

Kirton & Falkenham Parish Council

NOTICE OF MEETING

I **HEREBY GIVE NOTICE** that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION
on **Monday** the 11th **November 2024** at **7.30 pm**

To: **All Councillors**

Signed *G J Walker*. Clerk

AGENDA

- 1 Apologies
- 2 Minutes of the meeting held on 7th October 2024
- 3 Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item that could be seen as affecting their impartiality.*
- 4 **PUBLIC OPEN FORUM**
 - 1 Police Report
 - 2 Parishioners questions
 - 3 County/District Councillor Reports
 - 4 PTLO report (inc request to support new bus service)
- 5 Matters arising (All other outstanding actions have been completed)
 - i) Local History recorder (Kirton)
 - ii) EA3
 - iii) RG substation proposal
 - iv) Joint Parish Group
 - v) Felixstowe Peninsular Partnership
 - vi) Park Lane flooding **AP7/05.24/PM**
 - vii) Cut back of footpath to school **AP2/07.24/CLERK**
 - viii) VE 80th celebrations (beacon lighting 25/5/25)
 - ix) RG dead tree removal/replacement
 - x) Remembrance Day procedure
 - xi) RG Car park
 - xii) Play area inspection
 - xiii) Phone box removal
 - xiv) Alley Road refuse collection
 - xv) Christmas Tree Lighting
- 6 **ANNUAL FINANCE & GENERAL PURPOSES COMMITTEE MEETING**
 - i) Financial and monitoring reports (on website)
 - ii) Invoices authorised: G Walker salary - £577.93 (Oct); D Jacobs (grit bin purchase) - £110.34; RG Half yearly grant - £2,874.38
 - iii) Payments received: half yearly precept - £13,089; Barclays interest - £139.68
 - iv) Payments due for authorisation: G Walker salary, Clerk expenses (Broadband etc) - £287.16 YTD + £35.90 pm Dec; Clerk expenses (stationary) - £36.60; D Cope (grit bin install) - £64; K&F Review - £900; Village web - £139.75 (5 yrs)
 - v) Salary review & Financial Budget 2025/26 Precept
 - vi) 2024/2025 S137 Grants distribution
- 7 **Planning**
 - i) Public Access Notification - **DC/23/2930/OUT** (Lorry park, Stratton Hall)
 - ii) Public Access Notification - **DC/24/3628/FUL** (16 Park Lane)
- 8 **Environmental**
- 9 **Recreation Ground**
- 10 **SALC Report**
- 11 **Other Correspondence/items for discussion**
 - i) Parking on Village Green
 - ii) Parish magazine distribution
 - iii) CAS open letter request re employer NI contributions
- 12 **Matters for inclusion in future Agenda**
- 13 **Date of next meeting:- Monday 9th December 2024 at 7.30 pm**







