**PARISH of KIRTON & FALKENHAM**

Dear Sir/Madam,

**NOTICE OF MEETING**

 **I HEREBY GIVE YOU NOTICE** that a meeting of the **Parish Council** of the above Parish will be held at:

**THE RECREATION GROUND PAVILION**

on **Monday** the **16th** day of  **October 2017** at **7.30 pm**

Signed……............................. Clerk

To: **All Councillors**

**A G E N D A**

**PUBLIC OPEN FORUM**

*Please note that since one or more Councillors have declared interests in the SCDC call for sites consultation, any questions related to this raised during the POF will not be responded to until the appropriate point in the agenda.*

 1. Parishioners questions

 2. Police, County & District, PTLO Reports

**PARISH COUNCIL MEETING**

1. Apologies

2. Minutes of meeting held on 4th September 2017

3. Declaration of interests ***Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.***

4. Matters arising

 i) Tree Warden appointment ii) School yellow lines

 iii) VG verges iv) Innocence Lane hedge/Trimley Rd footways

 v) EAONE v) Village Shop

 vi) Notice boards & signs vii) Assets of Community Value

 viii) Emergency Plan ix) Speeding checks

5. Administrative matters

6. Acceptance of written Committee Reports

 a) Finance

 i) Financial report

 ii) External Audit

 iii) Parish Council Insurance renewal

 iv) Funds Transfer

 v) Invoices

 vi) Correspondence

 b) Planning (attached)

 i) Response to Local Plan Issues and Options consultation

 ii) Neighbourhood Plan

 iii) Correspondence

 c) Environmental & Transport (see correspondence)

 d) Recreation Ground (attached)

7. SALC Report

8. Other Correspondence (attached)

9. Matters for inclusion in future Agenda

10. Date of next meeting:- Monday 27th November 2017 in the R G Pavilion at 7.30pm.

**CORRESPONDENCE**

Police

171044/56 I Cade/Police RE: Re Crime/RE: Crime in Kirton & Falkenham gw/ic

Administration

171150 S Harvey FW: October District Cllr report counc

171090/3 SALC FW: It's time to appoint your Data Protection Officer

171107/53eastsuffolk Car Parking - your views are wanted!

