

1) Barclays Community

B/F 01/04/23	2609.60
+ Receipts	<u>0.00</u>
	2609.60
-Payments	<u>2609.60</u>
Balance	<u>0.00</u>

2) Unity Trust

B/F 01/04/24	16612.19
+ Receipts	<u>46253.55</u>
	62865.74
-Payments	<u>39714.32</u>
Balance	<u>23151.42</u>

3) Barclays Business Premium

B/F 01/04/24	17213.77
+ Receipts	<u>0.00</u>
+ Interest	139.68
- Payments	<u>17353.45</u>
Balance	<u>0.00</u>

Total:43151.42**4) Unity Trust Savings**

B/F 01/04/24	0
+ Receipts	20000.00
+ Interest	
- Payments	
Balance	<u>20000.00</u>

Date	Item	Unity	Ref	Barclays	Barclays Premium	Unity Savings	Precept	VAT refund PC	VAT refund RG	Bank interest	CIL	SCC grant	SCDC grant	Misc.	Collections	Transfer Receipts to Unity
29-Apr	Precept	13089.00	1				13089.00									
29-Apr	CIL payment	7.50	2								7.50					
14-Oct	Precept	13089.00	3				13089.00									
14-Oct	Barclays interest		DD		10.69					10.69						
14-Oct	Closing interest (Aug)		4A		64.38					64.38						
14-Oct	Closing interest (Sep)		4B		64.61					64.61						
14-Oct	Barclays transfer		DD													17353.45
14-Oct	Barclays transfer		DD													2609.60
15-Nov	Trnsfer from current a/c		DD			20000.00										
07-Jan	Xmas tree col (D Jacobs)	105.00													105.00	
	*															
	*															
	*															
	*															
	*															
	*															
	*															
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	*															
	Total	26290.50		0.00	139.68	20000.00	26178.00	0.00	0.00	139.68	7.50	0.00	0.00	0.00	105.00	19963.05

BACS Receipts	26290.50
Barclays Receipts	0.00
Barclays Interest	139.68
Unity savings receipts	0.00
Unity interest	0.00
Total Income	<u>26430.18</u>

Date	Payee	Unity (BACS unless in italics)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid	Transfers to Unity	
08-Apr	G Walker (Salary)	577.93			1	577.93																	
08-Apr	SALC subscription	538.35			2		538.35																
08-Apr	Suffolk Cloud (PC Web)	120.00			3					120.00													
07-May	G Walker (Salary)	577.93			4	577.93																	
07-May	RG Grant	2874.38			5														2874.38				
13-Jun	HMRC	433.20			6	433.20																	
13-Jun	G Walker (Salary)	577.93			7	577.93																	
13-Jun	Heelis & Lodge	220.00			8					220.00													
13-Jun	NALC (training)	52.04			9									52.04									
13-Jun	D Cope	23.00			10										23.00								
13-Jun	G Walker (expenses)	28.80			11						28.80												
18-Jul	G Walker (Salary)	577.73			12	577.73																	
19-Aug	G Walker (Salary)	577.93			13	577.93																	
19-Aug	PFK Littlejohn (ext audit)	252.00			14					252.00												42.00	
19-Aug	Service charge	18.00			DD													18.00					
19-Aug	ICO (GDPR)	35.00			DD					35.00													
10-Sep	Poppy appeal	55.00			15								55.00										
10-Sep	SALC (webinars)	168.00			16							168.00										28.00	
10-Sep	G Walker (Salary)	577.93			17	577.93																	
10-Sep	HMRC	433.40			18	433.40																	
12-Sep	Clear Insurance	1477.49			19			1477.49															
14-Oct	D Jacobs (expensed grit bin)	110.34			20										110.34							18.39	
14-Oct	RG Grant	2874.38			21														2874.38				
14-Oct	G Walker (Salary)	577.73			22	577.73																	
14-Oct	Service charge	18.00			23													18.00					
14-Oct	Transfer Barclays current		2609.60																				2609.60
14-Oct	Transfer Barclays deposit		17353.45																				17353.45
15-Nov	G Walker (Salary)	759.63			24	759.63																	
15-Nov	G Walker (expenses)	36.60			25						36.60											6.10	
15-Nov	G Walker (WFH back pay)	287.16			26					287.16													
15-Nov	D Cope	64.00			27										64.00								
15-Nov	K Shepherd (Village web)	139.75			28												139.75						
15-Nov	Kirton PCC (K&F review)	900.00			29												900.00						
15-Nov	G Walker (WFH Dec) see item 26	35.90			DD					35.90													
15-Nov	Service charge	5.40			DD													5.40					
04-Dec	St Elizabeth Hospice	175.00			30								175.00										
04-Dec	Lighthouse	175.00			31										175.00								
04-Dec	EA Air ambulance	175.00			32										175.00								
04-Dec	Homestart	175.00			33										175.00								
04-Dec	DAS (East Suffolk)	175.00			34										175.00								
04-Dec	Headway	175.00			35										175.00								
04-Dec	MAGPAS	175.00			36										175.00								
04-Dec	SARS	175.00			37										175.00								
04-Dec	EA Children's Hospice	175.00			38										175.00								
04-Dec	CAS	175.00			39										175.00								
12-Dec	G Walker (Salary)	479.59			40	479.59																	
12-Dec	HMRC	480.60			41	480.60																	
12-Dec	Service charge	6.00			DD													6.00					
07-Jan	G Walker (Salary)	479.59			42	479.59																	
07-Jan	G Walker (expenses - xmas tree)	68.51			43						68.51												
07-Jan	East Suffolk Services (grass cut)	403.20			44										403.20							67.20	
07-Jan	G Walker (WFH Jan) see item 26	35.90			DD					35.90													
07-Jan	Service charge	6.00			DD													6.00					
	Carried Fwd	19714.32	19963.05			7111.12	538.35	0.00	1477.49	985.96	133.91	168.00	1805.00	52.04	600.54	0.00	1039.75	53.40	5748.76	0.00	161.69	19963.05	

