

Kirton & Falkenham Parish Council

NOTICE OF MEETING

I **HEREBY GIVE NOTICE** that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION
on **Monday the 9th December 2024 at 7.30 pm**

To: **All Councillors**

Signed *G J Walker*. Clerk

AGENDA

- 1 Apologies
- 2 Minutes of the meeting held on 11th November 2024
- 3 Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item that could be seen as affecting their impartiality.*
- 4 **PUBLIC OPEN FORUM**
 - 1 Police Report
 - 2 Parishioners questions
 - 3 County/District Councillor Reports
 - 4 PTLO report (inc request to support new bus service)
- 5 Matters arising (All other outstanding actions have been completed)
 - i) Local History recorder (Kirton)
 - ii) EA3
 - iii) RG substation proposal
 - iv) Joint Parish Group
 - v) Felixstowe Peninsular Partnership
 - vi) Park Lane flooding **AP7/05.24/PM**
 - vii) VE 80th celebrations (beacon lighting 8/5/25)
 - viii) RG dead tree removal/replacement
 - ix) RG Car park
 - x) Play area inspection
 - xi) Phone box removal
 - xii) Village Green Parking
- 6 **ANNUAL FINANCE & GENERAL PURPOSES COMMITTEE MEETING**
 - i) Financial and monitoring reports (on website)
 - ii) Invoices authorised: G Walker salary - £759.83, Clerk expenses (Broadband etc) - £287.16 YTD + £35.90 pm Dec; Clerk expenses (stationary) - £36.60; D Cope (grit bin install) - £64; K&F Review - £900; Village web - £139.75 (5 yrs); Transfer to Unity deposit - £20,000
 - iii) Payments due for authorisation: G Walker salary
 - iv) 2024/2025 S137 Grants distribution: Cheques requiring signature
- 7 **Planning**
 - i) Planning consultation - **DC/24/4283/CON8** (Falkenham Phone box)
 - ii) Public Access Notification - **DC/24/2810/VOC** (Brightwell Lakes)
- 8 **Environmental**
- 9 **Recreation Ground**
- 10 **SALC Report**
- 11 **Other Correspondence/items for discussion**
 - i) Kirton Community Facility Contribution (S106 funding)
- 12 **Matters for inclusion in future Agenda**
- 13 **Date of next meeting:- Monday 6th January 2025 at 7.30 pm**

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Circulated Correspondence

Item 11 i)	Inbox	[Gmail]/All Mail/ADMIN	[Imap]/Sent	Financial	Return Receipt (displayed...		2:56 PM
Item 5 xi)	Inbox	Information regarding your case (CU663197854) - FYI - this relates to...					2:19 PM
General	November Community Newsletter - FYI Some interesting details re Sizewell C ...					12:53 PM	
General	NEWS BULLETIN - 2nd December 2024 - News items on impact of building n...					Dec 2	
Item 7 i)	Planning	Planning consultation - DC/24/4283/CON - Planning consultation fo...					Dec 2
Item 4.1	Christmas campaign highlights risks of drink and drug driving -					Dec 2	
Item 4.3	Parish Report November 2024 - Orwell & villages - FYI > Begin forwarded me...					Dec 1	
Item 10	Summary notes from the SALC East Suffolk Area Forum held on 28th Novemb...					Nov 29	
General	FW: NALC's online event; The Quest For Devolution In Local Governance - po...					Nov 27	
Item 9 (Kirton RG)	Inbox	Clerk	Fwd: CityFibre works - Trimley Sports Pavilion & Recrea...			Nov 27	
General	Cost of living grant & winter warm packs now live! - FYI > Begin forwarded me...					Nov 26	
General	Lithium ion battery campaign - invitation to webinar - FYI Begin forwarded m...					Nov 26	
General	Community Safety Action - FYI > Begin forwarded message: > > From: Chloe L...					Nov 25	
Item 10	SALC East Suffolk area forum - 28th November 2024 - speaker confirmed - F...					Nov 21	
Item 4.1	Sent on behalf of City of London Police - 'Crash for cash' - FYI I'll add this to t...					Nov 20	
General	FW: Suffolk Highways forum: winter maintenance programme, 13th November...					Nov 19	
Item 7 ii)	Planning	Public Access Notification - DC/24/2810/VOC - FYI - Amendment to...					Nov 19
Item 5	Dead tree on Rec. - All, We removed the dead Oak tree from the SW corner of ...					Nov 15	
General	Port of Felixstowe Local Authority Liaison Committee Meeting 19 November 2...					Nov 15	
Clerk	General	Fwd: Parish Council report for Dec Review - I will mark out an area for t...					Nov 14
General	NEWS BULLETIN - 11th November 2024 - Suffolk Highways poll results link in...					Nov 13	
Item 7	Planning	NSIPs Bulletin - October 2024 - FYI Begin forwarded message: From: ...					Nov 13
Item 4.1	Countywide - 250 offences detected during operation - FYI The "of special n...					Nov 12	
General	Our Response to Your Case - CU658835262 - Update below relating to Alley R...					Nov 11	
Item 4.3 (County Cou	Fw: Waldringfield Parish Newsletter - Winter Edition (December) - P...					Nov 11	