171153 G Walker Fwd: Car Parking - your views are wanted!

Finance

171027 D Lines Qualification [BDO-UK.FID5031279] counc F

171031 CAS PC INSURANCE - POLICY YLL 272004 1953 F

171043 CAS PC INSURANCE - POLICY YLL 272004 1953 F

171046 CAS PC INSURANCE - POLICY YLL 272004 1953 dl/gw F

171048 CAS PC insurance renewal docs counc F

171051 Barclays Business A/C statement March - Sept dl/gw F

171052 Phone Co-op Account Review for Kirton & falkenham F

171053 D Jacobs to D Lines Please settle invoice from Flyer Press F

171055 S Comm Foundation Living Safely Online Fund F

171065 Phone Co-op Broadband a/c 37.79 August F

171073 D Lines/GW/DJ/IC Unity payments CAS (2), flyer press 4 emails F

171079 SPS Renewal of subscription £30 F

171081 Phone Co-op FW: Account Review for Kirton & falkenham Parish Council F

171085 M Sharpley/P Negus Hire of church hall a/c £40 F

171086 D Lines External Audit gw 2 emails F

171088 CAS/Zurich Confirmation of PC additional premium £17.96 F

171089 D Lines per BDO Completion of Audit 2017 2 emails F

171092 D Lines Re: Completion of Audit 2017 gw F

171095 J Beer/G Walker Re: Replacement Floodlights 4 emails F

171108 eastsuffolk REF: 18/17 Outdoor playing space fund gw/jb F

171120 HMRC V|AT refund £5729.73 dl/gw F

171137 SCDC Remittance Advice: KIR001 for Kirton & Falkenham dl/gw F

171147 SALC A/C for Clerk;s day £19.20 dl F

171149 HMRC Successful Receipt of Online Submission F

171167 J Beer Re: PARISH COUNCIL Fwd: Kirton and Falkenham F

Planning

171034 Tr St Martin PC Group Meeting, Thursday 7th September at 2p.m

171035 I Cade Group Meeting, Thursday 7th September at 2p.m

171037 UK Power netwks Roadshows (29 Sep 2017 - 9 Oct 2017)

171040 P O'Brien Various Roads (30mph Speed Restriction) counc

171041 P O'Brien C321 Bucklesham Road, Purdis Farm (Emergency)

171050 I Cade/G Walker K&FPC Village Meeting for review. counc 2 emails

171057 Tr St Martin PC/I Cade Innocence Farm Group Meeting Note counc 2emails

171058 B Parker Innocence Farm Group Meeting Note gw/dj/ic

171061 R Parker to I Cade Re: Innocence Farm Group Meeting Note gw/dj

171067 SCDC to I Cade RE: Sustainability analysis counc

171072 SCDC/IC/DJ REMINDER: Suffolk Coastal Local Plan Issues counc 3 emails

171075 Tr St Martin PC Innocence Farm Group gw/dj/ic

171076 SC Local Plan Neighbourhood Planning advice from SCC counc

171082 SCDC RE: Sustainability analysis counc

171102 L Spall Potential Land for Development, Kirton ic/gw

171103 D Doggett Meeting Church Hall 18th September 2017 ic/gw

171112 J Dunn Fwd: New Housing & Employment Land Proposals ic.gw pr

171113 A M Kirk New housing and employment land devlopments ic/gw

171114 I Cade LETTER FROM JANE DUNN gw 2 emails

171115 I Cade/G Walker LETTER FROM JANE DUNN gw/ic 4 emils

171123 S Harvey Town and Parish Meetings on the Local Plan gw/ic/dj

171136 P O'Brien Issues & Options for the Suffolk Coastal Review gw/ic

171139 D Jacobs/I Cade FW: Town and Parish Meetings on the Local Plan gw/ic/dj 2 emails

171164 Tr St Martin PC Innocence Farm Group

171168 Tr St Martin PC RE: Innocence Farm Group

170500 G Walker/Counc Follow up to presentation to Kirton & Falkenham PC counc 11 EMAILS

Environment

171020 D Jacobs to EADT Trimley Road footway counc

171021 D Jacobs Re: PARISH COUNCIL Fwd: RE: Agenda My actions counc

171022 I Cade Speed sign counc

171025 P O'Brien FW: Ipswich Road, Nacton counc

171026 P Lickert RE: Speed sign counc

171028 G Walker RE: Speed sign

171036 G Walker to PL Re: Speed sign

171119 G Walker Box on 30mph sign

171122 Tree Council Tree Guardian Update

171124 SALC Highways presentation counc

171126 S Rushbrook to SCC Dangerous potholes gw/ic/dj/sh

171131 SCC AONB Monthly Update: Sept 2017 env comm

171133 eastsuffolk Tree Saplings for Tree Wardens

171146 J Abbott Using village green for parking dj

171154 R Brunt/G Walker Fwd: Tree Wardens - News 2 emails

171166 Waldringfield PC Speed camera

Recreation Ground

171116 G Walker Fwd: REF: 18/17 Outdoor playing space fund pr

171117 Charity Commission Annual return request jb

171128 J Beer Land ownership

171175 J Beer Insurance insues

SALC

171070 SALC Sizewell A & B Stakeholder Group dj/p

171071 SALC AGM 7th November

171127 SALC LAIS1402 Precept Consultation counc

171134 SALC Latest LAIS 1402 Precept Consultation counc

171144 SALC weekly information bulletin w/c 25 September counc

171155 SALC FW: Prettys' Employment Law Webinar

171170 SALC AGM 7th November

171171 SALC FW: Charitable funding