NOTICE OF MEETING

I HEREBY GIVE NOTICE that a meeting of the Parish Council of the above Parish will be held at: <u>THE RECREATION GROUND PAVILION</u> on Monday the 9th December 2024 at 7.30 pm

To: All Councillors

AGENDA

Signed G J Walker. Clerk

- 1 Apologies
- 2 Minutes of the meeting held on 11thNovember 2024
- 3 Declaration of interests *Councillors are reminded that they should consider declaring any interest*,
- pecuniary or otherwise, relating to any agenda item that could be seen as affecting their impartiality.

4 <u>PUBLIC OPEN FORUM</u>

- 1 Police Report
- 2 Parishioners questions
- 3 County/District Councillor Reports
- 4 PTLO report (inc request to support new bus service)
- 5 Matters arising (All other outstanding actions have been completed)
 - i) Local History recorder (Kirton)
 - ii) EA3
 - iii) RG substation proposal
 - iv) Joint Parish Group
 - v) Felixstowe Peninsular Partnership
 - vi) Park Lane flooding AP7/05.24/PM
 - vii) VE 80th celebrations (beacon lighting 8/5/25)
 - viii) RG dead tree removal/replacement
 - ix) RG Car park
 - x) Play area inspection
 - xi) Phone box removal
 - xii) Village Green Parking
 - ANNUAL FINANCE & GENERAL PURPOSES COMMITTEE MEETING
 - i) Financial and monitoring reports (on website)
 - ii) Invoices authorised: G Walker salary £759.83, Clerk expenses (Broadband etc)
 £287.16 YTD + £35.90 pm Dec; Clerk expenses (stationary) £36.60; D Cope (grit bin install) £64; K&F Review £900; Village web £139.75 (5 yrs); Transfer to Unity deposit £20,000
 - iii) Payments due for authorisation: G Walker salary
 - iv) 2024/2025 S137 Grants distribution: Cheques requiring signature
- 7 Planning

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- i) Planning consultation DC/24/4283/CON8 (Falkenham Phone box)
- ii) Public Access Notification DC/24/2810/VOC (Brightwell Lakes)
- 8 Environmental
- 9 Recreation Ground
- 10 SALC Report
 - Other Correspondence/items for discussion
 - i) Kirton Community Facility Contribution (S106 funding)
- 12 Matters for inclusion in future Agenda
- 13 Date of next meeting:- Monday 6th January 2025 at 7.30 pm

Circulated Correspondence

Item 11 i) Inbox [Gmail]/All Mail/ADMIN [Imap]/Sent Financial Return Receipt (displayed @	2:56 PM
Item 5 xi) Inbox Information regarding your case (CU663197854) - FYI - this relates to	2:19 PM
General November Community Newsletter - FYI Some interesting details re Sizewell C	12:53 PM
General NEWS BULLETIN - 2nd December 2024 - News items on impact of building n	Dec 2
Item 7 i) Planning Planning consultation - DC/24/4283/CON - Planning consultation fo	Dec 2
Item 4.1 Christmas campaign highlights risks of drink and drug driving	Dec 2
Item 4.3 Parish Report November 2024 - Orwell & villages - FYI > Begin forwarded me	Dec 1
Item 10 Summary notes from the SALC East Suffolk Area Forum held on 28th Novemb	Nov 29
General FW: NALC's online event; The Quest For Devolution In Local Governance - po	Nov 27
Item 9 (Kirton RG) Inbox Clerk Fwd: CityFibre works - Trimley Sports Pavilion & Recrea	Nov 27
General Cost of living grant & winter warm packs now live! - FYI > Begin forwarded me	Nov 26
General Lithium ion battery campaign - invitation to webinar - FYI Begin forwarded m	Nov 26
General Community Safety Action - FYI > Begin forwarded message: > > From: Chloe L	Nov 25
Item 10 SALC East Suffolk area forum - 28th November 2024 - speaker confirmed - F	Nov 21
Item 4.1 Sent on behalf of City of London Police - 'Crash for cash' - FYI I'll add this to t	Nov 20
General FW: Suffolk Highways forum: winter maintenance programme, 13th November	Nov 19
Item 7 ii) Planning Public Access Notification - DC/24/2810/VOC - FYI - Amendment to	Nov 19
Item 5 Dead tree on Rec All, We removed the dead Oak tree from the SW corner of	Nov 15
General Port of Felixstowe Local Authority Liaison Committee Meeting 19 November 2	Nov 15
Clerk General Fwd: Parish Council report for Dec Review - I will mark out an area for t	Nov 14
General NEWS BULLETIN - 11th November 2024 - Suffolk Highways poll results link in	Nov 13
Item 7 Planning NSIPs Bulletin - October 2024 - FYI Begin forwarded message: From:	Nov 13
Item 4.1 Countywide - 250 offences detected during operation - FYI The "of special n	Nov 12
General Our Response to Your Case - CU658835262 - Update below relating to Alley R	Nov 11
Item 4.3 (County Cou Fw: Waldringfield Parish Newsletter - Winter Edition (December) - P.	Nov 11

