

**1) Barclays Community**

B/F 01/04/23	2609.60
+ Receipts	<u>0.00</u>
	2609.60
-Payments	<u>2609.60</u>
Balance	<u>0.00</u>

**2) Unity Trust**

B/F 01/04/24	16612.19
+ Receipts	<u>46253.55</u>
	62865.74
-Payments	<u>41466.70</u>
Balance	<u>21399.04</u>

**3) Barclays Business Premium**

B/F 01/04/24	17213.77
+ Receipts	<u>0.00</u>
+ Interest	139.68
- Payments	<u>17353.45</u>
Balance	<u>0.00</u>

**Total:**41468.35**4) Unity Trust Savings**

B/F 01/04/24	0
+ Receipts	20000.00
+ Interest	69.31
- Payments	
Balance	<u>20069.31</u>



Date	Payee	Unity (BACS unless in italics)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid	Transfers to Unity	
08-Apr	G Walker (Salary)	577.93			1	577.93																	
08-Apr	SALC subscription	538.35			2		538.35																
08-Apr	Suffolk Cloud (PC Web)	120.00			3					120.00													
07-May	G Walker (Salary)	577.93			4	577.93																	
07-May	RG Grant	2874.38			5														2874.38				
13-Jun	HMRC	433.20			6	433.20																	
13-Jun	G Walker (Salary)	577.93			7	577.93																	
13-Jun	Heelis & Lodge	220.00			8					220.00													
13-Jun	NALC (training)	52.04			9									52.04									
13-Jun	D Cope	23.00			10										23.00								
13-Jun	G Walker (expenses)	28.80			11						28.80												
18-Jul	G Walker (Salary)	577.73			12	577.73																	
19-Aug	G Walker (Salary)	577.93			13	577.93																	
19-Aug	PFK Littlejohn (ext audit)	252.00			14					252.00												42.00	
19-Aug	Service charge	18.00			DD													18.00					
19-Aug	ICO (GDPR)	35.00			DD					35.00													
10-Sep	Poppy appeal	55.00			15																		
10-Sep	SALC (webinars)	168.00			16							168.00	55.00									28.00	
10-Sep	G Walker (Salary)	577.93			17	577.93																	
10-Sep	HMRC	433.40			18	433.40																	
12-Sep	Clear Insurance	1477.49			19			1477.49															
14-Oct	D Jacobs (expensed grt bin)	110.34			20										110.34							18.39	
14-Oct	RG Grant	2874.38			21														2874.38				
14-Oct	G Walker (Salary)	577.73			22	577.73																	
14-Oct	Service charge	18.00			23													18.00					
14-Oct	Transfer Barclays current		2609.60																				2609.60
14-Oct	Transfer Barclays deposit		17353.45																				17353.45
15-Nov	G Walker (Salary)	759.63			24	759.63																	
15-Nov	G Walker (expenses)	36.60			25						36.60											6.10	
15-Nov	G Walker (WFH back pay)	287.16			26					287.16													
15-Nov	D Cope	64.00			27										64.00								
15-Nov	K Shepherd (Village web)	139.75			28												139.75						
15-Nov	Kirton PCC (K&F review)	900.00			29												900.00						
15-Nov	G Walker (WFH Dec) see item 26	35.90			DD					35.90													
15-Nov	Service charge	5.40			DD													5.40					
04-Dec	St Elizabeth Hospice	175.00			30								175.00										
04-Dec	Lighthouse	175.00			31								175.00										
04-Dec	EA Air ambulance	175.00			32								175.00										
04-Dec	Homestart	175.00			33								175.00										
04-Dec	DAS (East Suffolk)	175.00			34								175.00										
04-Dec	Headway	175.00			35								175.00										
04-Dec	MAGPAS	175.00			36								175.00										
04-Dec	SARS	175.00			37								175.00										
04-Dec	EA Children's Hospice	175.00			38								175.00										
04-Dec	CAS	175.00			39								175.00										
12-Dec	G Walker (Salary)	479.59			40	479.59																	
12-Dec	HMRC	480.60			41	480.60																	
12-Dec	Service charge	6.00			DD													6.00					
07-Jan	G Walker (Salary)	479.59			42	479.59																	
07-Jan	G Walker (expenses - xmas tree)	68.51			43						68.51												
07-Jan	East Suffolk Services (grass cut)	403.20			44										403.20								
07-Jan	G Walker (WFH Jan) see item 26	35.90			DD					35.90													
07-Jan	Service charge	6.00			DD													6.00					
29-Jan	Salvation Army	150.00			45								150.00										
07-Feb	D Cope (VG Hedge cut)	200.00			46										200.00								
07-Feb	G Walker (Salary)	479.59			47	479.59																	
07-Feb	G Walker (WFH Feb) see item 26	35.90			DD					35.90													
07-Feb	Service charge	6.00			DD													6.00					
05-Mar	G Walker (Salary)	479.59			48	479.59																	
	<b>Carried Fwd</b>	<b>21065.40</b>	<b>19963.05</b>			<b>8070.30</b>	<b>538.35</b>	<b>0.00</b>	<b>1477.49</b>	<b>1021.86</b>	<b>133.91</b>	<b>168.00</b>	<b>1955.00</b>	<b>52.04</b>	<b>800.54</b>	<b>0.00</b>	<b>1039.75</b>	<b>59.40</b>	<b>5748.76</b>	<b>0.00</b>	<b>161.69</b>	<b>19963.05</b>	

