

# Kirton & Falkenham Parish Council

## NOTICE OF MEETING

I HEREBY GIVE NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:  
**THE RECREATION GROUND PAVILION**  
on **Monday the 3<sup>rd</sup> March 2025 at 7.30 pm**

To: **All Councillors**

Signed *G J Walker*. Clerk

## AGENDA

- 1 Apologies
- 2 Minutes of the meeting held on 3<sup>rd</sup> February 2025
- 3 Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item that could be seen as affecting their impartiality.*
- 4 **PUBLIC OPEN FORUM**
  - 1 Parishioners questions
  - 2 County/District Councillor Reports
  - 3 PTLO report
- 5 Matters arising (All other outstanding actions have been completed)
  - i) Local History recorder (Kirton)
  - ii) EA3
  - iii) RG substation proposal
  - iv) Joint Parish Group
  - v) Felixstowe Peninsular Partnership
  - vi) VE 80<sup>th</sup> celebrations (beacon lighting, bunting etc 8/5/25) **AP2/10.24/DJ** (Tree safety)
  - vii) Play area inspection
  - viii) Phone box removal **AP1/02.25/Clerk**
  - ix) Flooding Falkenham Rd drain connection **AP3/01.25 /PM**
  - x) Devolution
  - xi) Gov.uk email account
  - xii) Annual Parish Meeting 7<sup>th</sup> April (confirmation of speaker) **AP2/01.25 /PL**
  - xiii) *Clearance of land at Bucklesham Rd – to be discussed under item 12i)*
- 6 Finance
  - i) Financial and monitoring reports (on website)
  - ii) Invoices authorised: G Walker salary - £479.59; Clerk expenses (Broadband etc) - £35.90 (SO); D Cope (VG hedge) - £200
  - iii) Payments due for authorisation: G Walker salary (circa £480)
- 7 Planning
- 8 Environmental (correspondence: 10th Great British Spring Clean)
- 9 Recreation Ground
- 10 SALC Report
- 11 Matters for inclusion in future Agenda
- 12 Other Correspondence/items for discussion
  - i) Clearance of land at Bucklesham Rd **AP2/02.25/Clerk**
- 13 Date of next meeting:- Annual Parish Meeting, Monday 7<sup>th</sup> April 2025 at 7.30 pm