Date	Payee	Unity (BACS unless in italics)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid	Transfers to Unity
	Brought Fwd	19714.32	19963.05			7111.12	538.35	0.00	1477.49	985.96	133.91	168.00	1805.00	52.04	600.54	0.00	1039.75	53.40	5748.76	0.00	161.69	19963.05
	C/fwd	19714.32	19963.05			7111.12	538.35	0.00	1477.49	985.96	133.91	168.00	1805.00	52.04	600.54	0.00	1039.75	53.40	5748.76	0.00	161.69	19963.05

Total	19714.32	19963.05				7111.12	538.35	0.00	1477.49	985.96	133.91	168.00	1805.00	52.04	600.54	0.00	1039.75	53.40	5748.76	0.00	161.69	19963.05
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Cheque Paymts	19963.05
BACS Payments	19714.32
Less Transfers	19963.05
Total Expenditure	19714.32
Gross Payments (inc transfers)	39677.37

Bank Reconciliation

Date: 07/01/2025

Cash in hand	01/04/2024	£36,435.56
+ Receipts		<u>£26,430.18</u>
		£62,865.74

-Payments		<u>£19,714.32</u>
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A	Spreadsheet Balance	£43,151.42
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Cash in hand per Bank Statements

Barclays Community	18/09/2024	
Barclays Business Premium	18/09/2024	
Unity Trust	31/12/2024	£24,488.62
Unity Trust Savings	30/09/2024	<u>£20,000.00</u>
		£44,488.62

- Uncleared Payments		<u>£1,337.20</u>
		£43,151.42

+Uncleared Receipts

B	Adjusted bank balance	£43,151.42
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Does A=B ?

YES

Checks out OK

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Kirton and Falkenham Budget 2023/4	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	To date	Forecast Outum	Budget 24/5	
2	Currency £															Final	Gap
3	Total receipts	13089.00	7.50					13089.00			105.00	1018.00	1000.00	26290.50	28308.5		
4	Opening current a/c for the financial year	19,222															
5																	
6	Salaries/PAYE	577.93	577.93	1011.13	577.73	577.93	1011.33	577.73	759.63	960.19	479.59	479.59	800.00	7111.12	8390.71	9110	719.1
7	Subscriptions	538.35												538.35	538.35	645	106.4
8	Electricity													0.00	0.00	46	46.0
9	Insurances							1,477.49						1477.49	1477.49	1351	-126.5
10	Miscellaneous (audit broadband etc	120.00		220.00		305.00		18.00	287.16	47.30	41.90	35.90	41.90	1039.36	1117.16	1587	469.8
11	Clerk Councillor expenses			28.80					36.60		68.51	273.74		133.91	407.65	254	-153.7
12	Training			52.04			168.00							220.04	220.04	67	-153.0
13	Grants 137 Comm projects						55.00			1750.00		150.00		1805.00	1955.00	1600	-355.0
14	Publicity													0.00	0.00	0	0.0
15	Environmental Services			23.00				110.34	64.00		403.20	170.00		600.54	770.54	3851	3080.2
16	Professional services reserve													0.00	0.00	1750	1750.0
17	Community Projects								1039.75					1039.75	1039.75	330	-709.8
18																	
19	General account	1236.28	577.93	1334.97	577.73	882.93	1234.33	2183.56	2187.14	2757.49	993.20	1109.23	841.90	13965.56	15916.69		
20																	
21	RG Grant/Vat Refunds		2874.38					2874.38				1000.00		5748.76	6748.755	5749	-1000.0
22																	
23	Total Expenditure													19714.32	22665.45	26339	3674
24																	
25	Current Account (Barclays + Unity) ^	19,221.79	*														
26	Forecast Current Account	24,864.85															
27	Reserve Deposit (Barclays Premium)	17,213.77	*														
28	Forecast Total	42,078.62															
29																	
30	* Per Bank Reconciliation Report April 2023																
31	^ Less payments plus receipts not banked																
32																	
33	Jan-25	GJW v1															