Date	Payee	Unity (BACS unless in italics)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid	Transfers to Unity	
	<b>Brought Fwd</b>	<b>21065.40</b>	<b>19963.05</b>			<b>8070.30</b>	<b>538.35</b>	<b>0.00</b>	<b>1477.49</b>	<b>1021.86</b>	<b>133.91</b>	<b>168.00</b>	<b>1955.00</b>	<b>52.04</b>	<b>800.54</b>	<b>0.00</b>	<b>1039.75</b>	<b>59.40</b>	<b>5748.76</b>	<b>0.00</b>	<b>161.69</b>	<b>19963.05</b>	
05-Mar	HMRC	359.40		49		359.40																	
05-Mar	G Walker (WFH Mar) see item 26	35.90		DD						35.90													
05-Mar	Service charge	6.00		DD														6.00					
	C/fwd	21466.70	19963.05			8429.70	538.35	0.00	1477.49	1057.76	133.91	168.00	1955.00	52.04	800.54	0.00	1039.75	65.40	5748.76	0.00	161.69	19963.05	

<b>Total</b>	<b>21466.70</b>	<b>19963.05</b>				<b>8429.70</b>	<b>538.35</b>	<b>0.00</b>	<b>1477.49</b>	<b>1057.76</b>	<b>133.91</b>	<b>168.00</b>	<b>1955.00</b>	<b>52.04</b>	<b>800.54</b>	<b>0.00</b>	<b>1039.75</b>	<b>65.40</b>	<b>5748.76</b>	<b>0.00</b>	<b>161.69</b>	<b>19963.05</b>
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Cheque Paymts	19963.05
BACS Payments	21466.70
Less Transfers	19963.05
<b>Total Expenditure</b>	<b>21466.70</b>
Gross Payments (inc transfers)	41429.75

**Bank Reconciliation**

Date: 05/03/2025

Cash in hand	01/04/2024	£36,435.56
+ Receipts		<u>£26,430.18</u>
		£62,865.74
+ Interest (Unity)		£69.31
-Payments		<u>£21,466.70</u>

**A Spreadsheet Balance £41,468.35**

Cash in hand per Bank Statements

Barclays Community	18/09/2024	
Barclays Business Premium	18/09/2024	
Unity Trust	28/02/2025	£22,423.93
Unity Trust Savings	28/02/2025	<u>£20,069.31</u>
		£42,493.24

- Uncleared Payments		<u>£1,024.89</u>
		£41,468.35

+Uncleared Receipts

**B Adjusted bank balance £41,468.35**

Does A=B ?

YES

Checks out OK



## KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2024-2025

10/10/2023

5%

## EXPENDITURE

## ADMINISTRATION

	2023/24	f/c to y/e	2024/25
Salaries inc PAYE	8676	8676	9110
Stationery/post/telecoms			
Mileage			
VG Electricity	46	0	46
Publicity	0	0	0
Insurance	1351	1477	1350
Membership SALC, CAS, SPS	614	538	645
Audit	400	607	495
Councillor Expenses	242	134	254
Training	67	220	67
Miscellaneous	1040	517	1092
Accounting & Website fees	0	0	0
Election fees reserve	1300	1300	1750
Professional Fees reserve	2715	801	2851
ENVIRONMENTAL SERVICES			
Grass cutting			
Hedges/trees			
Repairs/Maintenance reserve.	1000	1000	1000
GRANT EXPENDITURE			
Comm Infrastructure Levy			
Loc Grant / Comm En Fund			
GRANTS OUT(s137)			
General Pool	1600	1955	1600
Community Projects	330	1040	330
Recreation Ground	5475	8234	5749
GENERAL RESERVE			
TOTAL EXPENDITURE	24856	26499	26338

