

Kirton & Falkenham Parish Council

NOTICE OF MEETING

I **HEREBY GIVE NOTICE** that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION
on **Monday the 9th September 2024 at 7.30 pm**

To: **All Councillors**

Signed *G J Walker*. Clerk

AGENDA

- 1 Apologies
- 2 Minutes of the meeting held on 22nd July 2024
- 3 Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item that could be seen as affecting their impartiality.*
- 4 **PUBLIC OPEN FORUM**
 - 1 Police Report
 - 2 Parishioners questions
 - 3 County/District Councillor Reports
 - 4 PTLO report
- 5 Matters arising (All other outstanding actions have been completed)
 - i) Local History recorder (Kirton)
 - ii) EA3
 - iii) RG substation proposal
 - iv) Joint Parish Group
 - v) Felixstowe Peninsular Partnership
 - vi) CH defib responsibility & smaller pads
 - vii) Road closure communications
 - viii) Park Lane flooding **AP7/05.24/PM**
 - ix) VG grass cutting **AP4/07.24/CLERK**
 - x) Tree Warden
 - xi) Alley walk footpath **AP1/07.24/DJ**
 - xii) Cut back of footpath to school **AP2/07.24/CLERK**
 - xiii) Rural/Community led housing **AP3/07.24/CLERK**
- 6 Administrative matters
- 7 Finance
 - i) Financial and monitoring reports (on website)
 - ii) Revised Finance Regulations
 - iii) Insurance renewal (due 1st Oct)
 - iv) Invoices authorised










G Walker salary - £577.93 (Aug); PFK Littlejohn (external audit) - £252
- 8 Planning
 - i) DESNZ – Zoom call 3rd Sept. Report from any attendee
 - ii) TPO Public Access Notification - **DC/24/2873/TPO**
 - iii) Public Access Notification - **DC/24/2685/FUL**
- 9 Environmental
- 10 Recreation Ground
 - i) Repair of carpark. Update?
 - ii) Play area inspection report. Update?
- 11 SALC Report
- 12 Other Correspondence
 - i) VE 80th anniversary
 - ii) Volunteer work parties
 - iii) NPPF & Community Safety surveys
 - iv) Village Green seat
- 13 Matters for inclusion in future Agenda
- 14 Date of next meeting:- Monday 7th Oct 2024 at 7.30 pm.

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Circulated Correspondence (page 1 of 2)

[Item 12i)]	📧	NALC NEWSLETTER - Advance notice of VE day 80th anniversary planning Re...	10:00AM			
[Item 8ii)]	Planning	Public Access Notification - DC/24/2873/TPO - Explanation of TPO vs sit...	🔒 Aug 27			
General		NEWS BULLETIN - 27th August 2024 - Notification of SALC email and website chan...	Aug 27			
[Item 12ii)]		Suffolk & Essex Coast & Heaths National Landscape - Volunteer Work Parties - F...	🔒 Aug 27			
[Item 4.3]		Parish Report August 2024 Orwell & Villages - FYI > Begin forwarded message: > >...	🔒 Aug 26			
[Item 8i)]		URGENT - CANCELLATION OF ENERGY PROJECTS MEETING 3 SEPTEMBER AT SN...	Aug 23			
General		NFGN Councillor briefing - FYI > Begin forwarded message: > > From: Sheline Gledh...	🔒 Aug 22			
General		Tour of Britain: Sunday 8th September. - Begin forwarded message: From: Sarah Sh...	🔒 Aug 21			
[Item 5xiii)]		Rural Affordable Housing - FYI > Begin forwarded message: > > From: Sue Downs...	🔒 Aug 21			
[Item 7 iii)]	Inbox	Your Local Councils Renewal Invitation (due 1st October 2024) (Clear Cou...	🔒 Aug 19			
General		East Suffolk Council - Winter Grant Schemes - FYI, Regards, Graham Begin forward...	Aug 16			
Circulated.../.../2 June mtg	Circulated.../.../3 July mtg	Clerk	General	FW: Safety of Lithium ion Ba...	🔒 Aug 16	
[Item 8i)]		T&PCS' ENERGY PROJECTS MEETING - TUESDSAY 3 SEPTEMBER, 6 for 6.30 PM, ...	Aug 15			
[Item 4.1]		Man who died after incident in Felixstowe named - FYI Begin forwarded message: ...	Aug 15			
Planning		Planning, Building Control & Coastal Management Newsletter - FYI Begin forwarde...	Aug 15			
[Item 4.1]		Man arrested in connection with Felixstowe death - FYI Sent from my iPad Begin f...	Aug 14			
Planning		NSIPs Bulletin - August 2024 - FYI Begin forwarded message: From: "Kirsty White" ...	Aug 13			
General		** Deadline Extension! Tour of Britain (Mens) Grant Funds - Please let me know if y...	🔒 Aug 13			
[Item 12 iii)]		NEWS BULLETIN - 13th August 2024 - Two survey requests included below: Co...	Aug 13			
General		Project Update August 2024 - FYI Begin forwarded message: From: Sizewell C <info...	Aug 13			
[Item 4.1]		Suffolk Police and Crime Panel 2023/24 Annual Report - FYI Sent from my iPad Be...	🔒 Aug 13			
[Item 8 iii)]	Planning	Public Access Notification - DC/24/2685/FUL - Hi All This seems fine to ...	🔒 Aug 12			
Planning		Public Access Notification - DC/24/2810/VOC - Variation to Brightwell Lakes plans ...	🔒 Aug 12			
[Item 5 xii)]		FW: Suffolk County Council Problem Report 00482957 - FYI - see my email belo...	🔒 Aug 8			
Financial	General	👤 CHIEF EXECUTIVE'S BULLETIN - I don't usually send this briefing out (...)	Aug 8			
[Item 12 iv)]		Village Green seat - Of course. On 7 Aug 2024 18:50, Clerk Kirton <kandfpc@gm...	Aug 7			
General		CAES AGM 24th September 2024 - FYI > Begin forwarded message: > > From: CAE...	🔒 Aug 7			
General		North Felixstowe Garden Neighbourhood public event - FYI - 13th August (3-8pm), ...	🔒 Aug 6			
[Item 5iii)]	Action	Circulated .../.../1 May mtg	Circulated.../.../2 June mtg	Circulated.../.../3 July mtg	Cle	🔒 Aug 6
General		Important roadwork information: A14 westbound junction 62 Dock Gate 1 roundabo...	🔒 Aug 2			
Planning		Levington - Sizewell FMF - Afternoon All Just a quick email to let you know Sizewell...	Jul 31			

