been previously circulated were taken as read, approved and signed.	
<b>3.</b>	<b>Declaration of interests</b> No new declarations of interest were recorded.	
<b>4.</b>	<p><b>Public Open Forum</b></p> <p><i>Parishioners questions:</i> During the Public Open Forum there was concern raised about the speed of traffic through the village and if the SID was working correctly. Cllr Jacobs advised that the positioning of the SID (incoming from the north) would be reviewed. He also said the registered speeds were under the range at which the police would take action, however the Council will investigate ways of publicising the SID data for residents to view.</p> <p><i>County Councillor's report:</i> No report received</p> <p><i>District Councillor's report:</i> Cllr M Ninnmey reported that the proposed change to Unitary Councils would significantly reduce representation, with single councillors now thought likely to be representing around 8 to 10,000 people. The proposals suggest there would be a single authority absorbing all County and District Council functions, plus a single mayor for the whole of Suffolk and Norfolk. Regarding the Government house building targets, ESC are now expecting an 80% increase (from 900 to 1700 per year). The concern is that with these targets, speculative developments will become more frequent.</p> <p>Mr Hatrick (PTLO) advised that the proposal to increase the frequency of the 73 bus service has been rejected.</p>	

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<b>5.</b>	<p><b>Matters arising</b></p> <ul style="list-style-type: none"> <li>i) Local History recorder (Kirton): No update</li> <li>ii) EA3: No update</li> <li>iii) RG substation proposal: No update</li> <li>iv) Joint Parish Group, LALC: No update</li> <li>v) Felixstowe Peninsular Partnership: No update</li> <li>vi) Park Lane flooding: Highways have reported clearance of gullies on Park Lane (Bucklesham Lane end), and the flooding appears to have finally been resolved.</li> <li>vii) VE 80<sup>th</sup> celebrations (beacon lighting 8/5/25): Ongoing</li> <li>viii) RG Car park: Cllr Jacobs reported that a planning consultant is assisting.</li> <li>ix) Play area inspection: All major repairs have been completed to the playground, with a few minor repairs awaiting completion (return spring on gate, signage etc).</li> <li>x) Phone box removal: ESC have confirmed receipt of the complaint regarding the phone box removal, and that they will respond before the end of January.</li> <li>xi) Village Green parking: Options include “dragons teeth” posts on Trimley Road and/or renewed signage, plus a renewed lockable post o Falkenham Rd. Total cost could exceed £5k, so a breakdown of options to be provided.</li> <li>xii) Raynet emergency practice: The Council will consider further proposals on the use of Raynet (amateur radio) as part of emergency planning practice.</li> <li>xiii) Flooding Falkenham Rd drain connection: Feedback is awaited from the County Councillor regarding the cause (mismatched drainage pipes) and resolution of flooding in Falkenham Road (Paddock Close)</li> </ul>	<p>AP2/10.24 /DJ</p> <p>AP1/01.25 /PL</p> <p>AP2/01.25 /PL</p> <p>AP3/01.25 /PM</p>
<b>6.</b>	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>i) Financial and monitoring reports (on website)</li> <li>ii) Invoices authorised: G Walker salary - £479.59; HMRC - £480.60; Clerk expenses (Broadband etc) - £35.90 (SO). 2024/2025 S137 Grants distribution: 10x£175 Cheques issued (see previous minutes for details)</li> <li>iii) Payments due for authorisation: G Walker salary (circa £480); Grass Cutting (x6) - £403.20; Clerk expenses – £68.51 (£8.50 stamps &amp; £60.01 Xmas tree lighting event); Salvation Army (Collection receipts £105), the Council voted unanimously to increase this to £150 (proposed Cllr Jacobs, Seconded Cllr Shaw).</li> </ul>	
<b>7.</b>	<p><b>Planning</b></p> <ul style="list-style-type: none"> <li>i) Planning constitution changes: Minor change to approach which is already practised by the Council.</li> <li>ii) Planning consultation - <b>DC/24/4532/FUL</b> (Development of 68 Falkenham Rd). No Comment</li> </ul>	
<b>8.</b>	<p><b>Environment</b></p> <p>Nothing to report</p>	
<b>9.</b>	<p><b>Recreation Ground</b></p> <p>Nothing to report</p>	
<b>10.</b>	<p><b>SALC Report</b></p> <p>Nothing to report</p>	

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<b>11.</b>	<p><b>Other Correspondence to note.</b></p> <p>i) Clearance of land at Bucklesham Rd: For discussion of this item, Cllr Paul excluded himself from the meeting (having previously made a Declaration of Interest). The Public were invited to make representation of their concerns following re-opening and subsequent closure of the PoF. As a result the following actions were agreed by the Council:</p> <p>a. Write to Kirton Estate requesting detail relating to: Why hedging and trees were removed in contradiction to the Local Plan requirements; Will boundary hedging and trees be replaced, and when; How access security to the land will be re-established; What is the intended use for the land following the clearance?</p> <p>b. Refer the issue to the SCC ecological and landscape services department for possible site visit.</p> <p>c. Seek verification that the approach being taken by the Council is in accordance with the Code of Conduct, and whether any additional action is required</p> <p>d. Request that ESC Planning dept review the nature of the work done and whether it complies with the expectations of the Local Plan.</p> <p>ii) Police &amp; Crime survey: Councillors were invited to complete this if they so wished</p>	<p>Prop: PL Sec: JS Unanimous</p> <p>Prop: PL Sec: AC <u>Unanimous</u> Prop: DJ Sec: JS <u>Unanimous</u> Prop: JD Sec: JS Majority vote</p>
<b>12.</b>	<p><b>Matters for inclusion in future agenda</b></p> <p>Local History recorder; EA3; RG substation proposal; Joint Parish Group; Felixstowe Peninsular Partnership; VE 80<sup>th</sup> anniversary; Play area inspection; Phone box removal; Raynet emergency practice; Clearance of land at Bucklesham Rd</p>	
<b>13.</b>	<p><b>Date of next meeting:</b> 3<sup>rd</sup> February 2025, 7.30pm.</p>	
	<p>There being no further business the meeting closed at 9.41pm.</p> <p>Signed..... Chairman Date.....</p>	