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Circulated Correspondence

Item 5xiii)	Inbox	Kirton Telephone Box - I feel that Deborah's comment 'On a similar point th...		10:50 AM			
Item 7 i)	Planning	Reconsultation Planning app. consultation - DC/23/2930/OUT - FYI Outline...		Nov 6			
Financial		New invoice from Parish Online #42UG060-0005 - Yes, we can always invoke it if ...		Nov 5			
Planning		November Parish Update - FYI Begin forwarded message: From: Sizewell C <info@si...		Nov 5			
Item 10)	General	SALC East Suffolk area forum - 28th November 2024 - speaker confirmed - P		Nov 4			
Item 11 iii)		Open letter to the chancellor - See request below to sign the letter relating the im...		Nov 4			
Item 4.1)		PCC & Chief Constable hoston-line meeting to discuss policing in Suffolk - FYI, plea...		Nov 4			
Item 4.3)		Parish Report October 2024 Orwell & Villages - FYI Sent from my iPad Begin forwar...		Nov 3			
Planning		North Felixstowe Garden Neighbourhood - FYI An interesting public survey with mo...		Nov 1			
Planning		NFGN Local Councillors - Anonymous Survey Results - FYI > Begin forwarded mess...		Nov 1			
Item 4.1)		160 arrests and millions of pounds worth of drugs seized - FYI Begin forwarded me...		Nov 1			
Planning		NFGN Councillor briefing - FYI > Begin forwarded message: > > From: Sheline Gledhi...		Oct 31			
Item 6v)	Financial	Draft budget and salary review - Following yesterday's budget I feel it's pr...		Oct 31			
General		NEWS BULLETIN - 28th October 2024 - Various items of interest. Re Sexual Harass...		Oct 31			
Item 5 xiv)		Waste collection services for Alley Rd, Kirton IP10 ONL - FYI Begin forwarded mes...		Oct 31			
Item 5 vii)		Highways problem reports for Kirton have been removed! - Hi all, I picked up an ac...		Oct 31			
General		Flooding and drainage Forum - Ntes from the forum. Explains a lot about why are so...		Oct 30			
Item 7 ii)	Planning	Public Access Notification - DC/24/3628/FUL - This seems a far more sens...		Oct 30			
Item 4.1)		Suffolk figures show county continues to be one of safest places to live - FYI Begin f...		Oct 30			
Item 5 xiii)		Re: Telephone Kiosk removal - PCO PCO1 FALKENHAM ROAD KIRTON IPSWICH IP1...		Oct 26			
Item 4.4)		RE: Emailing: Bus service improvement Plan 2 (2r) - Please see below a request to s...		Oct 25			
Item 5 xiii)		Telephone Kiosk removal - PCO PCO1 FALKENHAM ROAD KIRTON IPSWICH IP10 O...		Oct 25			
Item 6 v)	Financial	Hi colin, read our latest chief executive's bulletin - FYI, including pay awar...		Oct 24			
Item 4.1)		Team set up to disrupt organised crime seizes drugs worth £2million in a year - FYI B...		Oct 21			
Item 5iii)	Action	Circulated .../.../1 May mtg	Circulated.../.../2 June mtg	Circulated.../.../3 July mtg	Circu		Oct 21
Item 4.1)		Police warning over HGV fuel thefts - FYI Begin forwarded message: From: "Police C...		Oct 21			
Item 10)		Summary notes from the SALC East Suffolk Area Forum held on 1st October 2024 - F...		Oct 17			

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Circulated Correspondence (2)

Item 7)	Planning	NFGN Public Event at Felixstowe School Nov 7th - FYI > Begin forwarded m...		Oct 17
General	Planning	Local Authority Liaison Committee Meeting - Teams - FYI > Begin forward...		Oct 14
Planning		SZC Fora Feedback Survey - October 2024 - FYI Begin forwarded message: From: S...		Oct 14
Item 5 xiii)	Circulated .../.../5 Oct mtg	FW: Suffolk Coastal District Payphone removal proposal/s ...		Oct 11
General		Howlett Way Road Closure - All I suspect the problem might lie in the way in which t...		Oct 11
General		Suffolk Highways - Updates October 2024 - Link to Highways newsletter below Begi...		Oct 10
Item 8)		Highway Grit Bin Refills - Suffolk Highways will begin filling the highway grit bins in Su...		Oct 10
Item 4.1)		New policing model continues strengthen community links - FYI Begin forwarded m...		Oct 8
Item 4.1)		South Area - Chief& PCC host meetings to discuss policing in Suffolk - Begin forwar...		Oct 8
Item 5 iii)		Fwd: Re: Fwd: RE: SH817 Kirton (537850). [BK-BK.FID401546] - Circulated as reque...		Oct 7
Clerk	General	Agenda for K&F PC mtg 7th October - Hello Graham, Ta for the minutes/agen...		Oct 7
Item 5 xiii)	Circulated .../.../5 Oct mtg	Phone box update - Maybe an appeal to the CEO of BT? F...		Oct 3
Item 4.3)		Parish Report - September 2024 - Orwell & Villages - FYI > Begin forwarded messa...		Oct 3
Planning		(no subject) - Hi Graham Jack asked me to send you this photo of the gates at 88 ...		Oct 3