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2024-2025

10/10/2023

5%

EXPENDITURE

ADMINISTRATION

	2023/24	f/c to y/e	2024/25
Salaries inc PAYE	8676	8676	9110
Stationery/post/telecoms			
Mileage			
VG Electricity	46	0	46
Publicity	0	0	0
Insurance	1351	1477	1350
Membership SALC, CAS, SPS	614	538	645
Audit	400	607	495
Councillor Expenses	242	408	254
Training	67	220	67
Miscellaneous	1040	511	1092
Accounting & Website fees			
Election fees reserve	0	0	0
Professional Fees reserve	1300	1300	1750
ENVIRONMENTAL SERVICES	2715	771	2851
Grass cutting			
Hedges/trees			
Repairs/Maintenance reserve.	1000	1000	1000
GRANT EXPENDITURE			
Comm Infrastructure Levy			
Loc Grant / Comm En Fund			
GRANTS OUT(s137)			
General Pool	1600	1955	1600
Community Projects	330	1040	330
Recreation Ground	5475	6749	5749
GENERAL RESERVE			
TOTAL EXPENDITURE	24856	25251	26338

Notes

5% increase assumed

Inc in Expenses

Inc in Expenses

Inc in Misc

To build reserves

Total

To build reserves

f/c exc VAT refund

INCOME

GRANTS IN

SCC Locality Grant			
SCDC Enabling Grants/Other			
Other grants/collection	0		0
CIL	0		0
INTEREST	2	160	160
TOTAL INCOME	2	160	160

TOTAL EXPENDITURE

LESS TOTAL INCOME

TOTAL PRECEPT REQUIRED

24856		26338
2		160
24854		26178

RESERVES	
(uncommitted)	
01/04/2024	£36,221
ADD	
VAT Refund	£2,518
	£38,739
LESS	
Grants	£3,300
Election	
Specialist Fees	£14,000
Maintenance	£1,500
Contingency	£0
	£19,939
Recommended 3 to 12 months of turnover, which is between	
	£5,822 & £23,288

Forecast

Estimate inc RG

£1.3K added 23/24

£1k added 23/24

Note: Budget items in green are based on 23/24 budget & are increased by inflation assumption
 Items in italic are not increased by inflation assumption
 Otherwise items are based on f/c to y/e & are increased by inflation assumption

2874.375

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2025-2026

15/11/2024

2.5%

EXPENDITURE

ADMINISTRATION

	2024/25	f/c to y/e	2025/26
Salaries inc PAYE	9110	8041	7723
Stationery/post/telecoms			
Mileage			
VG Electricity	46	0	0
Publicity	0	0	0
Insurance	1350	1477	1514
Membership SALC, CAS, SPS	645	645	661
Audit	495	525	538
Councillor Expenses	254	408	397
Training	67	220	246
Miscellaneous	1092	605	620
Accounting & Website fees		120	123
Election fees reserve	0	0	0
Professional Fees reserve	1750	1750	2400

ENVIRONMENTAL SERVICES

Grass cutting			
Hedges/trees			
Repairs/Maintenance reserve.	1000	1000	1275

GRANT EXPENDITURE

Comm Infrastructure Levy			
Loc Grant / Comm En Fund			

GRANTS OUT(s137)

General Pool	1600	1600	1600
Community Projects	330	1395	1265
Recreation Ground	5749	5749	5892

GENERAL RESERVE

TOTAL EXPENDITURE	26338	24305	27106
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INCOME

GRANTS IN

SCC Locality Grant			
SCDC Enabling Grants/Other			
Other grants/collection	0		0
CIL	0		0

INTEREST

	160		257
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TOTAL INCOME

	160		257
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TOTAL EXPENDITURE

	26338		27106
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LESS TOTAL INCOME

	160		257
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TOTAL PRECEPT REQUIRED

	26178		26849
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Notes

Following review Oct 24
Inc in Expenses
Inc in Expenses

Following review Oct 24

To build reserves*
Total

To build reserves

f/c exc VAT refund

RESERVES	
(uncommitted)	
01/04/2025	£42,079
ADD	
VAT Refund	£2,000
	£44,079
LESS	
Grants	£3,300
Election	
Specialist Fees	£15,750
Maintenance	£2,500
Contingency	£0
	£22,529
Recommended 3 to 12 months of turnover, which is between	
	£6,214 & £24,856

Forecast

Estimate inc RG

£1.75K added 24/25

£1k added 24/25

Note: Budget items in green are based on 23/24 budget & are increased by inflation assumption
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Otherwise items are based on f/c to y/e & are increased by inflation assumption

2874.375

*Closing bank balance comparison:18/19 £35.5k; 19/20 £22.2k; 20/21 £27.8k; 21/22 £32.9k; 22/23 £33.4k; 23/24 36.4k