# Kirton & Falkenham Parish Council

## *Circulated Correspondence*

Item 5 xii)	Anual General Meeting - Unfortunately 7th April 2025 is also the RAYNET AGM so they ar...	10:45 AM
General	FW: Rural COL workshop REARRANGED TO 17TH MARCH - FYI > Begin forwarded messag...	8:40 AM
General	SALC training bulletin 25th February 2025 - FYI Begin forwarded message: From: "Kirsty ...	Feb 25
Item 5 x)	NEWS BULLETIN - 24th February 2025 - FYI - Including latest Devolution briefing Begin f...	12:21 PM
Item 10	Inbox SALC East Suffolk area forum - 27th March 2025 - focussing on Devolution - Done ...	Feb 24
General	Zero interest loans for home insulation & energy efficiency - Latest updates from Kirton & ...	Feb 24
General	City Fibre road closures Apr-May - Latest updates from Kirton & Falkenham PC View this ...	Feb 24
Item 5 xi)	Clerk FW: Parish Council offers - I agree too Jo Sent from my iPhone On 20 Feb 2025, a...	Feb 22
Clerk	General Upcoming Project Gigabit works - Begin forwarded message: From: Neil Madle <nei...	Feb 19
Item 5 viii)	Phone Kiosk removal - referral to Ombudsman - Please find attached the Ombudsman r...	Feb 19
Planning	Project Update - February - Begin forwarded message: From: Sizewell C <info@sizewellc....	Feb 19
Item 5 x)	Devolution - update 19th February - briefing note from Suffolk County Council - FYI Begin...	Feb 19
Item 5 iiii)	Action Circulated .../.../1 May mtg Circulated.../.../2 June mtg Circulated.../.../3 July mtg Circulated...	Feb 18
Police	Suffolk to trial use of Live Facial Recognitiontech - FYI Begin forwarded message: From: "Po...	Feb 14
Item 8	Let us know how your town or parish council will support the Great British Spring Clean - Pl...	Feb 14
Item 10	SALC East Suffolk area forum - 27th March 2025 BOOK NOW - FYI Begin forwarded messa...	Feb 12
Events/news	News from East Suffolk: Funding top up for families most in need - FYI > Begin forwar...	Feb 12
Police	Contact and Control Room continues to evolve, innovate and improve - FYI Begin forwarded ...	Feb 11
	Have you secured your VE Day 80 bunting? - Happy to help with anything we may plan... Kind Rega...	Feb 11
Item 7	Planning Planning Town & Parish Forum Jan 2025 - Dear All You may remember that I atten...	Feb 7
Police	Over 160 offences detected during operation using HGV supercab - FYI Begin forwarded m...	Feb 6
Item 8	Let Us Know How Your Council Will Support the 10th Great British Spring Clean - FYI Begin ...	Feb 6
Item 5 vi)	Beacon Lighting - Hi Derek I have taken a look at the beacon on the green and do not thi...	Feb 5
Item 5 x)	Devolution - update 3rd February 2025 Suffolk on the fast track - FYI Begin forwarded m...	Feb 5
General	Parish Council and Local Government Training Dates 2025 - FYI Begin forwarded message...	Feb 5
Clerk	Events/news Loft insulation offer for Suffolk residents - Hi Tim - here's the latest offer. I sugg...	Feb 4
General	Keep your constituents safe with Electrical Fire Safety Week 2025, running all this week. - F...	Feb 4
Item 7	Planning Rural and Community Led Housing Zoom Events - FYI Begin forwarded message: ...	Feb 4
Item 10	NEWS BULLETIN - 3rd February 2025 - SALC AGM details below Begin forwarded messag...	Feb 3
Item 5 xiii)	Planning Policy - REF: SCLP 12:54 LAND TO THE REAR OF 31-37 Bucklesham Road Kirto...	Feb 3
Item 4.2	Parish Report January 2025 - FYI Sent from my iPad Begin forwarded message: > From: le...	Feb 3
Item 8	FW: Consultations of interest - FYI > Begin forwarded message: > > From: Green Issues > Su...	Jan 31
Item 8	FW: Announcing our next full evening Forum: 24 February 2025 - FYI > Begin forwarded me...	Jan 31
Item 7	Circulated .../.../9 Feb mtg Planning Planning consultation - DC/25/0005/FUL - Hi All Previous ...	Jan 30
Events/news	FW: Rural COL workshop invite - Wednesday 19th March - FYI > Begin forwarded mes...	Jan 30
Item 7	Planning NSIPs Bulletin - January 2025 - FYI Begin forwarded message: From: "Kirsty White...	Jan 30

# Kirton & Falkenham Parish Council

## **Minutes of the Parish Council Meeting held in the Recreation Ground Pavilion on Monday 3<sup>rd</sup> February 2025 at 7.30pm**

**Present:** Cllrs M Paul (Chair, MP), J Fothergill (JF), J Shaw (JS), D Jacobs (DJ), D Ward (DW), J Sheeran (JonS), P Lickert (PL), L Bullard (LB), J Cade (JC), J Durrant (JD); G Walker (Clerk); T Hatrick (PTO); County Cllr P Mulcahy (PM); District Cllr M Ninnmey (MN); Three members of the public

<b>Item No.</b>	<b>Comments</b>	<b>Action</b>
<b>1.</b>	<b>Apologies</b> District Cllr L Reeves (LR), Cllr A Colvill (AC),	
<b>2.</b>	<b>Minutes of last meeting</b> The minutes of the Parish Council Meeting held on 6 <sup>th</sup> January 2025 having been previously circulated were taken as read, approved and signed.	
<b>3.</b>	<b>Declaration of interests</b> No new declarations of interest were recorded.	
<b>4.</b>	<p><b>Public Open Forum</b></p> <p><i>Parishioners questions:</i> No new items were raised during the Public Open Forum.</p> <p><i>County Councillor's report:</i> Cllr P Mulcahy said she would continue to pursue resolution to the draining/flooding issue on Falkenham Rd. Both she and the District Councillor raised the varying possibilities arising from the Devolution proposals, for which a Fastrack application had now been made, the deadline for which would need to be granted by Central Government that day in order to avoid County Council elections this year</p> <p><i>District Councillor's report:</i> Cllr M Ninnmey reported that a high percentage of DCs believed that the level of local representation per head of population would be too low under the current proposals. He also reported on the ongoing discussions regarding car park charge increases, including a new seasonal increase for summer months. The need was to bridge some of the gap in funds resulting from a 36% reduction in Central Government funding since 2015. Regarding the Brightwell Lakes development, there is ongoing debate over the mix of housing and infrastructure (school etc) provision. He also said that around £1k of Community Enabling budget would be available, which the PC proposed could be used towards the replacement of the broken access restriction pole on the Village Green.</p> <p>Mr Hatrick (PTLO) reported no current issues for discussion.</p>	