## Notes

5% increase assumed

Inc in Expenses

Inc in Expenses

Inc in Misc

To build reserves

Total

To build reserves

f/c exc VAT refund

## INCOME

## GRANTS IN

SCC Locality Grant			
SCDC Enabling Grants/Other			
Other grants/collection	0		0
CIL	0		0
INTEREST	2	160	160
TOTAL INCOME	2		160

## TOTAL EXPENDITURE

## LESS TOTAL INCOME

## TOTAL PRECEPT REQUIRED

24856		26338
2		160
24854		26178

RESERVES	
(uncommitted)	
01/04/2024	£36,221
ADD	
VAT Refund	£2,518
	£38,739
LESS	
Grants	£3,300
Election	
Specialist Fees	£14,000
Maintenance	£1,500
Contingency	£0
	£19,939
Recommended 3 to 12 months of turnover, which is between	
	£5,822 & £23,288

Forecast

Estimate inc RG

£1.3K added 23/24

£1k added 23/24

Note: Budget items in green are based on 23/24 budget & are increased by inflation assumption  
 Items in italic are not increased by inflation assumption  
 Otherwise items are based on f/c to y/e & are increased by inflation assumption

2874.375

**KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2025-2026**

15/11/2024

2.5%

**EXPENDITURE**

**ADMINISTRATION**

	2024/25	f/c to y/e	2025/26
Salaries inc PAYE	9110	8041	7723
Stationery/post/telecoms			
Mileage			
VG Electricity	46	0	0
Publicity	0	0	0
Insurance	1350	1477	1514
Membership SALC, CAS, SPS	645	645	661
Audit	495	525	538
Councillor Expenses	254	134	397
Training	67	220	246
Miscellaneous	1092	605	620
Accounting & Website fees		120	123
Election fees reserve	0	0	0
Professional Fees reserve	1750	1750	2400
<b>ENVIRONMENTAL SERVICES</b>	2851	801	2851
Grass cutting			
Hedges/trees			
Repairs/Maintenance reserve.	1000	1000	1275
<b>GRANT EXPENDITURE</b>			
Comm Infrastructure Levy			
Loc Grant / Comm En Fund			
<b>GRANTS OUT(s137)</b>			
General Pool	1600	1600	1600
Community Projects	330	1395	1265
Recreation Ground	5749	8234	8440
<b>GENERAL RESERVE</b>			
<b>TOTAL EXPENDITURE</b>	26338	26547	29653

**Notes**

Following review Oct 24  
Inc in Expenses  
Inc in Expenses

Following review Oct 24

To build reserves\*  
Total

To build reserves

f/c exc VAT refund

RESERVES	
(uncommitted)	
01/04/2025	£42,816
<b>ADD</b>	
VAT Refund	£2,000
	<b>£44,816</b>
<b>LESS</b>	
Grants	£3,300
Election	
Specialist Fees	£15,750
Maintenance	£2,500
Contingency	£0
	<b>£23,266</b>
Recommended 3 to 12 months of turnover, which is between	
	<b>£6,214 &amp; £24,856</b>

Forecast

Estimate inc RG

£1.75K added 24/25  
£1k added 24/25

Note: Budget items in green are based on 23/24 budget & are increased by inflation assumption  
Items in italic are not increased by inflation assumption  
Otherwise items are based on f/c to y/e & are increased by inflation assumption

2874.375

**INCOME**

**GRANTS IN**

SCC Locality Grant			
SCDC Enabling Grants/Other			
Other grants/collection	0		0
CIL	0		0

**INTEREST**

**TOTAL INCOME**

INTEREST	160		257
<b>TOTAL INCOME</b>	160		257

**TOTAL EXPENDITURE**

**LESS TOTAL INCOME**

**TOTAL PRECEPT REQUIRED**

TOTAL EXPENDITURE	26338		29653
LESS TOTAL INCOME	160		257
<b>TOTAL PRECEPT REQUIRED</b>	<b>26178</b>		<b>29396</b>

2019/20	Precept	£20,137	5.3%
2020/21		£21,205	5.0%
2021/22		£22,146	4.25%
2022/23		£23,286	4.90%
2023/24		£24,854	6.31%
2024/25		£26,178	5.06%
2025/26		£29,396	10.95%

\*Closing bank balance comparison:18/19 £35.5k; 19/20 £22.2k; 20/21 £27.8k; 21/22 £32.9k; 22/23 £33.4k; 23/24 36.4k