Minutes of the Parish Council Meeting held in the Recreation Ground Pavilion on Monday 11th November 2024 at 7.30pm

Present: Cllrs M Paul (Chair), J Fothergill, J Shaw, D Jacobs, A Colvill, , D Ward, J Sheeran, J Durrant, P Lickert; G Walker (Clerk); T Hatrick (PTO); District Cllrs L Reeves & M Ninnmey; One member of the public

Item No.	Comments	Action
1.	Apologies Cllrs, J Cade, L Bullard; County Cllr P Mulcahy	
2.	Minutes of last meeting The minutes of the Parish Council Meeting held on 7 th October 2024 having been previously circulated were taken as read, approved and signed.	
3.	Declaration of interests No new declarations of interest were recorded.	
4.	Public Open Forum <i>Police report</i> : None received. Police Connect briefings are distributed to Councillors.	
	<i>Parishioners questions</i> : During the Public Open Forum, the issue of the phone box removal was discussed once again. The Clerk reported that BT's CEO had written and rejected our request for the phone box to be returned. Whilst it appears unlikely that the box will be replaced without considerable expense (around $\pounds1,200$ for installation alone, plus possible purchase cost), it was agreed to raise a formal complaint with ESC Planning.	AP1/11.2 4/Clerk
	<i>County Councillor's report:</i> Unfortunately Cllr Mulcahy was unable to attend the meeting. Regarding the ongoing issue of the need for remedies to resurfacing and related flooding issues in Park Lane she had previously reported back, which indicated that investigations had been carried out in the wrong place. It was agreed to once again report the issue on the Highways reporting tool, which had been erroneously removed by them.	AP7/05.2 4/PM
	<i>District Councillor's report:</i> Cllrs L Reeves or M Ninnmey reported on the problems with available local temporary housing, with those in need being accommodated as far away as Norwich and Cambridge. In terms of government targets, there is likely to be an increase in house building for East Suffolk. They also reported on the North Felixstowe Garden Neighbourhood, for which a number of public meetings were being held. The Foxburrow Farm planning request for container storage has been called in for review by the Planning Inspector. Regarding budget, whilst it is predicted that less than half of what is required will be made available from central government, it is expected that multi-year settlements will be made from 26/27 onwards.	
	Mr Hatrick (PTLO) advised that a refurbishment of Trimley station platform is planned for completion around 8 th Dec. The PC agreed to support a request from Felixstowe Travel Watch to increase the	