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<b>5.</b>	<p><b>Matters arising</b></p> <ul style="list-style-type: none"> <li>i) Local History recorder (Kirton): No update</li> <li>ii) EA3: No update</li> <li>iii) RG substation proposal: Awaiting go ahead.</li> <li>iv) Joint Parish Group: No update</li> <li>v) Felixstowe Peninsular Partnership: No update</li> <li>vi) VE 80<sup>th</sup> celebrations (beacon lighting 8/5/25): Cllr Jacobs repeated that there was a need to review the closeness and combustibility of trees for the proposed beacon lighting for the 80<sup>th</sup> VE day Celebrations, and expert opinions are being sought.</li> <li>vii) Play area inspection: Nothing to report.</li> <li>viii) Phone box removal: The Clerk reported that ESC have rejected the PC's letter of complaint regarding the phone box removal. The matter will now be escalated to the Ombudsman.</li> <li>ix) Village Green parking: Considerations regarding managing of parking on the Village Green were discussed, and a casting vote majority approved to install improved signage, as opposed to installing "dragons teeth" wooden poles to prevent vehicular access from Trimley Rd..</li> <li>x) Raynet emergency practice: In order to better understand the role of Raynet (amateur radio) as part of emergency planning practice, it was agreed to invite a representative to present at the Annual Parish Meeting in April.</li> <li>xi) Flooding Falkenham Rd drain connection: Item ongoing. Feedback is awaited from the County Councillor regarding the cause (mismatched drainage pipes) and resolution of flooding in Falkenham Road (Paddock Close).</li> <li>xii) <i>Clearance of land at Bucklesham Rd – discussed under item 12i)</i></li> <li>xiii) Additional item - Sale of White Horse Public House: Cllr Lickert had requested that the subject of the White Horse "for sale" be added to the agenda, and it was agreed that the PC would seek registration as a Community Asset (which would afford an initial purchase option to the community).</li> </ul>	<p>AP2/10.24 /DJ</p> <p>AP1/02.25/ Clerk</p> <p>AP2/01.25 /PL</p> <p>AP3/01.25 /PM</p>
<b>6.</b>	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>i) Financial and monitoring reports (on website)</li> <li>ii) Invoices authorised: G Walker salary - £479.59; Clerk expenses (Broadband etc) - £35.90 (SO); Clerk expenses – £68.51.</li> <li>iii) Payments due for authorisation: G Walker salary (circa £480); Salvation Army - £150 (Cheque signature completed).</li> <li>iv) Appointment of Internal Auditor: Heelis and Lodge were approved as internal auditor.</li> </ul>	
<b>7.</b>	<p><b>Planning</b></p> <ul style="list-style-type: none"> <li>i) Public Access Notification - DC/25/0005/FUL (Kirton Manor). No comment</li> </ul>	
<b>8.</b>	<p><b>Environment</b></p> <p>A damaged tree had been reported on the Village Green, and after inspection remedial action has been advised</p>	
<b>9.</b>	<p><b>Recreation Ground</b></p> <p>Nothing to report</p>	
<b>10.</b>	<p><b>SALC Report</b></p> <p>Nothing to report</p>	

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<b>11.</b>	<p><b>Matters for inclusion in future agenda</b>            Local History recorder; EA3; RG substation proposal; Joint Parish Group; Felixstowe Peninsular Partnership; VE 80<sup>th</sup> anniversary; Play area inspection; Phone box removal; Clearance of land at Bucklesham Rd</p>	
<b>12.</b>	<p><b>Clearance of land at Bucklesham Rd</b>            In continuing previous discussion on the land clearance to the rear of 31-37 Bucklesham Road, Cllr Paul again excluded himself from the meeting. The Clerk read out a response which had been received from Kirton Estate covering the questions raised at the last meeting. A further response from Head of ESC Planning (including Ecological and landscape services) indicated that there was unlikely to be a basis on which to take issue. Following an invitation to the Public to offer any new insights, the PC accepted the disappointment they felt over the whole episode and, as the only ongoing aspect, agreed to explore further the issue of improving security of access with Kirton Estate.</p>	<b>AP2/02.25/ Clerk</b>
<b>13.</b>	<p><b>Date of next meeting:</b> 3<sup>rd</sup> March 2025, 7.30pm.</p>	
	<p>There being no further business the meeting closed at 9.30pm.</p> <p>Signed.....            Chairman            Date.....</p>	