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General	Council K&F Review report for July - FYI > Begin forwarded mess...		Jul 29
[Item 4.3]	Parish Report July 2024 Orwell & Villages - FYI > Begin forward...		Jul 27
General	CAS Newsletter: Funding Opportunities News Vacancies - I te...		Jul 26
[Item ix)]	Update on VG grass cutting - I recall the 'edge of green' cut - I ...		Jul 25
General	Grove Garden Neighbourhood Public Event - As per Lee Reeves'...		Jul 25
[Item 4.1]	Arrests made following operation to crackdown on modern slav...		Jul 25
[Item 10 1)]	Fwd: Planning Application - DC/24/2110/PREAPP - Hi John, We...		Jul 25
[Item 5vii)]	Circulated.../.../3 July mtg General Road closure planned in your...		Jul 25
Planning	East Suffolk Council - Town and Parish Planning Forum July 2024 -		Jul 25
[Item 8i)]	Circulated.../.../3 July mtg T&PCS JOINT LETTER TO ED MILIBAND -		Jul 24
Financial	Apologies - Graham I so far have not claimed for the high vis ve...		Jul 22
General	SALC East Suffolk area forum - 1st October 2024 - speakers con...		Jul 22
Planning	Planning law training - Well done John, you suffered it so that w...		Jul 20
[Item 5 xiii)]	Circulated.../.../3 July mtg Planning Rural Exception Sites - Apol...		Jul 18

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Minutes of the Parish Council Meeting held in the Recreation Ground Pavilion on Monday 22nd July 2024 at 7.30pm

Present: Cllrs M Paul (Chair), J Fothergill, J Shaw, J Cade, D Jacobs, J Durrant, L Bullard; G Walker (Clerk); T Hatrick (PTO); District Cllrs L Reeves & M Ninnmey. One member of the public (Mrs Harvey)

Item No.	Comments	Action
1.	<p>Apologies Cllrs A Colvill, J Sheeran, P Lickert, D Ward ; County Cllr P Mulcahy</p>	
2.	<p>Minutes of last meeting The minutes of the Parish Council Meeting held on 10th June 2024 having been previously circulated were taken as read, approved and signed.</p>	
3.	<p>Declaration of interests Cllr Sheeran has completed the on-line DOI. No new declarations of interest were recorded.</p>	
4.	<p>Public Open Forum <i>Police report:</i> None received</p> <p><i>Parishioners questions:</i> Mrs Harvey had previously questioned by email who had been responsible for cutting and clearing the Alley Walk footpath as there were a considerable number of hawthorn remnants on the ground which are a risk to dogs. Cllr Jacobs responded by saying that it was always likely to be the case wherever hawthorns were cut, however would review the condition of the footpath.</p> <p>Mrs Harvey reported that Suffolk Day had been very successful, with a large number of people attending, and £850 raised for local charities. Suffolk Day will be on 21st June next year.</p> <p><i>County Councillor's report:</i> Cllr Mulcahy communicated by email to the Council that remedies were being scheduled for the Park Lane resurfacing and related flooding issues. Regarding poor communication on road closures, she advised the use of the One.Network website in future. This site contains details of all planned road closures, including those not managed by Suffolk Highways. Cllr Cade requested that the situation of poor or zero cut back of the paths leading to/from the school be raised with Cllr Mulcahy.</p> <p><i>District Councillor's report:</i> Cllr Reeves said that the District Council was awaiting details on government policy following the General Election. He reported that there are a wide range of funded holiday activities across the district for disadvantaged children (details on Council website). Cllr Ninnmey reported on what he felt was a positive conversation with Tim Passmore (Police & Crime Commissioner) about the need to improve policing in rural areas. He also highlighted concerns about the increasing incidences of shoplifting in the Felixstowe area. Cllr Ninnmey reported that the DC were contributing £150 to the Church Hall defibrillator fund, which</p>	<p style="text-align: right;">AP1/07.24 DJ</p> <p style="text-align: right;">AP7/05.2 4/PM</p> <p style="text-align: right;">AP2/07.24 CLERK</p>