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Minutes of the Parish Council Meeting held in the Recreation Ground Pavilion on Monday 7th October 2024 at 7.30pm

Present: Cllrs J Cade (Chair), J Fothergill, J Shaw, D Jacobs, A Colvill, L Bullard, D Ward, J Sheeran, J Durrant; G Walker (Clerk); T Hatrick (PTO); Nine members of the public

Item No.	Comments	Action
1.	<p>Apologies Cllrs M Paul, P Lickert; County Cllr P Mulcahy; District Cllrs L Reeves & M Ninnmey</p>	
2.	<p>Minutes of last meeting Item 4, Public Open Forum: The need for the Pavilion carpark to be semi-permeable to be conveyed to John Beer. Otherwise, the minutes of the Parish Council Meeting held on 22nd July 2024 having been previously circulated were taken as read, approved and signed.</p>	
3.	<p>Declaration of interests No new declarations of interest were recorded.</p>	
4.	<p>Public Open Forum <i>Police report:</i> None received. Police Connect briefings are distributed to Councillors.</p> <p><i>Parishioners questions:</i> The issue of the phone box removal was discussed. The numerous correspondences with BT, East Suffolk Council and the removal contractor were outlined, and that whilst ESC have apologised, BT are so far not agreeing to its reinstatement. The PC agreed to write to the BT CEO by way of a formal complaint. The issue of poor access to Alley Road for refuse collection was discussed, caused by increased parking opposite the entrance. The residents present agreed that community action would probably be the best action in the first instance – particularly taking care parking on Fridays. The PC will also write to ESC to request that if, on the odd occasion when this is a problem, that the collectors might be able to walk down Alley Rd to collect the bins. Also, there is concern at the difficulties in seeing traffic on Falkenham Rd when trying to exit Alley Rd. The residents discussed the option of installing a mirror to assist. A repair to the VG notice board was requested, which was confirmed as being in hand. There was much discussion around the planning application to provide vehicular access onto Church Lane from 88 Meadowlands, the general view was that this was inappropriate on a number of fronts including: Poor access onto a single track quiet lane; Removal of ancient hedging and use of amenity land; Possible storm drain interference. The PC agreed to object to the application.</p> <p>Regarding a broken road sign on Alley Road, residents were advised in the first instance to report issues related to broken signs, uncleared roadside pathways etc on the Suffolk County Council problem reporting tool (https://highwaysreporting.suffolk.gov.uk/).</p> <p><i>County Councillor's report:</i> Cllr Mulcahy was unable to attend, however did send a report beforehand, additionally commenting on the Park Lane Flooding concerns (see 5vi)</p>	

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	<p><i>District Councillor's report:</i> Neither Cllrs L Reeves or M Ninnmey were able to attend, however they did distribute a report, including details and posters relating to fuel poverty, which will be posted on notice boards and on the PC website.</p> <p>Mr Hatrick (PTLO) advised that a refurbishment of Trimley station platform (resurfacing and yellow lines) was underway.</p>	
<p>5.</p>	<p>Matters arising</p> <ul style="list-style-type: none"> i) Local History recorder (Kirton): No update ii) EA3: Mr Paul reported beforehand to the meeting that work was still delayed. iii) RG substation proposal: UK Power Networks have provided detailed plans, which are considered acceptable. Clerk to confirm to UKN and request details of lease funding and support of legal costs iv) Joint Parish Group: Cllr Fothergill advised that the revised NPPF includes “freight and logistics”, which will need to be monitored closely with reference to Innocence Farm and similar proposals. v) Felixstowe Peninsular Partnership: meeting to take place 9th Oct. vi) Park Lane flooding: Correspondence from our County Councillor indicates the Highways have not been inspecting the correct areas of Park Lane for remedies to resurfacing and related flooding issues. Further photographs have been supplied in order that they can start looking in the right place! (ongoing action AP7/05.24/PM) vii) VG grass cutting: It was agreed that the number of cuts per year would be reduced to 8 per year (to allow flowering of buttercups), with first cut at the end of May. viii) Tree Warden: Paul Dunckerley has completed the necessary paperwork to become a member of the Tree Warden Network. ix) Cut back of footpath to school: To date there has not been satisfactory completion of work, nor correspondence regarding progress (ongoing action AP2/07.24/CLERK). It was agreed to correspond with Trimley St Martin PC and County Councillor to compare experiences. x) VE 80th celebrations (beacon lighting 25/5/25): Cllr Jacobs agreed to confer with Dave Tonge and Paul Dunkerley with respect to the timing relative to impact on the VG trees. xi) RG dead tree removal/replacement: Cllr Jacobs reported that Dave Tonge will be supplying a replacement. xii) Remembrance Day procedure: Cllr Shaw to present the wreath to Falkenham, and Cllr Colvill to Kirton xiii) RG Car park: Still in Planning approval xiv) Play area inspection: All major tasks have been completed 	<p>AP1/10.24 /CLERK</p> <p>AP7/05.24 /PM</p> <p>AP2/07.24 /CLERK</p> <p>AP2/10.24 /DJ</p>
<p>6.</p>	<p>Administrative matters</p> <ul style="list-style-type: none"> i) The Clerk advised that insurance renewal had been conducted with the existing provider (Clear) on a three year term (£1,478) following confirmation with them of the asset list. As previously approved the closure of Barclays bank accounts, with all funds transferred to Unity Bank, has been completed. The Clerk advised that funds will be moved to the new Unity Savings account in due course. 	