		ency of bus services linking Woodbridge, Martlesham, Kirton elixstowe.	
5.	Matt	ers arising	
0.	i)	Local History recorder (Kirton): No update	
	ii)	EA3: Mr Paul reported that whilst various meetings had been	
	11)	held, the scheduled start on EA3 (ducting, new jointing bays,	
		haul road etc) would be unlikely before Spring 2025.	
	iii)	RG substation proposal: The Council have approved the plans	
	111)	with UK Power Networks for the provision of a substation on	
		the Recreation Ground and are awaiting a response regarding a	
	:)	possible timescale, and funding for legal support and wayleaves.	
	iv)	Joint Parish Group: See Planning	
	v)	Felixstowe Peninsular Partnership: The focus of funding is on	
		health, deprivation and social exclusion. Funding for the longer	
		term remains uncertain.	
	vi)	Park Lane flooding: See County Councillor's report above	
	vii)	Cut back of footpath to school: It has reported as having been	
		cleared.	
	viii)	VE 80 th celebrations (beacon lighting 8/5/25): Outstanding	AP2/10.24
		action: Cllr Jacobs agreed to confer with Dave Tonge and Paul	AP2/10.24 /DJ
		Dunkerley with respect to the timing relative to impact on the	/DJ
		VG trees. The Council should also consider options for VJ day.	
	ix)	RG dead tree removal/replacement: Cllr Jacobs reported that	
		this in hand	
	x)	Remembrance Day procedure: Completed	
	xi)	RG Car park: Still in Planning approval	
	xii)	Play area inspection: All major tasks have been completed	
	xiii)	Phone box removal: See Public Open Forum	
	xiv)	Alley Road refuse collection: ESC have responded to the	
		concern over poor access to Alley Road for refuse collection,	
		and have informed us that they will speak to the crews	
		concerned and ask them to do everything they can to ensure	
		collections are made on time. Importantly, residents have taken	
		action to prevent parking opposite Alley Road on Fridays.	
	xv)	Christmas Tree Lighting: The ceremony will be on Saturday 7 th	
		December at 6pm, it was felt that switching to Saturday will	
		enable people to make use of the fish and chip van. A budget of	
		£100 was approved for purchase of refreshments. Contact to be	
		made with S Harvey, J Walker, A Jones regarding the	
		proceedings. A collection will be made for the Salvation Army.	
6.	Annua	al Finance & General Purposes committee meeting	
	i)	Financial and monitoring reports (on website)	
	ii)	Invoices authorised: G Walker salary - £577.93 (Oct); D	
		Jacobs (grit bin purchase) - £110.34; RG Half yearly grant -	
		£2,874.38	
	iii)	Payments received: half yearly precept - £13,089: Barclays interest - £139.68	
	iv)	Payments due for authorisation: G Walker salary, Clerk	
		expenses (Broadband etc) - £287.16 YTD + £35.90 pm Dec;	
		Clerk expenses (stationary) - £36.60; D Cope (grit bin install) -	
		£64; K&F Review - £900; Village web - £139.75 (5 yrs)	
	v)	Salary review: Following detailed analysis it was agreed to	
		reduce Clerk/RFO hours from 10 to 8 hours per week, with an	

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	estimated budget saving of over £1,500 next year. Financial	
	Budget 2025/26 Precept: A 2.5% budget increase was	
	approved for next year's Precept, which aligns with the current	
	OBR inflation forecast	
	vi) 2024/2025 S137 Grants distribution: Approval was given for	
	grants of £175 to each of: St Elizabeth Hospice; Lighthouse;	
	EA Air Ambulance; Homestart; DAS (East Suffolk);	
	Headway; MAGPAS; SARS; EA Children's Hospice; CAS.	
7.	Planning	
	i) Public Access Notification - DC/23/2930/OUT (Lorry park,	
	Stratton Hall): The Council agreed to object to this on the basis	
	of traffic chaos and noise, light and air pollution to nearby	
	residential housing.	
	ii) Public Access Notification - DC/24/3628/FUL (16 Park Lane).	
	No objection, although visually not in keeping with surrounding	
	property.	
8.	Environment	
	Nothing to report	
9.	Recreation Ground	
	Nothing to report	
10.	SALC Report	
	Nothing to report	
11.	Other Correspondence to note.	
	i) Parking on Village Green: Cllr Lickert outlined the potential	AP2/11.24
	issues concerning the control of unauthorised parking on the	/PL,
	village green. It was agreed to contact SALC in order to	Clerk
	determine appropriate signage for restricting parking.	
	ii) Parish magazine distribution: Arrangements were made for	
	councillors to assist with distribution of the December K&F	
	Review	
	iii) CAS open letter request re employer NI contributions: The	
	Council agreed to support this request	
12.	Matters for inclusion in future agenda	
	Local History recorder; EA3; RG substation proposal; Joint Parish	
	Group; Felixstowe Peninsular Partnership; Park Lane flooding; VE	
	80th anniversary; Tree replacement on RG; RG carpark; Play area	
	inspection; Phone box removal.	
13.	Date of next meeting: 9 th December 2024, 7.30pm.	
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	There being no further business the meeting closed at 9.15pm.	
	Signed	