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	<p>has been a welcome initiative by the Judo Club. Regarding planning policy, he suggested this might be more “directive” in future, however he said that currently the Government’s focus was on urban planning. He also said there was uncertainty over the future of the Felixstowe Peninsular Partnership, for which planning runs out in 2025. Cllr Cade raised concern about a recently received email from ESC regarding the building of additional 12 houses in the parish(es). It was completely unclear as to what it was trying to communicate, and requested this would be reported back.</p> <p><i>PTLO:</i> Nothing to report</p>	<p>AP3/07.24 CLERK</p>
<p>5.</p>	<p>Matters arising</p> <ul style="list-style-type: none"> i) Local History recorder (Kirton): No update ii) EA3: Cllr Paul reported that the scheduled July start on EA3 (ducting, new jointing bays, haul road etc) was significantly delayed, and that he would report back in September iii) Substation on RG: A meeting is taking place on 24th July to discuss the proposal from UK Power Networks for the provision of a substation on the Recreation Ground. iv) Joint Parish Group: Cllr Fothergill suggested that a joint approach to neighbourhood planning might be a subject for future inter parish discussions v) Felixstowe Peninsular Partnership: Cllr Ninnmey reported that the last meeting was focussed on Felixstowe. The main concern is whether FPPs will be funded beyond 2025. vi) Church Hall defibrillator maintenance & smaller pads: Mr Beer (RG), responded by email concerning the use of smaller pads for juniors and received the following response from Community Heartbeat “Most defibrillators can be used on children down to the age of 1 year old. However, the guideline from the UK Resuscitation Council of GB, that if possible and under the 25kg threshold, paediatric electrodes should be used to reduce the shock level. <u>However</u>, if there are no Paediatric Pads or reducing current device available, then adult electrodes can be used but placed front and back of the patient. In reality this means that the chance of using a defibrillator on a child under the age of 7 years old in an average community in the UK is about 1 in 3000 years. The chance of that defibrillator being used on an adult in the community (ie over 8 years old) is 1 in 1000 people per annum. In simple terms, it is more likely to be used on the adult many times more than an under 8 years of age child.” vii) Road closure communications: See County Councillor’s report viii) Park Lane Flooding: See County Councillor’s report ongoing action (AP7/05.24/PM) ix) VG grass cutting: Concern was raised about the nature and frequency of cutting the Village Green, which will be investigated in order to determine the best practice going forward. In general the desire was to leave the first cut until the end of May, however it was acknowledged that the extreme growing conditions experienced this year have proved challenging, and could continue in future years. x) Tree Warden: Situation remains vacant 	<p>AP4/07.24 CLERK</p>

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6.	<p>Administrative matters SALC have issued a revised set of Financial regs, which will be reviewed and incorporated by the Clerk in due course, for approval by the Council.</p>	
7.	<p>Finance i) <i>Financial and monitoring reports (posted on website).</i> ii) <i>Authorised payments:</i> G Walker salary - £577.93 (June), £577.77 (July) Heelis & Lodge (internal audit) - £220 NALC training (JF) – £52.04 D Cope (grit box repair) - £23 G Walker (mileage) - £28.80 iii) The external audit is still ongoing</p>	
8.	<p>Planning i) Rural exception sites (Falkenham): See District Councillor’s report ii) DESNZ – proposed letter to Minister: The Council agreed to endorse this letter</p>	
9.	<p>Environment i) Quiet lanes survey: The Council decided that the survey was not fit for purpose and would not be responding. ii) Footpath beside RG: Covered under Parishioners’ Questions</p>	
10.	<p>Recreation Ground i) Repair of carpark: The Council agreed that it will assist in the necessary Planning Application for the carpark refurbishment ii) Play area inspection report: Cllr Lickert had previously notified the Council that all actions are in hand.</p>	
11.	<p>SALC Report i) No items for discussion</p>	
12.	<p>Other Correspondence to note. i) Men’s cycle race – 8th Sept: Noted ii) Request for support re Lithium ion batteries campaign: The Council agreed to support this campaign</p>	
13.	<p>Matters for inclusion in future agenda Local History recorder; EA3; RG substation proposal; Joint Parish Group; Felixstowe Peninsular Partnership; Park Lane flooding; VG Grass cutting; Tree Warden</p>	
14.	<p>Date of next meeting: 9th September 24</p>	
	<p>There being no further business the meeting closed at 8.54pm.</p> <p>Signed..... Chairman Date.....</p>	