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	<p>Finance</p> <ul style="list-style-type: none"> i) Financial and monitoring reports (on website) ii) Invoices authorised: G Walker salary - £577.93 (Sept); HMRC - £433.40; Clear Insurance - £1,477.49; SALC (Planning webinars) - £168; Poppy appeal (wreaths) - £55; ICO (DD) - £35 iii) Payments received: half yearly precept - £13,089 iv) Payments due for authorisation: G Walker salary, D Jacobs (grit bin purchase) - £110.34; RG Half yearly grant - £2,874.38 	
8.	<p>Planning</p> <ul style="list-style-type: none"> i) Public Access Notification - DC/24/3006/FUL (88 Meadowlands). The Council voted to object to this application on the basis of: Conflict with the terms of the original application (including ancient hedge removal); Access onto single track road; Potential storm drain impact; Steep slope ii) Public Access Notification - DC/24/3226/FUL (Kirton Manor). No Comment iii) Planning Appeal Notification for AP/24/0049/REFUSE (Foxburrow Farm). Noted 	
9.	<p>Environment</p> <ul style="list-style-type: none"> i) The broken grit bin on the junction of Back Road/Falkenham Road is being replaced (purchased and awaiting installation). ii) All other matters covered and recorded previously within the meeting 	
10.	<p>Recreation Ground</p> <ul style="list-style-type: none"> i) All matters covered and recorded previously within the meeting 	
11.	<p>SALC Report</p> <ul style="list-style-type: none"> i) Nothing to report 	
12.	<p>Other Correspondence to note.</p> <ul style="list-style-type: none"> i) Phone box removal: Following on from the discussion in the Public Open Forum the Council approved that a letter is to be written to the BT CEO, signed by the Chair ii) SALC Teams sessions with Highways: Booking details to be available in due course iii) As per discussion during Public Open Forum. Clerk to write to ESC highlighting the issue and requesting occasional collection by foot if such a situation should arise 	<p>AP3/10.24 /CLERK</p> <p>AP4/10.24 /CLERK</p>
13.	<p>Matters for inclusion in future agenda</p> <p>Local History recorder; EA3; RG substation proposal; Joint Parish Group; Felixstowe Peninsular Partnership; Park Lane flooding; Cut back of footpath to school; VE 80th anniversary; Tree replacement on RG; Remembrance Day; RG carpark; Play area inspection; Phone box removal; Alley Road refuse collection; Christmas Tree Lighting</p>	
14.	<p>Date of next meeting: 11th November 2024, 7.30pm – Finance & General Purposes Committee</p>	
	<p>There being no further business the meeting closed at 9.20pm.</p> <p>Signed..... Chairman Date.....</p>	