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	<p>frequency of bus services linking Woodbridge, Martlesham, Kirton and Felixstowe.</p>	
<p>5.</p>	<p>Matters arising</p> <ul style="list-style-type: none"> i) Local History recorder (Kirton): No update ii) EA3: Mr Paul reported that whilst various meetings had been held, the scheduled start on EA3 (ducting, new jointing bays, haul road etc) would be unlikely before Spring 2025. iii) RG substation proposal: The Council have approved the plans with UK Power Networks for the provision of a substation on the Recreation Ground and are awaiting a response regarding a possible timescale, and funding for legal support and wayleaves. iv) Joint Parish Group: See Planning v) Felixstowe Peninsular Partnership: The focus of funding is on health, deprivation and social exclusion. Funding for the longer term remains uncertain. vi) Park Lane flooding: See County Councillor's report above vii) Cut back of footpath to school: It has reported as having been cleared. viii) VE 80th celebrations (beacon lighting 8/5/25): Outstanding action: Cllr Jacobs agreed to confer with Dave Tonge and Paul Dunkerley with respect to the timing relative to impact on the VG trees. The Council should also consider options for VJ day. ix) RG dead tree removal/replacement: Cllr Jacobs reported that this in hand x) Remembrance Day procedure: Completed xi) RG Car park: Still in Planning approval xii) Play area inspection: All major tasks have been completed xiii) Phone box removal: See Public Open Forum xiv) Alley Road refuse collection: ESC have responded to the concern over poor access to Alley Road for refuse collection, and have informed us that they will speak to the crews concerned and ask them to do everything they can to ensure collections are made on time. Importantly, residents have taken action to prevent parking opposite Alley Road on Fridays. xv) Christmas Tree Lighting: The ceremony will be on Saturday 7th December at 6pm, it was felt that switching to Saturday will enable people to make use of the fish and chip van. A budget of £100 was approved for purchase of refreshments. Contact to be made with S Harvey, J Walker, A Jones regarding the proceedings. A collection will be made for the Salvation Army. 	<p>AP2/10.24 /DJ</p>
<p>6.</p>	<p>Annual Finance & General Purposes committee meeting</p> <ul style="list-style-type: none"> i) Financial and monitoring reports (on website) ii) Invoices authorised: G Walker salary - £577.93 (Oct); D Jacobs (grit bin purchase) - £110.34; RG Half yearly grant - £2,874.38 iii) Payments received: half yearly precept - £13,089; Barclays interest - £139.68 iv) Payments due for authorisation: G Walker salary, Clerk expenses (Broadband etc) - £287.16 YTD + £35.90 pm Dec; Clerk expenses (stationary) - £36.60; D Cope (grit bin install) - £64; K&F Review - £900; Village web - £139.75 (5 yrs) v) Salary review: Following detailed analysis it was agreed to reduce Clerk/RFO hours from 10 to 8 hours per week, with an 	

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	<p>estimated budget saving of over £1,500 next year. Financial Budget 2025/26 Precept: A 2.5% budget increase was approved for next year's Precept, which aligns with the current OBR inflation forecast</p> <p>vi) 2024/2025 S137 Grants distribution: Approval was given for grants of £175 to each of: St Elizabeth Hospice; Lighthouse; EA Air Ambulance; Homestart; DAS (East Suffolk); Headway; MAGPAS; SARS; EA Children's Hospice; CAS.</p>	
7.	<p>Planning</p> <p>i) Public Access Notification - DC/23/2930/OUT (Lorry park, Stratton Hall): The Council agreed to object to this on the basis of traffic chaos and noise, light and air pollution to nearby residential housing.</p> <p>ii) Public Access Notification - DC/24/3628/FUL (16 Park Lane). No objection, although visually not in keeping with surrounding property.</p>	
8.	<p>Environment</p> <p>Nothing to report</p>	
9.	<p>Recreation Ground</p> <p>Nothing to report</p>	
10.	<p>SALC Report</p> <p>Nothing to report</p>	
11.	<p>Other Correspondence to note.</p> <p>i) Parking on Village Green: Cllr Lickert outlined the potential issues concerning the control of unauthorised parking on the village green. It was agreed to contact SALC in order to determine appropriate signage for restricting parking.</p> <p>ii) Parish magazine distribution: Arrangements were made for councillors to assist with distribution of the December K&F Review</p> <p>iii) CAS open letter request re employer NI contributions: The Council agreed to support this request</p>	<p>AP2/11.24 /PL, Clerk</p>
12.	<p>Matters for inclusion in future agenda</p> <p>Local History recorder; EA3; RG substation proposal; Joint Parish Group; Felixstowe Peninsular Partnership; Park Lane flooding; VE 80th anniversary; Tree replacement on RG; RG carpark; Play area inspection; Phone box removal.</p>	
13.	<p>Date of next meeting: 9th December 2024, 7.30pm.</p>	
	<p>There being no further business the meeting closed at 9.15pm.</p> <p>Signed..... Chairman Date.....</p>	